



AGENDA
Regular Meeting
April 25, 2024 at 5:30 PM
Legion Hall
Below City Hall
216 East Park Street
McCall, ID
AND MS TEAMS Virtual

ANNOUNCEMENT:

American with Disabilities Act Notice: The City Council Meeting room is accessible to persons with disabilities. If you need assistance, please contact City Hall at 634-7142 at least 48 hours prior to the meeting. Council Meetings are available for in person and virtual attendance. Any member of the public can join and listen only to the meeting at 5:30 pm by calling in as follows:

Dial 208-634-8900 when asked for the Conference ID enter: 968 677 780#

Or you may watch live by clicking this link:

<https://youtube.com/live/GnXIUNkyEVk?feature=share>

OPEN SESSION

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA

CONSENT AGENDA

All matters which are listed within the consent section of the agenda have been distributed to each member of the McCall City Council for reading and study. Items listed are considered routine by the Council and will be enacted with one motion unless a Council Member specifically requests it to be removed from the Consent Agenda to be considered separately. Staff recommends approval of the following ACTION ITEMS:

1. Payroll Report for the period ending March 1, 2024 (ACTION ITEM)
2. Warrant Register – GL (ACTION ITEM)
3. Warrant Register – Vendor (ACTION ITEM)
4. AB 24-083 City Licenses Report to Council Per McCall City Code (ACTION ITEM)
5. AB 24-084 Treasurer’s Report as Required by IC 50-208 (ACTION ITEM)
6. AB 24-085 Treasurer’s Quarterly Report as Required by IC 50-208 (ACTION ITEM)
7. AB 24-088 Request to Approve Municipal Advisor Services Agreement with Zion’s Public Finance, Inc. for the City of McCall Water Revenue Bond Election on May 21, 2024 (ACTION ITEM)

GENERAL PUBLIC COMMENT

HOW TO SUBMIT COMMENTS

On the City’s website at <https://www.mccall.id.us/packets> you may leave a public comment or signup to make a comment live online or to call-in prior to 3:00 pm the day of the meeting. Once we receive your request to make public comment online, a link will be sent to you with instructions. The public are welcome to attend the meeting in person. All comments are limited to 3 minutes.

REPORTS

AB 24-086 Library Board of Trustees Annual Report

BUSINESS AGENDA

AB 24-089 Request to approve Services Agreement with Lotus Sustainability and Engineering for development of a McCall Climate Action Plan (ACTION ITEM)

AB 24-087 Request for Review and decision on a Concessionaire Proposal: Fish and Fur Outfitters (ACTION ITEM)

Upcoming Meeting Schedule Discussion and Direction (ACTION ITEM)

ADJOURN

Report Criteria:

Selected pay codes: 9-02 (Comp Time Available)

Title	Hours Accrued	Hours Used	Hours Remaining
Total Airport:	5.25	.00	55.86
Total City Clerk:	.00	.00	.00
Total City Manager:	6.01	.00	25.35
Total Community Development:	10.50	2.00	37.29
Total Finance:	.75	.00	34.53
Total Golf Course Maint:	.00	.50	7.32
Total Info systems:	6.75	.00	54.51
Total Library:	.00	.00	.00
Total Local Option Tax:	.00	.00	.00
Total Parks:	7.50	6.00	67.43
Total Police:	.00	10.00	254.20
Total PW/Streets:	30.00	66.00	253.58
Total Recreation Programs:	.00	.00	45.02
Total Water Distribution:	25.13	.50	170.73

Emp No	Name	Total Gross Amount	2-00 Overtime Emp Amt	10-00 Overtime-G Emp Amt	
	Total Airport:				
		3	5,656.22	38.27	.00
	Total City Clerk:				
		3	6,801.38	144.42	.00
	Total City Manager:				
		5	17,138.81	.00	.00
	Total Community Development:				
		6	17,001.01	.00	.00
	Total Council:				
		5	4,735.00	.00	.00
	Total Finance:				
		3	9,193.79	.00	.00
	Total Golf Course Maint:				
		6	10,970.40	172.13	.00
	Total Golf Professional:				
		3	7,685.97	.00	.00
	Total Info systems:				
		2	6,770.84	.00	.00
	Total Library:				
		8	10,764.87	.00	.00
	Total Local Option Tax:				
		1	1,894.19	.00	.00
	Total Parks:				
		8	14,867.90	405.95	.00
	Total Police:				
		12	35,916.74	371.83	.00
	Total PW/Streets:				
		14	37,396.30	206.25	.00
	Total Recreation Programs:				
		3	8,619.32	.00	.00
	Total Water Distribution:				
		6	13,584.67	2,235.18	.00
	Total Water Treatment:				
		1	3,662.10	.00	.00
	Grand Totals:				
		89	212,659.51	3,574.03	.00



Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-11750 UTILITY CASH CLEARING						
LHR INVESTMENTS LLC	207593	DBL PAYMENT AT CLOSING	04/16/24	56.01	.00	
Total 01-11750 UTILITY CASH CLEARING:				56.01	.00	
Total :				56.01	.00	
Total :				56.01	.00	
PAYROLL PAYABLES CLEARING						
03-22313 AFLAC						
AFLAC	465456	PREMIUMS - A/C #OLF52	03/25/24	106.52	106.52	04/17/2024
Total 03-22313 AFLAC:				106.52	106.52	
03-22314 DENTAL						
DELTA DENTAL PLAN OF IDAHO	202404	PREMIUMS - #2667-0000	03/25/24	3,553.43	3,553.43	04/17/2024
Total 03-22314 DENTAL:				3,553.43	3,553.43	
03-22315 COLONIAL						
COLONIAL LIFE & ACCIDENT	32897250401179	PREMIUMS - BCN E3289725	04/01/24	482.24	482.24	04/17/2024
Total 03-22315 COLONIAL:				482.24	482.24	
03-22326 HEALTH INSURANCE PAYABLE						
III-A TRUST	202404	PREMIUMS - #142-MCCALL	04/01/24	117,193.00	117,193.00	04/17/2024
Total 03-22326 HEALTH INSURANCE PAYABLE:				117,193.00	117,193.00	
03-22328 VISION PAYABLE						
III-A TRUST	202404	VISION PREMIUMS - #142-MCCALL	04/01/24	1,193.00	1,193.00	04/17/2024
Total 03-22328 VISION PAYABLE:				1,193.00	1,193.00	
03-22330 WILLAMETTE DENTAL						
WILLAMETTE DENTAL INSURANCE	202404	PREMIUMS - GROUP #Z1759 - ID51	04/01/24	2,798.80	2,798.80	04/17/2024
Total 03-22330 WILLAMETTE DENTAL:				2,798.80	2,798.80	
03-22333 UNUM LIFE INSURANCE						
MUTUAL OF OMAHA INSURANCE CO	001669825309	GOOOCDCG 001A	03/06/24	1,278.18	1,278.18	04/17/2024
Total 03-22333 UNUM LIFE INSURANCE:				1,278.18	1,278.18	
03-22375 CHILD SUPPORT						
WASHINGTON STATE SUPPORT REGI	20240419 - 1	case - 2281417	04/19/24	187.38	187.38	04/17/2024
IDAHO CHILD SUPPORT RECEIPTING	20240419 - 10	CASE# - 452852	04/19/24	162.18	162.18	04/17/2024
IDAHO CHILD SUPPORT RECEIPTING	20240419 - 6	CASE# - 395109	04/19/24	106.62	106.62	04/17/2024
Total 03-22375 CHILD SUPPORT:				456.18	456.18	
Total :				127,061.35	127,061.35	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PAYROLL PAYABLES CLEARING:				127,061.35	127,061.35	
GENERAL FUND						
10-21001 LOT-STREETS SALES TAX PAYABLE						
DAVIS, HEATHER	20240416	LOT TAX	04/16/24	.23	.00	
Total 10-21001 LOT-STREETS SALES TAX PAYABLE:				.23	.00	
10-22571 DUE TO MCCALL FIRE DISTRICT						
EBY, JESSICA & MICHAEL	20240416	REFUND FOR STR PERMIT APPLICATION AND FEE INSPECTION	04/17/24	270.00	.00	
McCALL FIRE PROTECTION DISTRICT	FY24 Q2	FIRE INSPECTIONS FEES	04/04/24	35,260.00	.00	
Total 10-22571 DUE TO MCCALL FIRE DISTRICT:				35,530.00	.00	
Total :				35,530.23	.00	
GENERAL FUND REVENUE						
10-30-015-400.0 BUSINESS LICENSE						
EBY, JESSICA & MICHAEL	20240416	REFUND FOR STR PERMIT APPLICATION AND FEE INSPECTION	04/17/24	225.00	.00	
Total 10-30-015-400.0 BUSINESS LICENSE:				225.00	.00	
10-30-015-500.0 BUILDING PERMITS						
CHURCH, CATY	20240409	REFUND FENCE PERMIT 755 DEER FOREST DR	04/09/24	275.00	.00	
Total 10-30-015-500.0 BUILDING PERMITS:				275.00	.00	
Total GENERAL FUND REVENUE:				500.00	.00	
MAYOR & COUNCIL						
10-41-150-420.0 TRAVEL AND MEETINGS						
ASSOCIATION OF IDAHO CITIES	200011710	2024 CONFERENCE ADULT DELEGATE - REGISTRATION FEE - GILES	04/16/24	370.00	.00	
Total 10-41-150-420.0 TRAVEL AND MEETINGS:				370.00	.00	
Total MAYOR & COUNCIL:				370.00	.00	
INFORMATION SYSTEMS						
10-42-150-240.0 MINOR EQUIPMENT						
CDW GOVERNMENT INC.	QR36466	TRIPOD	04/11/24	178.10	.00	
Total 10-42-150-240.0 MINOR EQUIPMENT:				178.10	.00	
10-42-150-465.0 COMMUNICATIONS - ETHERNET						
SPARKLIGHT	20240408	INTERNET - ACCT # 112663760 APRIL	04/08/24	125.72	.00	
Total 10-42-150-465.0 COMMUNICATIONS - ETHERNET:				125.72	.00	
10-42-150-620.0 COMPUTER HARDWARE						
CDW GOVERNMENT INC.	QN80067	HP Designjet T650 A1 Inkjet Large Format Printer - 24" Print Width - Color	04/04/24	1,424.16	.00	
Total 10-42-150-620.0 COMPUTER HARDWARE:				1,424.16	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total INFORMATION SYSTEMS:				1,727.98	.00	
ADMINISTRATIVE COSTS						
10-44-150-200.0 OFFICE SUPPLIES						
PITNEY BOWES	1024552544	RED INK CARTRIDGE	01/02/24	91.29	.00	
Total 10-44-150-200.0 OFFICE SUPPLIES:				91.29	.00	
10-44-150-300.0 PROFESSIONAL SERVICES						
WORLD WIDE INTERPRETERS	52155	INTERPRETATION	04/04/24	78.20	.00	
Total 10-44-150-300.0 PROFESSIONAL SERVICES:				78.20	.00	
10-44-150-310.0 ATTORNEY - CIVIL NON-REIMB						
WHITE PETERSON P.A.	162418	GENERAL CITY ADMIN	03/31/24	17,982.56	.00	
Total 10-44-150-310.0 ATTORNEY - CIVIL NON-REIMB:				17,982.56	.00	
10-44-150-320.0 ATTORNEY - PROSECUTING						
MSBT LAW CHTD.	80719	PROSECUTING SERVICES-F2393-03	03/27/24	4,166.66	.00	
Total 10-44-150-320.0 ATTORNEY - PROSECUTING:				4,166.66	.00	
10-44-150-420.0 TRAVEL AND MEETINGS						
TREASURE VALLEY COFFEE INC.	2160:10359168	COFFEE, TEA	04/15/24	104.21	.00	
Total 10-44-150-420.0 TRAVEL AND MEETINGS:				104.21	.00	
10-44-150-450.0 CLEANING AND CUSTODIAL						
ALSCO	LBOI2169421	6 MATS	04/09/24	38.75	.00	
Total 10-44-150-450.0 CLEANING AND CUSTODIAL:				38.75	.00	
10-44-150-500.0 RENTAL - OFFICE EQUIPMENT						
PITNEY BOWES	3319008692	QTRLY POSTAGE METER RENTAL	04/10/24	272.13	.00	
Total 10-44-150-500.0 RENTAL - OFFICE EQUIPMENT:				272.13	.00	
10-44-150-500.1 RENTAL - EQUIPMENT MAINTENANCE						
BOISE OFFICE EQUIPMENT	IN4097851	XEROX XALC8070H2 OVERAGE CHARGE - ADMIN 03/10/2024 TO 04/09/2024	04/10/24	143.55	.00	
Total 10-44-150-500.1 RENTAL - EQUIPMENT MAINTENANCE:				143.55	.00	
10-44-150-570.0 REPAIRS - BUILDING AND GROUNDS						
SHERWIN-WILLIAMS CO., THE	3492-7	PAINT	04/03/24	63.99	.00	
Total 10-44-150-570.0 REPAIRS - BUILDING AND GROUNDS:				63.99	.00	
Total ADMINISTRATIVE COSTS:				22,941.34	.00	
FINANCE						
10-45-150-440.0 PROFESSIONAL DEVELOPMENT						
ASSOCIATION OF IDAHO CITIES	200011703	AIC SPRING DISTRICT - STOKES	04/15/24	50.00	.00	
Total 10-45-150-440.0 PROFESSIONAL DEVELOPMENT:				50.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FINANCE:				50.00	.00	
CITY CLERK						
10-46-150-440.0 PROFESSIONAL DEVELOPMENT						
ASSOCIATION OF IDAHO CITIES	200011710	2024 CONFERENCE ADULT DELEGATE - REGISTRATION FEE - WAGNER	04/16/24	370.00	.00	
INTERNAT'L INSTITUTE OF	20240417	ANNUAL MEMBERSHIP FEE - B. WAGNER	04/17/24	185.00	.00	
Total 10-46-150-440.0 PROFESSIONAL DEVELOPMENT:				555.00	.00	
10-46-150-598.0 RECORDS DESTRUCTION						
SHRED-IT USA - BOISE	8006769863	SHREDDING	04/03/24	164.27	.00	
Total 10-46-150-598.0 RECORDS DESTRUCTION:				164.27	.00	
Total CITY CLERK:				719.27	.00	
POLICE DEPARTMENT						
10-50-100-156.0 CLOTHING/UNIFORMS						
GALLS	027526032	ZIPPER REPAIR	04/01/24	12.59	.00	
GALLS	027599633	CHIEF JUMPSUIT	04/09/24	652.93	.00	
UNIFORMS2GEAR INC.	INV/2024/04/0200	MICHAEL MARTIN - JACKET	04/04/24	301.10	.00	
UNIFORMS2GEAR INC.	INV/2024/04/0422	Uniforms for patrol officer new hire.	04/11/24	919.37	.00	
Total 10-50-100-156.0 CLOTHING/UNIFORMS:				1,885.99	.00	
10-50-150-240.0 MINOR EQUIPMENT						
MAY HARDWARE INC.	98670	SPRY PAINT	04/12/24	8.63	.00	
Total 10-50-150-240.0 MINOR EQUIPMENT:				8.63	.00	
10-50-150-260.0 POSTAGE						
UNITED PARCEL SERVICE	8459E3154	SHIPPING	04/13/24	34.23	.00	
Total 10-50-150-260.0 POSTAGE:				34.23	.00	
10-50-150-300.0 PROFESSIONAL SERVICES						
HIGH DESERT WILDLIFE & PEST SOL	33517	DEER PICKUP	04/11/24	150.00	.00	
SHRED-IT USA - BOISE	8006769863	SHREDDING	04/03/24	91.18	.00	
Total 10-50-150-300.0 PROFESSIONAL SERVICES:				241.18	.00	
10-50-150-450.0 CLEANING AND CUSTODIAL						
BLUE RIBBON LINEN SUPPLY INC.	0548654	5 MATS, 4 FLOOR CARE, SCRAPER	04/12/24	33.67	.00	
Total 10-50-150-450.0 CLEANING AND CUSTODIAL:				33.67	.00	
10-50-150-500.0 RENTAL - OFFICE EQUIPMENT						
XEROX FINANCIAL SERVICES	5617420	PD C405	04/10/24	72.47	.00	
XEROX FINANCIAL SERVICES	5617420	PD C8145	04/10/24	394.08	.00	
Total 10-50-150-500.0 RENTAL - OFFICE EQUIPMENT:				466.55	.00	
10-50-150-520.1 RENTAL-POLICE DEPT. FACILITIES						
VALLEY COUNTY	2024 - MAY	PD FACILITY LEASE	04/15/24	2,700.00	.00	
Total 10-50-150-520.1 RENTAL-POLICE DEPT. FACILITIES:				2,700.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-50-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
SMITH AUTO OF WEISER	5019909	Parts to repair suspension and drive train on patrol vehicle #201	04/02/24	410.09	.00	
SMITH AUTO OF WEISER	5019935	Parts to repair suspension and drive train on patrol vehicle #201	04/03/24	628.65	.00	
JERRY'S AUTO PARTS	387475	BATTERY	04/04/24	208.96	.00	
Total 10-50-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				1,247.70	.00	
Total POLICE DEPARTMENT:				6,617.95	.00	
CAPITAL IMPROVEMENT PLAN						
10-70-750-997.0 FRANCHISE FEES - CONTINGENCY						
HORROCKS ENGINEERS INC.	84999	PH 17-03 C 2ND STREET AND LENORA STREET - PHASE 1B-CEI	04/10/24	171.51	.00	
HORROCKS ENGINEERS INC.	84999	TO-24-04: Davis Avenue PH-2 and Bid Alts (110% of proposal, FFees = 2% of total)	04/10/24	32.69	.00	
Total 10-70-750-997.0 FRANCHISE FEES - CONTINGENCY:				204.20	.00	
Total CAPITAL IMPROVEMENT PLAN:				204.20	.00	
Total GENERAL FUND:				68,660.97	.00	
PUBLIC WORKS & STREETS FUND						
PUBLIC WORKS & STREETS						
24-55-100-156.0 CLOTHING/UNIFORMS						
PAYETTE INK AND EMBROIDERY LLC	1702	EMBROIDERY PUBLIC WORKS	04/03/24	120.00	.00	
Total 24-55-100-156.0 CLOTHING/UNIFORMS:				120.00	.00	
24-55-150-210.0 DEPARTMENT SUPPLIES						
GEM STATE PAPER & SUPPLY	3088391	MULTI FOLD TOWEL, BATH TISSUE	04/11/24	226.93	.00	
MAY HARDWARE INC.	98207	EARBUD	04/05/24	10.79	.00	
Total 24-55-150-210.0 DEPARTMENT SUPPLIES:				237.72	.00	
24-55-150-211.0 MECHANIC SHOP SUPPLIES						
JERRY'S AUTO PARTS	387480	OIL FILTER	04/04/24	26.65	.00	
LAWSON PRODUCTS INC.	9311429856	PARTS	04/03/24	214.98	.00	
Total 24-55-150-211.0 MECHANIC SHOP SUPPLIES:				241.63	.00	
24-55-150-350.0 ENGINEER SERVICES						
HORROCKS ENGINEERS INC.	84999	FY2022 Pavement Inventory of McCall's paved street network	04/10/24	762.50	.00	
HORROCKS ENGINEERS INC.	84999	TO 24-01 - Misc. Transportation Engineering Services	04/10/24	403.00	.00	
Total 24-55-150-350.0 ENGINEER SERVICES:				1,165.50	.00	
24-55-150-360.0 REIMBURSABLE DEVEL. FEES						
HORROCKS ENGINEERS INC.	84999	TO 24-03 - Land Development and TIS Reviews	04/10/24	81.00	.00	
HORROCKS ENGINEERS INC.	84999	TO 24-03 - Land Development and TIS Reviews	04/10/24	2,577.50	.00	
Total 24-55-150-360.0 REIMBURSABLE DEVEL. FEES:				2,658.50	.00	
24-55-150-440.0 PROFESSIONAL DEVELOPMENT						
LHTAC	T203272024PM-4	PAVEMENT MAINTENANCE - DODSON,				

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
		WESTENGARD	04/01/24	120.00	.00	
Total 24-55-150-440.0 PROFESSIONAL DEVELOPMENT:				120.00	.00	
24-55-150-450.0 CLEANING AND CUSTODIAL						
MAY HARDWARE INC.	98533	VACCUM CORD	04/10/24	116.99	.00	
Total 24-55-150-450.0 CLEANING AND CUSTODIAL:				116.99	.00	
24-55-150-490.0 HEAT, LIGHTS, AND UTILITIES						
ED STAUB & SONS PETROLEUM INC	10638547	PROPANE	04/05/24	388.19	.00	
Total 24-55-150-490.0 HEAT, LIGHTS, AND UTILITIES:				388.19	.00	
24-55-150-500.1 RENTAL - EQUIPMENT MAINTENANCE						
BOISE OFFICE EQUIPMENT	IN4097851	XEROX XALC8045'S OVERAGE CHARGE - PUBLIC WORKS 03/10/2024 TO 04/09/2024	04/10/24	48.55	.00	
Total 24-55-150-500.1 RENTAL - EQUIPMENT MAINTENANCE:				48.55	.00	
24-55-150-570.0 REPAIRS - BUILDING AND GROUNDS						
IN HOUSE CARPET ONE	MC000046	REPAIR CARPET	03/04/24	482.14	.00	
C & M LUMBER CO. INC.	537569	CULVERT, BAND, BOLTS	04/12/24	641.55	.00	
Total 24-55-150-570.0 REPAIRS - BUILDING AND GROUNDS:				1,123.69	.00	
24-55-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
JERRY'S AUTO PARTS	388027	AIR FILTER	04/09/24	46.58	.00	
JERRY'S AUTO PARTS	388448	AIR FILTER	04/11/24	73.87	.00	
JERRY'S AUTO PARTS	388547	LED WPF21/2RND MKCNCA	04/12/24	15.90	.00	
LES SCHWAB TIRE CENTERS	12500428787	UNIT 20 NEW TIRES	03/01/24	863.84	.00	
Total 24-55-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				1,000.19	.00	
Total PUBLIC WORKS & STREETS:				7,220.96	.00	
Total PUBLIC WORKS & STREETS FUND:				7,220.96	.00	
LIBRARY FUND						
LIBRARY DEPARTMENT						
25-57-150-430.0 DUES AND SUBSCRIPTIONS						
OVERDRIVE INC.	H-0103480	PARTICIPATION MAINTENANCE FEE, IDAHO DIGITAL CONSORTIUM	04/01/24	900.00	.00	
Total 25-57-150-430.0 DUES AND SUBSCRIPTIONS:				900.00	.00	
25-57-150-435.0 BOOKS/PUBLICATIONS/SUBSCRIPTS						
AMAZON CAPITAL SERVICES INC	1YKP-DMF4-DHYJ	BOOKS	04/16/24	75.76	.00	
BAKER & TAYLOR BOOKS	2038195610	BOOKS	03/29/24	71.50	.00	
BAKER & TAYLOR BOOKS	2038198805	BOOKS	04/02/24	377.94	.00	
Total 25-57-150-435.0 BOOKS/PUBLICATIONS/SUBSCRIPTS:				525.20	.00	
25-57-150-450.0 CLEANING AND CUSTODIAL						
MAY HARDWARE INC.	98698	DUSTERS	04/12/24	30.97	.00	
Total 25-57-150-450.0 CLEANING AND CUSTODIAL:				30.97	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
25-57-150-461.0 INTERNET SERVICES						
SPARKLIGHT	20240408	INTERNET - ACCT # 112663760 APRIL	04/08/24	125.71	.00	
Total 25-57-150-461.0 INTERNET SERVICES:				125.71	.00	
25-57-150-465.0 CHILDREN'S BOOKS						
AMAZON CAPITAL SERVICES INC	11HW-CHJT-7X74	CHILDREN'S BOOKS	04/16/24	22.98-	.00	
AMAZON CAPITAL SERVICES INC	1WVT-Y6GM-94JT	CHILDREN'S BOOKS	04/02/24	38.52	.00	
Total 25-57-150-465.0 CHILDREN'S BOOKS:				15.54	.00	
25-57-150-469.0 PROGRAMMING SUPPLIES						
AMAZON CAPITAL SERVICES INC	1JRN-MF7V-7MHX	PROGRAMMING SUPPLIES	04/16/24	30.34-	.00	
AMAZON CAPITAL SERVICES INC	1MQV-MGXJ-94YR	PROGRAMMING SUPPLIES	04/02/24	121.36	.00	
Total 25-57-150-469.0 PROGRAMMING SUPPLIES:				91.02	.00	
25-57-150-500.1 RENTAL - EQUIPMENT MAINTENANCE						
BOISE OFFICE EQUIPMENT	IN4097851	XEROX XALC8045'S OVERAGE CHARGE - LIBRARY 03/10/2024 TO 04/09/2024	04/10/24	50.80	.00	
Total 25-57-150-500.1 RENTAL - EQUIPMENT MAINTENANCE:				50.80	.00	
25-57-200-700.0 LIBRARY EXPANSION						
INMAN, STEPHANIE	20240411	There is a \$500 deposit to start the project of creating a wooden façade replica of the existing library building. Total cost will be \$1500. The remaining \$1000 will be billed separately upon completion of the project.	04/11/24	1,000.00	.00	
Total 25-57-200-700.0 LIBRARY EXPANSION:				1,000.00	.00	
Total LIBRARY DEPARTMENT:				2,739.24	.00	
GRANT EXPENSES						
25-60-250-670.0 GRANTS						
AMAZON CAPITAL SERVICES INC	1991-TLYG-99FM	RECORDING STUDIO	04/02/24	288.30	.00	
Total 25-60-250-670.0 GRANTS:				288.30	.00	
Total GRANT EXPENSES:				288.30	.00	
Total LIBRARY FUND:				3,027.54	.00	
RECREATION FUND						
28-21000 SALES TAX PAYABLE						
DAVIS, HEATHER	20240416	STATE SALES TAX	04/16/24	1.41	.00	
Total 28-21000 SALES TAX PAYABLE:				1.41	.00	
Total :				1.41	.00	
RECREATION FUND REVENUE						
28-30-020-220.0 OTHER PROGRAMS						
DAVIS, HEATHER	20240416	NO SCHOOL FUN DAY REFUND	04/16/24	23.36	.00	
Total 28-30-020-220.0 OTHER PROGRAMS:				23.36	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total RECREATION FUND REVENUE:				23.36	.00	
RECREATION - PROGRAMS						
28-58-150-210.0 DEPARTMENT SUPPLIES						
ALBERTSONS LLC	94025	CREDIT	04/07/22	72.51-	.00	
BOW WOW WASTE PRODUCTS	702473	SINGLE DISPENSE BAGS	04/09/24	731.88	.00	
Total 28-58-150-210.0 DEPARTMENT SUPPLIES:				659.37	.00	
28-58-150-300.0 PROFESSIONAL SERVICES						
LOGAN, LOGAN	20240228	INDOOR SOCCER ASSISTANT	02/28/24	270.00	.00	
Total 28-58-150-300.0 PROFESSIONAL SERVICES:				270.00	.00	
28-58-150-420.0 TRAVEL AND MEETINGS						
BORK, STEFANIE	20240416	MILEAGE COSTCO, MILE HIGH ORDER	04/16/24	146.73	.00	
Total 28-58-150-420.0 TRAVEL AND MEETINGS:				146.73	.00	
28-58-150-490.0 HEAT, LIGHTS, AND UTILITIES						
TREASURE VALLEY TRANSIT INC.	523	50% MARCH 2024 UTILITIES IN MCCALL TRANSIT CENTER	03/31/24	489.20	.00	
Total 28-58-150-490.0 HEAT, LIGHTS, AND UTILITIES:				489.20	.00	
28-58-150-500.0 RENTAL - OFFICE EQUIPMENT						
XEROX FINANCIAL SERVICES	5617420	PARKS C405	04/10/24	72.47	.00	
Total 28-58-150-500.0 RENTAL - OFFICE EQUIPMENT:				72.47	.00	
Total RECREATION - PROGRAMS:				1,637.77	.00	
RECREATION - PARKS						
28-59-150-210.0 DEPARTMENT SUPPLIES						
LAWSON PRODUCTS INC.	9311433512	BRASS FITTINGS	04/04/24	15.02	.00	
LAWSON PRODUCTS INC.	9311444211	BRAKE KLEAN	04/09/24	46.80	.00	
MAY HARDWARE INC.	98161	STR PLATE, STORAGE BOX	04/04/24	86.30	.00	
MAY HARDWARE INC.	98182	MISC FASTENERS	04/05/24	14.53	.00	
MAY HARDWARE INC.	98322	UTILITY TOTE	04/08/24	32.97	.00	
MAY HARDWARE INC.	98487	MISC FASTENERS	04/10/24	3.94	.00	
MAY HARDWARE INC.	98583	JAWS SCOOP	04/11/24	17.99	.00	
MAY HARDWARE INC.	98614	KEY BLANKS, GARDN GLOVES, SNAP KNIFE	04/11/24	80.12	.00	
MAY HARDWARE INC.	98665	APP CONNECTOR	04/12/24	12.59	.00	
MAY HARDWARE INC.	98835	SYNTH	04/15/24	38.34	.00	
MAY HARDWARE INC.	98883	CAULK	04/15/24	25.18	.00	
MAY HARDWARE INC.	98921	SCKT, FAUCET	04/16/24	23.08	.00	
RIDLEY'S FAMILY MARKETS	01123320934-463	ALL STAFF MEETING SNACKS	04/10/24	53.41	.00	
Total 28-59-150-210.0 DEPARTMENT SUPPLIES:				450.27	.00	
28-59-150-211.0 BATHROOM SUPPLIES						
GEM STATE PAPER & SUPPLY	3088589	40-45 GAL BAGS, HAND SOAP, CORELESS TISSUE, ROLL TOWEL	04/11/24	665.05	.00	
MAY HARDWARE INC.	98483	BLEACH, PINESOL	04/10/24	24.38	.00	
Total 28-59-150-211.0 BATHROOM SUPPLIES:				689.43	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
28-59-150-218.0 SUPPLIES - FERTILIZER						
WILBUR-ELLIS COMPANY LLC	16349010	Spring fertilizer and herbicide order for turf grass and Right of Ways plant management.	04/12/24	1,535.00	.00	
Total 28-59-150-218.0 SUPPLIES - FERTILIZER:				1,535.00	.00	
28-59-150-222.0 CHEMICALS						
WILBUR-ELLIS COMPANY LLC	16349010	Spring fertilizer and herbicide order for turf grass and Right of Ways plant management.	04/12/24	1,695.00	.00	
Total 28-59-150-222.0 CHEMICALS:				1,695.00	.00	
28-59-150-570.0 REPAIRS - BUILDING AND GROUNDS						
INTEGRITY INSPECTION SOLUTIONS I	22413681	Repairing the manhole wet well damaged during construction traffic at Brown Park.	04/04/24	8,240.00	.00	
MAY HARDWARE INC.	98149	WALLPLATE	04/04/24	2.51	.00	
MAY HARDWARE INC.	98366	AIR FILTER	04/08/24	70.18	.00	
MAY HARDWARE INC.	98373	BLACK PIPE, FLOOR FLANGE	04/08/24	46.76	.00	
Total 28-59-150-570.0 REPAIRS - BUILDING AND GROUNDS:				8,359.45	.00	
28-59-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
JERRY'S AUTO PARTS	388215	DISTRIBUTOR ROTOR, & CAP, SPARK PLUG, WIRE KIT	04/10/24	82.78	.00	
LES SCHWAB TIRE CENTERS	12500429399	Truck HOOPS	03/11/24	662.22	.00	
LES SCHWAB TIRE CENTERS	12500431131	WIPER BLADE	03/27/24	59.98	.00	
Total 28-59-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				804.98	.00	
28-59-150-590.0 REPAIRS - OTHER EQUIPMENT						
HIGH DESERT BOBCAT dba	P11012	Wheel hubs, wire harness	04/08/24	1,088.14	.00	
HIGH DESERT BOBCAT dba	P11104	Wheel hubs, wire harness	04/15/24	567.99	.00	
JERRY'S AUTO PARTS	388277	SPARK PLUG	04/10/24	.00	.00	
JERRY'S AUTO PARTS	388565	AIR BRAKE HOSE	04/12/24	8.10	.00	
Total 28-59-150-590.0 REPAIRS - OTHER EQUIPMENT:				1,664.23	.00	
Total RECREATION - PARKS:				15,198.36	.00	
GRANT EXPENSES						
28-60-250-669.0 FOUND - PARKS - ARBOR DAY						
BORK, STEFANIE	20240416	ARBOR DAY SUPPLIES	04/16/24	31.98	.00	
Total 28-60-250-669.0 FOUND - PARKS - ARBOR DAY:				31.98	.00	
Total GRANT EXPENSES:				31.98	.00	
Total RECREATION FUND:				16,892.88	.00	
AIRPORT FUND						
AIRPORT DEPARTMENT						
29-56-150-210.0 DEPARTMENT SUPPLIES						
MAY HARDWARE INC.	97993	SHOP BULBS, PHILLIPS BIT FOR DRILL	04/02/24	16.24	.00	
Total 29-56-150-210.0 DEPARTMENT SUPPLIES:				16.24	.00	
29-56-150-250.0 MOTOR FUELS AND LUBRICANTS						
CHRISTENSEN INC	0521692-IN	DEF	01/19/24	212.30	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 29-56-150-250.0 MOTOR FUELS AND LUBRICANTS:				212.30	.00	
29-56-150-500.0 RENTAL - OFFICE EQUIPMENT						
XEROX FINANCIAL SERVICES	5617420	AIRPORT C405	04/10/24	72.47	.00	
Total 29-56-150-500.0 RENTAL - OFFICE EQUIPMENT:				72.47	.00	
29-56-150-570.0 REPAIRS - BUILDING AND GROUNDS						
D & B SUPPLY CO.	8411	WEED SPRAY	04/04/24	617.90	.00	
SHERWIN-WILLIAMS CO., THE	6328-6	PAINT & BRUSHES FOR BOLLARDS	04/05/24	431.62	.00	
SPECIALTY CONSTRUCTION SUPPLY	0240963-IN	Airport Asphalt Crack Seal	04/04/24	1,957.50	.00	
Total 29-56-150-570.0 REPAIRS - BUILDING AND GROUNDS:				3,007.02	.00	
29-56-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
MILE HIGH POWER SPORTS	4398469	ELEMENT OIL, YAMA 12QT	02/08/24	61.96	.00	
Total 29-56-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				61.96	.00	
29-56-200-701.0 INFIELD DEVEL. - UTILITY EXT.						
PAYETTE LAKES RECREATIONAL	IR-24-03-A	Sewer Model Run for Airport Infield Project	04/09/24	430.50	.00	
Total 29-56-200-701.0 INFIELD DEVEL. - UTILITY EXT.:				430.50	.00	
Total AIRPORT DEPARTMENT:				3,800.49	.00	
Total AIRPORT FUND:				3,800.49	.00	
LOCAL OPTION TAX FUND						
LOCAL OPTION TAX DEPARTMENT						
31-49-200-704.0 DOWNTOWN CORE REDEVELOPMENT						
HORROCKS ENGINEERS INC.	84999	Task Order 21-13A: Downtown Core Phase 3A Construction Engineering and Inspection (CEI)	04/10/24	464.45	.00	
HORROCKS ENGINEERS INC.	84999	PH 17-03 C 2ND STREET AND LENORA STREET - PHASE 1B-CEI	04/10/24	2,686.99	.00	
Total 31-49-200-704.0 DOWNTOWN CORE REDEVELOPMENT:				3,151.44	.00	
31-49-200-707.0 E. DEINHARD LANE RECON.						
HORROCKS ENGINEERS INC.	84999	TO-21-16B: CEI services for Deinhard (Samson Trail to SH-55) Improvements. Costs for this TO will be split 60% paid by the City (Streets LOT) and 40% by ITD (reimbursed via Cooperative Agreement Addendum #2). PO amount rounded up to \$160K	04/10/24	1,881.50	.00	
Total 31-49-200-707.0 E. DEINHARD LANE RECON.:				1,881.50	.00	
31-49-200-708.0 DAVIS-THOMPSON-SMB-MISSION						
HORROCKS ENGINEERS INC.	84999	Increase PO 8410 per TO-24-04 Addendum 1. New PO Budget is \$93,920.05	04/10/24	9,224.13	.00	
HORROCKS ENGINEERS INC.	84999	Additional budget for TO-22-04C (Spring Mtn. Blvd. CRABS 2023 CEI)	04/10/24	4,692.50	.00	
HORROCKS ENGINEERS INC.	84999	Additional budget for TO-22-04C (Spring Mtn. Blvd. CRABS 2023 CEI)	04/10/24	882.63	.00	
Total 31-49-200-708.0 DAVIS-THOMPSON-SMB-MISSION:				14,799.26	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LOCAL OPTION TAX DEPARTMENT:				19,832.20	.00	
Total LOCAL OPTION TAX FUND:				19,832.20	.00	
GOLF FUND						
GOLF PRO SHOP DEPARTMENT						
54-84-150-210.0 DEPARTMENT SUPPLIES						
WESTERN TROPHY & ENGRAVING IN	26583	PLATE DURABLACK	03/05/24	79.65	.00	
MAY HARDWARE INC.	96954	HEATER FOR OFFICE	03/15/24	130.58	.00	
MAY HARDWARE INC.	98745	GRILL BRUSH, MISC FASTENERS	04/13/24	13.67	.00	
Total 54-84-150-210.0 DEPARTMENT SUPPLIES:				223.90	.00	
54-84-150-211.0 PRO SHOP MERCHANDISE						
BLACK CLOVER ENTERPRISES LLC	#BCE187781	2024	04/04/24	1,680.00	.00	
AHEAD LLC	INV0595345	golf accessories for 2024 .ball marks, divot tools...etc	04/03/24	941.54	.00	
ACUSHNET COMPANY	300438135	PINNACLE WHITE BALL	01/20/23	224.00-	.00	
ACUSHNET COMPANY	917675566	Titleist 2024	04/02/24	154.84	.00	
ACUSHNET COMPANY	917711971	footjoy 2024	04/05/24	60.88	.00	
ACUSHNET COMPANY	917726623	Titleist 2024	04/08/24	504.67	.00	
ACUSHNET COMPANY	917740335	Titleist 2024	04/09/24	394.28	.00	
ACUSHNET COMPANY	917753536	footjoy 2024	04/10/24	616.63	.00	
ACUSHNET COMPANY	917766470	footjoy 2024	04/11/24	655.80	.00	
ACUSHNET COMPANY	9177711985	footjoy 2024	04/05/24	1,908.63	.00	
CRIQUET APPAREL INC	6754	spring 2024	04/08/24	3,060.41	.00	
CALLAWAY GOLF SALES CO	5484150211	2024	04/01/24	316.40	.00	
CALLAWAY GOLF SALES CO	938009955	2024	04/02/24	192.60	.00	
CALLAWAY GOLF SALES CO	938022209	2024	04/04/24	628.78	.00	
CALLAWAY GOLF SALES CO	938041557	2024	04/09/24	190.02	.00	
CALLAWAY GOLF SALES CO	938046548	2024	04/10/24	508.56	.00	
CALLAWAY GOLF SALES CO	938046559	2024	04/10/24	254.28	.00	
COBRA PUMA GOLF	G3633972	cobra 2024	03/22/24	10.00	.00	
COBRA PUMA GOLF	G3633973	cobra 2024	03/22/24	1,591.00	.00	
COBRA PUMA GOLF	G3645136	cobra 2024	03/27/24	5,692.82	.00	
JC GOLF ACCESSORIES	195970	BALL MARKERS	04/12/24	268.99	.00	
LEVELWEAR INC	511827-S1	Mens/ladies Cas 2024	04/08/24	3,541.57	.00	
LEVELWEAR INC	512139-S1	2024 levelwear hats	04/09/24	1,404.05	.00	
PING INC	17480068	T HUBER	04/05/24	162.03	.00	
STRAIGHT DOWN ENTERPRISES	INV0085494	mens 2024	04/05/24	103.90	.00	
TEAM NEXBELT OPERATING INC	410505	BELTS	04/08/24	502.61	.00	
Total 54-84-150-211.0 PRO SHOP MERCHANDISE:				25,121.29	.00	
54-84-150-500.0 RENTAL - OFFICE EQUIPMENT						
XEROX FINANCIAL SERVICES	5617419	C605 LEASE PAYMENT	04/10/24	85.51	.00	
Total 54-84-150-500.0 RENTAL - OFFICE EQUIPMENT:				85.51	.00	
Total GOLF PRO SHOP DEPARTMENT:				25,430.70	.00	
GOLF OPERATIONS DEPARTMENT						
54-85-150-210.0 DEPARTMENT SUPPLIES						
ALSCO	LBOI041624	SHOP TOWELS, LAUNDRY BAG, COVERALLS	04/16/24	34.67	.00	
ALSCO	LBOI2169415	SHOP TOWELS, LAUNDRY BAG, COVERALLS	04/09/24	34.67	.00	
STOTZ EQUIPMENT	P84437	GRINDSTONE	03/15/24	604.33	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total 54-85-150-210.0 DEPARTMENT SUPPLIES:				673.67	.00	
54-85-150-405.0 MARKETING						
McCALL AREA CHAMBER OF	8014	2024 SUMMER VISIT MCCALL AD	04/13/24	850.00	.00	
Total 54-85-150-405.0 MARKETING:				850.00	.00	
54-85-150-522.0 PORTABLE TOILET-RENT CONTRACT						
ASAP PORTABLES CO.	20240408	Portable Toilet Rental for the year	04/08/24	405.00	.00	
Total 54-85-150-522.0 PORTABLE TOILET-RENT CONTRACT:				405.00	.00	
54-85-150-575.0 REPAIRS - CLUBHOUSE						
BUILDERS FIRSTSOURCE INC.	71105380	2X4-10, 2X4-16	04/02/24	111.69	.00	
BUILDERS FIRSTSOURCE INC.	71257815	3/0X6/8 LHI INT SPH-OFFICE, SLAB, CEDAR SHIM	04/10/24	671.24	.00	
BUILDERS FIRSTSOURCE INC.	88823409	BasEMENT OFFICE	04/02/24	64.37	.00	
BUILDERS FIRSTSOURCE INC.	88823845	DRIVE PINS	04/02/24	22.99	.00	
BUILDERS FIRSTSOURCE INC.	88868875	NAILPRO	04/11/24	19.69	.00	
SQUEAKY CLEAN	1664	Repair sheet rock and paint entry to clubhouse	04/10/24	1,000.00	.00	
MAY HARDWARE INC.	98616	HINGE, WD SCREW, STICK NAIL	04/11/24	62.07	.00	
MAY HARDWARE INC.	98626	STICK NAIL	04/11/24	44.99	.00	
Total 54-85-150-575.0 REPAIRS - CLUBHOUSE:				1,907.06	.00	
54-85-150-590.0 REPAIRS - OTHER EQUIPMENT						
R & R PRODUCTS INC.	CD2890077	FINGER - REAR, FRONT	04/01/24	177.50	.00	
R & R PRODUCTS INC.	CD2892065	FINGER - REAR, FRONT	04/04/24	177.50	.00	
TURF EQUIPMENT & IRRIGATION	765776-00 1	SPRAYER PARTS	03/28/24	268.41	.00	
Total 54-85-150-590.0 REPAIRS - OTHER EQUIPMENT:				623.41	.00	
Total GOLF OPERATIONS DEPARTMENT:				4,459.14	.00	
Total GOLF FUND:				29,889.84	.00	
WATER FUND						
WATER DISTRIBUTION						
60-64-100-156.0 CLOTHING/UNIFORMS						
ALSCO	LBOI2165332	UNIFORMS	03/26/24	68.32	.00	
Total 60-64-100-156.0 CLOTHING/UNIFORMS:				68.32	.00	
60-64-150-210.0 DEPARTMENT SUPPLIES						
LAWSON PRODUCTS INC.	9311429855	TRUCK 39	04/03/24	161.41	.00	
MAY HARDWARE INC.	98422	IMPACT DRIVER, MULTI SCRWDREV RTCHT	04/09/24	39.98	.00	
MAY HARDWARE INC.	98627	CONCRETE, GRAVEL	04/11/24	150.82	.00	
Total 60-64-150-210.0 DEPARTMENT SUPPLIES:				352.21	.00	
60-64-150-220.0 FIRST AID/SAFETY						
FERGUSON WATERWORKS	0885555	BADGER 15 KN BT CLTD PT SZ 10M/12W	04/08/24	109.00	.00	
MAY HARDWARE INC.	98436	LATEX GLOVE	04/09/24	17.98	.00	
Total 60-64-150-220.0 FIRST AID/SAFETY:				126.98	.00	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
60-64-150-302.0 LABORATORY TESTING						
ANALYTICAL LABORATORIES INC.	2401934	Blanket PO for water distribution sampling	03/30/24	914.00	.00	
Total 60-64-150-302.0 LABORATORY TESTING:				914.00	.00	
60-64-150-400.0 ADVERTISING/LEGAL PUBLICATIONS						
TEXTMYGOV	502099	WATER BOND/COPPERLEAD	04/02/24	300.00	.00	
Total 60-64-150-400.0 ADVERTISING/LEGAL PUBLICATIONS:				300.00	.00	
60-64-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT						
SMITH AUTO OF WEISER	5019881	TOUCH UP PAINT	03/29/24	16.75	.00	
JERRY'S AUTO PARTS	387393	DRUM BRAKE, SHOES, BRK PADS	04/03/24	366.10	.00	
JERRY'S AUTO PARTS	388023	VAC TRAILER	04/09/24	74.53	.00	
JERRY'S AUTO PARTS	388983	BRACKET	04/15/24	15.14	.00	
JERRY'S AUTO PARTS	389005	OIL FILTERS	04/15/24	14.70	.00	
NORTHWEST EQUIPMENT SALES INC	342156BP	CONVERSION LAMP	04/02/24	131.60	.00	
Total 60-64-150-580.0 REPAIRS - AUTOMOTIVE EQUIPMENT:				618.82	.00	
60-64-150-590.0 REPAIRS - OTHER EQUIPMENT						
MOUNTAINLAND SUPPLY	S106077556.001	BRASS COUPLING	04/10/24	213.41	.00	
MOUNTAINLAND SUPPLY	S106083270.001	FORD C46-34-G-NL 3/4x1 CPLG CTS	04/12/24	496.81	.00	
FERGUSON WATERWORKS	0883966	WATER STOCK	04/11/24	547.12	.00	
Total 60-64-150-590.0 REPAIRS - OTHER EQUIPMENT:				1,257.34	.00	
60-64-150-592.0 REPAIRS-WATER SERVICES & MAINS						
FORGE LANDWORKS LLC	1676	Main Break HWY55 & State St. - Excavation Services	04/01/24	2,980.80	.00	
VALLEY PAVING & ASPHALT INC.	12333	Increase PO 8388 by \$2300	03/31/24	1,670.00	.00	
Total 60-64-150-592.0 REPAIRS-WATER SERVICES & MAINS:				4,650.80	.00	
60-64-200-703.0 WATER LINE IMPR. - LOT STREETS						
HORROCKS ENGINEERS INC.	84999	Task Order 21-13A: Downtown Core Phase 3A Construction Engineering and Inspection (CEI)	04/10/24	929.05	.00	
HORROCKS ENGINEERS INC.	84999	CEI engineering services for Davis Ave Base Bid, Bid Alt1, and Bid Alt 3 PW construction project.	04/10/24	4,611.37	.00	
HORROCKS ENGINEERS INC.	84999	Increase PO 8410 per TO-24-04 Addendum 1. New PO Budget is \$93,920.05	04/10/24	719.18	.00	
Total 60-64-200-703.0 WATER LINE IMPR. - LOT STREETS:				6,259.60	.00	
60-64-200-720.0 LINE REPLACEMNT - CITY WIDE						
HDR ENGINEERING INC	1200610159	CEI task order for HDR for Cammy, Chula, Sunset, Placid Water Main Replacement 2023 project	04/09/24	1,622.13	.00	
CRESTLINE ENGINEERS INC.	4135	CEI engineering services for Sunset, Placid, Cammy, Chula Water Main Upgrades 2023. PO amount includes proposal total plus 15% contingency for out of scope items.	04/02/24	3,622.50	.00	
Total 60-64-200-720.0 LINE REPLACEMNT - CITY WIDE:				5,244.63	.00	
Total WATER DISTRIBUTION:				19,792.70	.00	

WATER TREATMENT

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
60-65-150-210.0 DEPARTMENT SUPPLIES						
ALSCO	LBOI2161752	SHOP TOWELS, DUST MOP, WET MOP, MATS	03/12/24	74.98	.00	
ALSCO	LBOI2165522	SHOP TOWELS, DUST MOP, WET MOP, MATS	03/26/24	74.98	.00	
HACH COMPANY	13989750	CABLE ASSY, TEST KIT	04/08/24	755.00	.00	
MAY HARDWARE INC.	97996	PAINT BUCKET	04/02/24	34.15	.00	
Total 60-65-150-210.0 DEPARTMENT SUPPLIES:				939.11	.00	
60-65-150-302.0 LABORATORY TESTING						
ANALYTICAL LABORATORIES INC.	2401934	LABORATORY TESTING	03/30/24	480.00	.00	
Total 60-65-150-302.0 LABORATORY TESTING:				480.00	.00	
60-65-150-400.0 ADVERTISING/LEGAL PUBLICATIONS						
COLUMN SOFTWARE PBC	1 D06BADA-0070	WATER BOND ELECTION 2161700	04/08/24	61.86	.00	
Total 60-65-150-400.0 ADVERTISING/LEGAL PUBLICATIONS:				61.86	.00	
60-65-150-590.0 REPAIRS - OTHER EQUIPMENT						
ALL SERVICE CONTRACTING CORP	20240416	Filter media eductor rental 7 days	04/16/24	2,695.00	2,695.00	04/16/2024
ALL SERVICE CONTRACTING CORP	20240416	Eductor hose \$15/ft	04/16/24	1,125.00	1,125.00	04/16/2024
ALL SERVICE CONTRACTING CORP	20240416	Shipping of equipment to site	04/16/24	1,300.00	1,300.00	04/16/2024
ORTHOS LIQUID SYSTEMS INC	29723	Replacement of Worn/Broken Filter nozzles	03/20/24	8,873.00	.00	
Total 60-65-150-590.0 REPAIRS - OTHER EQUIPMENT:				13,993.00	5,120.00	
60-65-200-725.0 WTP IMPROVEMENTS						
BUTLER ACTUATOR SERVICES LLC	1215	Influent and surface wash actuators with a new control station.	04/02/24	13,277.72	.00	
Total 60-65-200-725.0 WTP IMPROVEMENTS:				13,277.72	.00	
Total WATER TREATMENT:				28,751.69	5,120.00	
Total WATER FUND:				48,544.39	5,120.00	
Grand Totals:				324,986.63	132,181.35	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
ACUSHNET COMPANY					
1654	ACUSHNET COMPANY	300438135	PINNACLE WHITE BALL	01/20/23	224.00-
1654	ACUSHNET COMPANY	917675566	Titleist 2024	04/02/24	154.84
1654	ACUSHNET COMPANY	917711971	footjoy 2024	04/05/24	60.88
1654	ACUSHNET COMPANY	917726623	Titleist 2024	04/08/24	504.67
1654	ACUSHNET COMPANY	917740335	Titleist 2024	04/09/24	394.28
1654	ACUSHNET COMPANY	917753536	footjoy 2024	04/10/24	616.63
1654	ACUSHNET COMPANY	917766470	footjoy 2024	04/11/24	655.80
1654	ACUSHNET COMPANY	9177711985	footjoy 2024	04/05/24	1,908.63
Total ACUSHNET COMPANY:					4,071.73
AFLAC					
1680	AFLAC	465456	PREMIUMS - A/C #OLF52	03/25/24	106.52
Total AFLAC:					106.52
AHEAD LLC					
1459	AHEAD LLC	INV0595345	golf accessories for 2024..ball marks, divot tools...etc	04/03/24	941.54
Total AHEAD LLC:					941.54
ALBERTSONS LLC					
1850	ALBERTSONS LLC	94025	CREDIT	04/07/22	72.51-
Total ALBERTSONS LLC:					72.51-
ALL SERVICE CONTRACTING CORP					
1584	ALL SERVICE CONTRACTING C	20240416	Filter media eductor rental 7 days	04/16/24	2,695.00
1584	ALL SERVICE CONTRACTING C	20240416	Eductor hose \$15/ft	04/16/24	1,125.00
1584	ALL SERVICE CONTRACTING C	20240416	Shipping of equipment to site	04/16/24	1,300.00
Total ALL SERVICE CONTRACTING CORP:					5,120.00
ALSCO					
2300	ALSCO	LBOI041624	SHOP TOWELS, LAUNDRY BAG, COVERALLS	04/16/24	34.67
2300	ALSCO	LBOI2161752	SHOP TOWELS, DUST MOP, WET MOP, MATS	03/12/24	74.98
2300	ALSCO	LBOI2165332	UNIFORMS	03/26/24	68.32
2300	ALSCO	LBOI2165522	SHOP TOWELS, DUST MOP, WET MOP, MATS	03/26/24	74.98
2300	ALSCO	LBOI2169415	SHOP TOWELS, LAUNDRY BAG, COVERALLS	04/09/24	34.67
2300	ALSCO	LBOI2169421	6 MATS	04/09/24	38.75
Total ALSCO:					326.37
AMAZON CAPITAL SERVICES INC					
2321	AMAZON CAPITAL SERVICES IN	11HW-CHJT-7	CHILDREN'S BOOKS	04/16/24	22.98-
2321	AMAZON CAPITAL SERVICES IN	1991-TLYG-99	RECORDING STUDIO	04/02/24	288.30
2321	AMAZON CAPITAL SERVICES IN	1JRN-MF7V-7	PROGRAMMING SUPPLIES	04/16/24	30.34-
2321	AMAZON CAPITAL SERVICES IN	1MQV-MGXJ-9	PROGRAMMING SUPPLIES	04/02/24	121.36
2321	AMAZON CAPITAL SERVICES IN	1WVT-Y6GM-9	CHILDREN'S BOOKS	04/02/24	38.52

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
2321	AMAZON CAPITAL SERVICES IN	1YKP-DMF4-D	BOOKS	04/16/24	75.76
Total AMAZON CAPITAL SERVICES INC:					470.62
ANALYTICAL LABORATORIES INC.					
2790	ANALYTICAL LABORATORIES IN	2401934	Blanket PO for water distribution sampling	03/30/24	914.00
2790	ANALYTICAL LABORATORIES IN	2401934	LABORATORY TESTING	03/30/24	480.00
Total ANALYTICAL LABORATORIES INC.:					1,394.00
ASAP PORTABLES CO.					
3215	ASAP PORTABLES CO.	20240408	Portable Toilet Rental for the year	04/08/24	405.00
Total ASAP PORTABLES CO.:					405.00
ASSOCIATION OF IDAHO CITIES					
3360	ASSOCIATION OF IDAHO CITIES	200011703	AIC SPRING DISTRICT - STOKES	04/15/24	50.00
3360	ASSOCIATION OF IDAHO CITIES	200011710	2024 CONFERENCE ADULT DELEGATE - REGISTRATION FEE - WAGNER	04/16/24	370.00
3360	ASSOCIATION OF IDAHO CITIES	200011710	2024 CONFERENCE ADULT DELEGATE - REGISTRATION FEE - GILES	04/16/24	370.00
Total ASSOCIATION OF IDAHO CITIES:					790.00
BAKER & TAYLOR BOOKS					
3700	BAKER & TAYLOR BOOKS	2038195610	BOOKS	03/29/24	71.50
3700	BAKER & TAYLOR BOOKS	2038198805	BOOKS	04/02/24	377.94
Total BAKER & TAYLOR BOOKS:					449.44
BLACK CLOVER ENTERPRISES LLC					
1356	BLACK CLOVER ENTERPRISES	#BCE187781	2024	04/04/24	1,680.00
Total BLACK CLOVER ENTERPRISES LLC:					1,680.00
BLUE RIBBON LINEN SUPPLY INC.					
4745	BLUE RIBBON LINEN SUPPLY I	0548654	5 MATS, 4 FLOOR CARE, SCRAPER	04/12/24	33.67
Total BLUE RIBBON LINEN SUPPLY INC.:					33.67
BOISE OFFICE EQUIPMENT					
4870	BOISE OFFICE EQUIPMENT	IN4097851	XEROX XALC8045'S OVERAGE CHARGE - LIBRARY 03/10/2024 TO 04/09/2024	04/10/24	50.80
4870	BOISE OFFICE EQUIPMENT	IN4097851	XEROX XALC8045'S OVERAGE CHARGE - PUBLIC WORKS 03/10/2024 TO 04/09/2024	04/10/24	48.55
4870	BOISE OFFICE EQUIPMENT	IN4097851	XEROX XALC8070H2 OVERAGE CHARGE - ADMIN 03/10/2024 TO 04/09/2024	04/10/24	143.55

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total BOISE OFFICE EQUIPMENT:					242.90
BORK, STEFANIE					
5120	BORK, STEFANIE	20240416	ARBOR DAY SUPPLIES	04/16/24	31.98
5120	BORK, STEFANIE	20240416	MILEAGE COSTCO, MILE HIGH ORDER	04/16/24	146.73
Total BORK, STEFANIE:					178.71
BOW WOW WASTE PRODUCTS					
5200	BOW WOW WASTE PRODUCTS	702473	SINGLE DISPENSE BAGS	04/09/24	731.88
Total BOW WOW WASTE PRODUCTS:					731.88
BUILDERS FIRSTSOURCE INC.					
5763	BUILDERS FIRSTSOURCE INC.	71105380	2X4-10, 2X4-16	04/02/24	111.69
5763	BUILDERS FIRSTSOURCE INC.	71257815	3/0X6/8 LHI INT SPH-OFFICE, SLAB, CEDAR SHIM	04/10/24	671.24
5763	BUILDERS FIRSTSOURCE INC.	88823409	BaSEMENT OFFICE	04/02/24	64.37
5763	BUILDERS FIRSTSOURCE INC.	88823845	DRIVE PINS	04/02/24	22.99
5763	BUILDERS FIRSTSOURCE INC.	88868875	NAILPRO	04/11/24	19.69
Total BUILDERS FIRSTSOURCE INC.:					889.98
BUTLER ACTUATOR SERVICES LLC					
5935	BUTLER ACTUATOR SERVICES	1215	Influent and surface wash actuators with a new control station.	04/02/24	13,277.72
Total BUTLER ACTUATOR SERVICES LLC:					13,277.72
C & M LUMBER CO. INC.					
5980	C & M LUMBER CO. INC.	537569	CULVERT, BAND, BOLTS	04/12/24	641.55
Total C & M LUMBER CO. INC.:					641.55
CALLAWAY GOLF SALES CO					
2985	CALLAWAY GOLF SALES CO	5484150211	2024	04/01/24	316.40
2985	CALLAWAY GOLF SALES CO	938009955	2024	04/02/24	192.60
2985	CALLAWAY GOLF SALES CO	938022209	2024	04/04/24	628.78
2985	CALLAWAY GOLF SALES CO	938041557	2024	04/09/24	190.02
2985	CALLAWAY GOLF SALES CO	938046548	2024	04/10/24	508.56
2985	CALLAWAY GOLF SALES CO	938046559	2024	04/10/24	254.28
Total CALLAWAY GOLF SALES CO:					2,090.64
CDW GOVERNMENT INC.					
6530	CDW GOVERNMENT INC.	QN80067	HP Designjet T650 A1 Inkjet Large Format Printer - 24" Print Width - Color	04/04/24	1,424.16
6530	CDW GOVERNMENT INC.	QR36466	TRIPOD	04/11/24	178.10
Total CDW GOVERNMENT INC.:					1,602.26

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
CHRISTENSEN INC					
3214	CHRISTENSEN INC	0521692-IN	DEF	01/19/24	212.30
Total CHRISTENSEN INC:					212.30
CHURCH, CATY					
3471	CHURCH, CATY	20240409	REFUND FENCE PERMIT 755 DEER FOREST DR	04/09/24	275.00
Total CHURCH, CATY:					275.00
COBRA PUMA GOLF					
3116	COBRA PUMA GOLF	G3633972	cobra 2024	03/22/24	10.00
3116	COBRA PUMA GOLF	G3633973	cobra 2024	03/22/24	1,591.00
3116	COBRA PUMA GOLF	G3645136	cobra 2024	03/27/24	5,692.82
Total COBRA PUMA GOLF:					7,293.82
COLONIAL LIFE & ACCIDENT					
7460	COLONIAL LIFE & ACCIDENT	328972504011	PREMIUMS - BCN E3289725	04/01/24	482.24
Total COLONIAL LIFE & ACCIDENT:					482.24
COLUMN SOFTWARE PBC					
2652	COLUMN SOFTWARE PBC	1 D06BADA-00	WATER BOND ELECTION 2161700	04/08/24	61.86
Total COLUMN SOFTWARE PBC:					61.86
CRESTLINE ENGINEERS INC.					
8190	CRESTLINE ENGINEERS INC.	4135	CEI engineering services for Sunset, Placid, Cammy, Chula Water Main Upgrades 2023. PO amount includes proposal total plus 15% contingency for out of scope items.	04/02/24	3,622.50
Total CRESTLINE ENGINEERS INC.:					3,622.50
CRIQUET APPAREL INC					
2682	CRIQUET APPAREL INC	6754	spring 2024	04/08/24	3,060.41
Total CRIQUET APPAREL INC:					3,060.41
D & B SUPPLY CO.					
8440	D & B SUPPLY CO.	8411	WEED SPRAY	04/04/24	617.90
Total D & B SUPPLY CO.:					617.90
DAVIS, HEATHER					
3157	DAVIS, HEATHER	20240416	NO SCHOOL FUN DAY REFUND	04/16/24	23.36
3157	DAVIS, HEATHER	20240416	STATE SALES TAX	04/16/24	1.41
3157	DAVIS, HEATHER	20240416	LOT TAX	04/16/24	.23

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total DAVIS, HEATHER:					25.00
DELTA DENTAL PLAN OF IDAHO					
8860	DELTA DENTAL PLAN OF IDAHO	202404	PREMIUMS - #2667-0000	03/25/24	3,553.43
Total DELTA DENTAL PLAN OF IDAHO:					3,553.43
EBY, JESSICA & MICHAEL					
3582	EBY, JESSICA & MICHAEL	20240416	REFUND FOR STR PERMIT APPLICATION AND FEE INSPECTION	04/17/24	225.00
3582	EBY, JESSICA & MICHAEL	20240416	REFUND FOR STR PERMIT APPLICATION AND FEE INSPECTION	04/17/24	270.00
Total EBY, JESSICA & MICHAEL:					495.00
ED STAUB & SONS PETROLEUM INC					
2879	ED STAUB & SONS PETROLEU	10638547	PROPANE	04/05/24	388.19
Total ED STAUB & SONS PETROLEUM INC:					388.19
FERGUSON WATERWORKS					
10750	FERGUSON WATERWORKS	0883966	WATER STOCK	04/11/24	547.12
10750	FERGUSON WATERWORKS	0885555	BADGER 15 KN BT CLTD PT SZ 10M/12W	04/08/24	109.00
Total FERGUSON WATERWORKS:					656.12
FORGE LANDWORKS LLC					
4284	FORGE LANDWORKS LLC	1676	Main Break HWY55 & State St. - Excavation Services	04/01/24	2,980.80
Total FORGE LANDWORKS LLC:					2,980.80
GALLS					
11640	GALLS	027526032	ZIPPER REPAIR	04/01/24	12.59
11640	GALLS	027599633	CHIEF JUMPSUIT	04/09/24	652.93
Total GALLS:					665.52
GEM STATE PAPER & SUPPLY					
11940	GEM STATE PAPER & SUPPLY	3088391	MULTI FOLD TOWEL, BATH TISSUE	04/11/24	226.93
11940	GEM STATE PAPER & SUPPLY	3088589	40-45 GAL BAGS, HAND SOAP, CORELESS TISSUE, ROLL TOWEL	04/11/24	665.05
Total GEM STATE PAPER & SUPPLY:					891.98
HACH COMPANY					
12780	HACH COMPANY	13989750	CABLE ASSY, TEST KIT	04/08/24	755.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total HACH COMPANY:					755.00
HDR ENGINEERING INC					
2659	HDR ENGINEERING INC	1200610159	CEI task order for HDR for Cammy, Chula, Sunset, Placid Water Main Replacement 2023 project	04/09/24	1,622.13
Total HDR ENGINEERING INC:					1,622.13
HIGH DESERT BOBCAT dba					
8745	HIGH DESERT BOBCAT dba	P11012	Wheel hubs, wire harness	04/08/24	1,088.14
8745	HIGH DESERT BOBCAT dba	P11104	Wheel hubs, wire harness	04/15/24	567.99
Total HIGH DESERT BOBCAT dba:					1,656.13
HIGH DESERT WILDLIFE & PEST SOLUTIONS					
3257	HIGH DESERT WILDLIFE & PES	33517	DEER PICKUP	04/11/24	150.00
Total HIGH DESERT WILDLIFE & PEST SOLUTIONS:					150.00
HORROCKS ENGINEERS INC.					
14123	HORROCKS ENGINEERS INC.	84999	FY2022 Pavement Inventory of McCall's paved street network	04/10/24	762.50
14123	HORROCKS ENGINEERS INC.	84999	Task Order 21-13A: Downtown Core Phase 3A Construction Engineering and Inspection (CEI)	04/10/24	929.05
14123	HORROCKS ENGINEERS INC.	84999	Task Order 21-13A: Downtown Core Phase 3A Construction Engineering and Inspection (CEI)	04/10/24	464.45
14123	HORROCKS ENGINEERS INC.	84999	TO-21-16B: CEI services for Deinhard (Samson Trail to SH-55) Improvements. Costs for this TO will be split 60% paid by the City (Streets LOT) and 40% by ITD (reimbursed via Cooperative Agreement Addendum #2). PO amount rounded up to \$160K	04/10/24	1,881.50
14123	HORROCKS ENGINEERS INC.	84999	CEI engineering services for Davis Ave Base Bid, Bid Alt1, and Bid Alt 3 PW construction project.	04/10/24	4,611.37
14123	HORROCKS ENGINEERS INC.	84999	Increase PO 8410 per TO-24-04 Addendum 1. New PO Budget is \$93,920.05	04/10/24	719.18
14123	HORROCKS ENGINEERS INC.	84999	Increase PO 8410 per TO-24-04 Addendum 1. New PO Budget is \$93,920.05	04/10/24	9,224.13
14123	HORROCKS ENGINEERS INC.	84999	TO 24-01 - Misc. Transportation Engineering Services	04/10/24	403.00
14123	HORROCKS ENGINEERS INC.	84999	TO 24-03 - Land Development and TIS Reviews	04/10/24	81.00
14123	HORROCKS ENGINEERS INC.	84999	Additional budget for TO-22-04C (Spring Mtn. Blvd. CRABS 2023 CEI)	04/10/24	4,692.50
14123	HORROCKS ENGINEERS INC.	84999	PH 17-03 C 2ND STREET AND LENORA STREET - PHASE 1B-CEI	04/10/24	2,686.99

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
14123	HORROCKS ENGINEERS INC.	84999	PH 17-03 C 2ND STREET AND LENORA STREET - PHASE 1B-CEI	04/10/24	171.51
14123	HORROCKS ENGINEERS INC.	84999	Additional budget for TO-22-04C (Spring Mtn. Blvd. CRABS 2023 CEI)	04/10/24	882.63
14123	HORROCKS ENGINEERS INC.	84999	TO 24-03 - Land Development and TIS Reviews	04/10/24	2,577.50
14123	HORROCKS ENGINEERS INC.	84999	TO-24-04: Davis Avenue PH-2 and Bid Alts (110% of proposal, FFees = 2% of total)	04/10/24	32.69
Total HORROCKS ENGINEERS INC.:					30,120.00
IDAHO CHILD SUPPORT RECEIPTING					
14860	IDAHO CHILD SUPPORT RECEI	20240419 - 10	CASE# - 452852	04/19/24	162.18
14860	IDAHO CHILD SUPPORT RECEI	20240419 - 6	CASE# - 395109	04/19/24	106.62
Total IDAHO CHILD SUPPORT RECEIPTING:					268.80
III-A TRUST					
15735	III-A TRUST	202404	PREMIUMS - #142-MCCALL	04/01/24	117,193.00
15735	III-A TRUST	202404	VISION PREMIUMS - #142-MCCALL	04/01/24	1,193.00
Total III-A TRUST:					118,386.00
IN HOUSE CARPET ONE					
5274	IN HOUSE CARPET ONE	MC000046	REPAIR CARPET	03/04/24	482.14
Total IN HOUSE CARPET ONE:					482.14
INMAN, STEPHANIE					
4256	INMAN, STEPHANIE	20240411	There is a \$500 deposit to start the project of creating a wooden façade replica of the existing library building. Total cost will be \$1500. The remaining \$1000 will be billed separately upon completion of the project.	04/11/24	1,000.00
Total INMAN, STEPHANIE:					1,000.00
INTEGRITY INSPECTION SOLUTIONS INC					
5432	INTEGRITY INSPECTION SOLU	22413681	Repairing the manhole wet well damaged during construction traffic at Brown Park.	04/04/24	8,240.00
Total INTEGRITY INSPECTION SOLUTIONS INC:					8,240.00
INTERNAT'L INSTITUTE OF					
16260	INTERNAT'L INSTITUTE OF	20240417	ANNUAL MEMBERSHIP FEE - B. WAGNER	04/17/24	185.00
Total INTERNAT'L INSTITUTE OF:					185.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
JC GOLF ACCESSORIES					
4626	JC GOLF ACCESSORIES	195970	BALL MARKERS	04/12/24	268.99
Total JC GOLF ACCESSORIES:					268.99
JERRY'S AUTO PARTS					
16890	JERRY'S AUTO PARTS	387393	DRUM BRAKE, SHOES, BRK PADS	04/03/24	366.10
16890	JERRY'S AUTO PARTS	387475	BATTERY	04/04/24	208.96
16890	JERRY'S AUTO PARTS	387480	OIL FILTER	04/04/24	26.65
16890	JERRY'S AUTO PARTS	388023	VAC TRAILER	04/09/24	74.53
16890	JERRY'S AUTO PARTS	388027	AIR FILTER	04/09/24	46.58
16890	JERRY'S AUTO PARTS	388215	DISTRIBUTOR ROTOR, & CAP, SPARK PLUG, WIRE KIT	04/10/24	82.78
16890	JERRY'S AUTO PARTS	388277	SPARK PLUG	04/10/24	.00
16890	JERRY'S AUTO PARTS	388448	AIR FILTER	04/11/24	73.87
16890	JERRY'S AUTO PARTS	388547	LED WPF21/2RND MKCNCA	04/12/24	15.90
16890	JERRY'S AUTO PARTS	388565	AIR BRAKE HOSE	04/12/24	8.10
16890	JERRY'S AUTO PARTS	388983	BRACKET	04/15/24	15.14
16890	JERRY'S AUTO PARTS	389005	OIL FILTERS	04/15/24	14.70
Total JERRY'S AUTO PARTS:					933.31
LAWSON PRODUCTS INC.					
18440	LAWSON PRODUCTS INC.	9311429855	TRUCK 39	04/03/24	161.41
18440	LAWSON PRODUCTS INC.	9311429856	PARTS	04/03/24	214.98
18440	LAWSON PRODUCTS INC.	9311433512	BRASS FITTINGS	04/04/24	15.02
18440	LAWSON PRODUCTS INC.	9311444211	BRAKE KLEAN	04/09/24	46.80
Total LAWSON PRODUCTS INC.:					438.21
LES SCHWAB TIRE CENTERS					
18700	LES SCHWAB TIRE CENTERS	12500428787	UNIT 20 NEW TIRES	03/01/24	863.84
18700	LES SCHWAB TIRE CENTERS	12500429399	Truck HOOPS	03/11/24	662.22
18700	LES SCHWAB TIRE CENTERS	12500431131	WIPER BLADE	03/27/24	59.98
Total LES SCHWAB TIRE CENTERS:					1,586.04
LEVELWEAR INC					
5118	LEVELWEAR INC	511827-S1	Mens/ladies Cas 2024	04/08/24	3,541.57
5118	LEVELWEAR INC	512139-S1	2024 levelwear hats	04/09/24	1,404.05
Total LEVELWEAR INC:					4,945.62
LHR INVESTMENTS LLC					
4982	LHR INVESTMENTS LLC	207593	DBL PAYMENT AT CLOSING	04/16/24	56.01
Total LHR INVESTMENTS LLC:					56.01
LHTAC					
18860	LHTAC	T203272024P	PAVEMENT MAINTENANCE - DODSON, WESTENGARD	04/01/24	120.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total LHTAC:					120.00
LOGAN, LOGAN					
5673	LOGAN, LOGAN	20240228	INDOOR SOCCER ASSISTANT	02/28/24	270.00
Total LOGAN, LOGAN:					270.00
MAY HARDWARE INC.					
20160	MAY HARDWARE INC.	96954	HEATER FOR OFFICE	03/15/24	130.58
20160	MAY HARDWARE INC.	97993	SHOP BULBS, PHILLIPS BIT FOR DRILL	04/02/24	16.24
20160	MAY HARDWARE INC.	97996	PAINT BUCKET	04/02/24	34.15
20160	MAY HARDWARE INC.	98149	WALLPLATE	04/04/24	2.51
20160	MAY HARDWARE INC.	98161	STR PLATE, STORAGE BOX	04/04/24	86.30
20160	MAY HARDWARE INC.	98182	MISC FASTENERS	04/05/24	14.53
20160	MAY HARDWARE INC.	98207	EARBUD	04/05/24	10.79
20160	MAY HARDWARE INC.	98322	UTILITY TOTE	04/08/24	32.97
20160	MAY HARDWARE INC.	98366	AIR FILTER	04/08/24	70.18
20160	MAY HARDWARE INC.	98373	BLACK PIPE, FLOOR FLANGE	04/08/24	46.76
20160	MAY HARDWARE INC.	98422	IMPACT DRIVER, MULTI SCRWDRV RTCHT	04/09/24	39.98
20160	MAY HARDWARE INC.	98436	LATEX GLOVE	04/09/24	17.98
20160	MAY HARDWARE INC.	98483	BLEACH, PINESOL	04/10/24	24.38
20160	MAY HARDWARE INC.	98487	MISC FASTENERS	04/10/24	3.94
20160	MAY HARDWARE INC.	98533	VACCUM CORD	04/10/24	116.99
20160	MAY HARDWARE INC.	98583	JAWS SCOOP	04/11/24	17.99
20160	MAY HARDWARE INC.	98614	KEY BLANKS, GARDN GLOVES, SNAP KNIFE	04/11/24	80.12
20160	MAY HARDWARE INC.	98616	HINGE, WD SCREW, STICK NAIL	04/11/24	62.07
20160	MAY HARDWARE INC.	98626	STICK NAIL	04/11/24	44.99
20160	MAY HARDWARE INC.	98627	CONCRETE, GRAVEL	04/11/24	150.82
20160	MAY HARDWARE INC.	98665	APP CONNECTOR	04/12/24	12.59
20160	MAY HARDWARE INC.	98670	SPRY PAINT	04/12/24	8.63
20160	MAY HARDWARE INC.	98698	DUSTERS	04/12/24	30.97
20160	MAY HARDWARE INC.	98745	GRILL BRUSH, MISC FASTENERS	04/13/24	13.67
20160	MAY HARDWARE INC.	98835	SYNTH	04/15/24	38.34
20160	MAY HARDWARE INC.	98883	CAULK	04/15/24	25.18
20160	MAY HARDWARE INC.	98921	SCKT, FAUCET	04/16/24	23.08
Total MAY HARDWARE INC.:					1,066.75
McCALL AREA CHAMBER OF					
20420	McCALL AREA CHAMBER OF	8014	2024 SUMMER VISIT MCCALL AD	04/13/24	850.00
Total McCALL AREA CHAMBER OF:					850.00
McCALL FIRE PROTECTION DISTRICT					
20500	McCALL FIRE PROTECTION DIS	FY24 Q2	FIRE INSPECTIONS FEES	04/04/24	35,260.00
Total McCALL FIRE PROTECTION DISTRICT:					35,260.00

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
MILE HIGH POWER SPORTS					
21355	MILE HIGH POWER SPORTS	4398469	ELEMENT OIL, YAMA 12QT	02/08/24	61.96
Total MILE HIGH POWER SPORTS:					61.96
MOUNTAINLAND SUPPLY					
5926	MOUNTAINLAND SUPPLY	S106077556.0	BRASS COUPLING	04/10/24	213.41
5926	MOUNTAINLAND SUPPLY	S106083270.0	FORD C46-34-G-NL 3/4x1 CPLG CTS	04/12/24	496.81
Total MOUNTAINLAND SUPPLY:					710.22
MSBT LAW CHTD.					
22100	MSBT LAW CHTD.	80719	PROSECUTING SERVICES-F2393 -03	03/27/24	4,166.66
Total MSBT LAW CHTD.:					4,166.66
MUTUAL OF OMAHA INSURANCE COMPANY					
5234	MUTUAL OF OMAHA INSURANC	001669825309	GOOOCDCG OO1A	03/06/24	1,278.18
Total MUTUAL OF OMAHA INSURANCE COMPANY:					1,278.18
NORTHWEST EQUIPMENT SALES INC.					
23102	NORTHWEST EQUIPMENT SAL	342156BP	CONVERSION LAMP	04/02/24	131.60
Total NORTHWEST EQUIPMENT SALES INC.:					131.60
ORTHOS LIQUID SYSTEMS INC					
5966	ORTHOS LIQUID SYSTEMS INC	29723	Replacement of Worn/Broken Filter nozzles	03/20/24	8,873.00
Total ORTHOS LIQUID SYSTEMS INC:					8,873.00
OVERDRIVE INC.					
23635	OVERDRIVE INC.	H-0103480	PARTICIPATION MAINTENANCE FEE, IDAHO DIGITAL CONSORTIUM	04/01/24	900.00
Total OVERDRIVE INC.:					900.00
PAYETTE INK AND EMBROIDERY LLC					
24096	PAYETTE INK AND EMBROIDER	1702	EMBROIDERY PUBLIC WORKS	04/03/24	120.00
Total PAYETTE INK AND EMBROIDERY LLC:					120.00
PAYETTE LAKES RECREATIONAL					
24120	PAYETTE LAKES RECREATION	IR-24-03-A	Sewer Model Run for Airport Infield Project -	04/09/24	430.50
Total PAYETTE LAKES RECREATIONAL:					430.50
PING INC					
5686	PING INC	17480068	T HUBER	04/05/24	162.03

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total PING INC:					162.03
PITNEY BOWES					
24460	PITNEY BOWES	1024552544	RED INK CARTRIDGE	01/02/24	91.29
24460	PITNEY BOWES	3319008692	QTRLY POSTAGE METER RENTAL	04/10/24	272.13
Total PITNEY BOWES:					363.42
R & R PRODUCTS INC.					
25320	R & R PRODUCTS INC.	CD2890077	FINGER - REAR, FRONT	04/01/24	177.50
25320	R & R PRODUCTS INC.	CD2892065	FINGER - REAR, FRONT	04/04/24	177.50
Total R & R PRODUCTS INC.:					355.00
RIDLEY'S FAMILY MARKETS					
25800	RIDLEY'S FAMILY MARKETS	01123320934-4	ALL STAFF MEETING SNACKS	04/10/24	53.41
Total RIDLEY'S FAMILY MARKETS:					53.41
SHERWIN-WILLIAMS CO., THE					
27655	SHERWIN-WILLIAMS CO., THE	3492-7	PAINT	04/03/24	63.99
27655	SHERWIN-WILLIAMS CO., THE	6328-6	PAINT & BRUSHES FOR BOLLARDS	04/05/24	431.62
Total SHERWIN-WILLIAMS CO., THE:					495.61
SHRED-IT USA - BOISE					
27890	SHRED-IT USA - BOISE	8006769863	SHREDDING	04/03/24	91.18
27890	SHRED-IT USA - BOISE	8006769863	SHREDDING	04/03/24	164.27
Total SHRED-IT USA - BOISE:					255.45
SMITH AUTO OF WEISER					
6394	SMITH AUTO OF WEISER	5019881	TOUCH UP PAINT	03/29/24	16.75
6394	SMITH AUTO OF WEISER	5019909	Parts to repair suspension and drive train on patrol vehicle #201	04/02/24	410.09
6394	SMITH AUTO OF WEISER	5019935	Parts to repair suspension and drive train on patrol vehicle #201	04/03/24	628.65
Total SMITH AUTO OF WEISER:					1,055.49
SPARKLIGHT					
28656	SPARKLIGHT	20240408	INTERNET - ACCT # 112663760 APRIL	04/08/24	125.72
28656	SPARKLIGHT	20240408	INTERNET - ACCT # 112663760 APRIL	04/08/24	125.71
Total SPARKLIGHT:					251.43
SPECIALTY CONSTRUCTION SUPPLY					
28660	SPECIALTY CONSTRUCTION S	0240963-IN	Airport Asphalt Crack Seal	04/04/24	1,957.50

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total SPECIALTY CONSTRUCTION SUPPLY:					1,957.50
SQUEAKY CLEAN					
8252	SQUEAKY CLEAN	1664	Repair sheet rock and paint entry to clubhouse	04/10/24	1,000.00
Total SQUEAKY CLEAN:					1,000.00
STOTZ EQUIPMENT					
8335	STOTZ EQUIPMENT	P84437	GRINDSTONE	03/15/24	604.33
Total STOTZ EQUIPMENT:					604.33
STRAIGHT DOWN ENTERPRISES					
6416	STRAIGHT DOWN ENTERPRISE	INV0085494	mens 2024	04/05/24	103.90
Total STRAIGHT DOWN ENTERPRISES:					103.90
TEAM NEXBELT OPERATING INC					
7442	TEAM NEXBELT OPERATING IN	410505	BELTS	04/08/24	502.61
Total TEAM NEXBELT OPERATING INC:					502.61
TEXTMYGOV					
29916	TEXTMYGOV	502099	WATER BOND/COPPERLEAD	04/02/24	300.00
Total TEXTMYGOV:					300.00
TREASURE VALLEY COFFEE INC.					
30580	TREASURE VALLEY COFFEE IN	2160:10359168	COFFEE, TEA	04/15/24	104.21
Total TREASURE VALLEY COFFEE INC.:					104.21
TREASURE VALLEY TRANSIT INC.					
30630	TREASURE VALLEY TRANSIT IN	523	50% MARCH 2024 UTILITIES IN MCCALL TRANSIT CENTER	03/31/24	489.20
Total TREASURE VALLEY TRANSIT INC.:					489.20
TURF EQUIPMENT & IRRIGATION					
30880	TURF EQUIPMENT & IRRIGATIO	765776-00 1	SPRAYER PARTS	03/28/24	268.41
Total TURF EQUIPMENT & IRRIGATION:					268.41
UNIFORMS2GEAR INC.					
31175	UNIFORMS2GEAR INC.	INV/2024/04/02	MICHAEL MARTIN - JACKET	04/04/24	301.10
31175	UNIFORMS2GEAR INC.	INV/2024/04/04	Uniforms for patrol officer new hire.	04/11/24	919.37
Total UNIFORMS2GEAR INC.:					1,220.47
UNITED PARCEL SERVICE					
31280	UNITED PARCEL SERVICE	8459E3154	SHIPPING	04/13/24	34.23

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total UNITED PARCEL SERVICE:					34.23
VALLEY COUNTY					
31640	VALLEY COUNTY	2024 - MAY	PD FACILITY LEASE	04/15/24	2,700.00
Total VALLEY COUNTY:					2,700.00
VALLEY PAVING & ASPHALT INC.					
31900	VALLEY PAVING & ASPHALT INC	12333	Increase PO 8388 by \$2300	03/31/24	1,670.00
Total VALLEY PAVING & ASPHALT INC.:					1,670.00
WASHINGTON STATE SUPPORT REGISTRY					
1000	WASHINGTON STATE SUPPORT	20240419 - 1	case - 2281417	04/19/24	187.38
Total WASHINGTON STATE SUPPORT REGISTRY:					187.38
WESTERN TROPHY & ENGRAVING INC					
8336	WESTERN TROPHY & ENGRAVI	26583	PLATE DURABLACK	03/05/24	79.65
Total WESTERN TROPHY & ENGRAVING INC:					79.65
WHITE PETERSON P.A.					
32910	WHITE PETERSON P.A.	162418	GENERAL CITY ADMIN	03/31/24	17,982.56
Total WHITE PETERSON P.A.:					17,982.56
WILBUR-ELLIS COMPANY LLC					
33060	WILBUR-ELLIS COMPANY LLC	16349010	Spring fertilizer and herbicide order for turf grass and Right of Ways plant management.	04/12/24	1,695.00
33060	WILBUR-ELLIS COMPANY LLC	16349010	Spring fertilizer and herbicide order for turf grass and Right of Ways plant management.	04/12/24	1,535.00
Total WILBUR-ELLIS COMPANY LLC:					3,230.00
WILLAMETTE DENTAL INSURANCE					
33095	WILLAMETTE DENTAL INSURA	202404	PREMIUMS - GROUP #Z1759 - ID51	04/01/24	2,798.80
Total WILLAMETTE DENTAL INSURANCE:					2,798.80
WORLD WIDE INTERPRETERS					
33335	WORLD WIDE INTERPRETERS	52155	INTERPRETATION	04/04/24	78.20
Total WORLD WIDE INTERPRETERS:					78.20
XEROX FINANCIAL SERVICES					
2628	XEROX FINANCIAL SERVICES	5617419	C605 LEASE PAYMENT	04/10/24	85.51
2628	XEROX FINANCIAL SERVICES	5617420	PD C405	04/10/24	72.47
2628	XEROX FINANCIAL SERVICES	5617420	AIRPORT C405	04/10/24	72.47
2628	XEROX FINANCIAL SERVICES	5617420	PARKS C405	04/10/24	72.47
2628	XEROX FINANCIAL SERVICES	5617420	PD C8145	04/10/24	394.08

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
					<hr/>
			Total XEROX FINANCIAL SERVICES:		697.00
			Grand Totals:		<hr/> <hr/> 324,986.63

**MCCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 24-083
Meeting Date April 25, 2024**

AGENDA ITEM INFORMATION						
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>		
<i>City Licenses Report to Council Per McCall City Code</i>		Mayor / Council				
		City Manager	<i>SK</i>			
		Clerk	<i>AW</i>	Originator		
		Treasurer				
		Community Development				
		Police Department				
		Public Works				
		Golf Course				
		COST IMPACT:	n/a	Parks and Recreation		
		FUNDING SOURCE:	n/a	Airport		
		Library				
TIMELINE:	n/a	Information Systems				
		Grant Coordinator				
SUMMARY STATEMENT:						
<p>Per McCall City Code Title 4 Chapter 9, the City Council has determined the City Clerk shall be delegated the authority to process and grant or deny all alcoholic beverage license applications, other than certain circumstances involving catering permits, which the City Clerk shall review the application for catering permit for completeness and forward said application to the Police Chief. The Police Chief upon receipt of the application shall make a recommendation to the City Clerk to approve or deny the application. Whenever the City Clerk shall determine that an application for alcoholic beverage license transfer or renewal is complete, the City Clerk shall approve or deny such application. All decisions of the City Clerk shall be reported to the City Council at the next regularly scheduled City Council meeting after such a decision. The City Clerk is also responsible for all processing of business, taxi, pawnbroker, child daycare licenses, commercial snow removal, vendor and short-term rental permits, and public event applications.</p> <p>Please see the attached Clerk Report for April 3, 2024 – April 16, 2024</p>						
RECOMMENDED ACTION:						
Council review of the License Report.						
RECORD OF COUNCIL ACTION						
MEETING DATE	ACTION					

City Clerk's License Report

April 4, 2024 – April 17, 2024

Council Meeting Date: April 25, 2024

Business License Activity

Issued - New

Business Name	Business Activity	Address	BL#	Issued
Lee Marzahl Construction	General Contractor	32 N Pleasants Dr, Nampa	3531	4/17/2024
Titus Works	Wellness	125 Commerce St, Suite E	3534	4/17/2024
Brennan Jones Construction	General Contractor	1715 S 600 W, Oakley, Idaho	3535	4/17/2024
Trinity Home Care and Resource	Non skilled Home Care Services	106 East Park Place #106	3538	4/17/2024
Handyman Express	General Contractor	204 Eld Ln 292, Donnelly	3532	4/5/2024

Issued - Renewal

Business Name	Business Activity	Address	BL#
No Activity			

Closed

Business Name	Business Activity	Address	BL#
No Activity			

Pending - New

Business Name	Business Activity	Address	Reason
Evolved Incorporated	Chiropractic	1408 Boydston Loop	Waiting on Payment
Mountain Dog Grooming	Animal Grooming	1304 Roosevelt Ave	Waiting on Payment
Jacob McAdams	Tattoo Artist	225 Valley Springs Rd	Waiting on payment
Renaissance Remodeling	Residential Remodeling	4220 Osage St, Garden City, ID	Waiting on payment
Waypoint LLC	Gas Station and Convenience Store	300 E Lake St	Waiting for CED Approval
Brundage Bungalows McCall, LLC	Vacation cabin rentals	308 W Lake Street	Pending final Approvals

Denied/Cancelled

Business Name	Business Activity	Address	Reason
---------------	-------------------	---------	--------

City Clerk's License Report

April 4, 2024 – April 17, 2024

Council Meeting Date: April 25, 2024

Jacksons Food Stores, Inc	Gas Station w/Convenience Store	300 E. Lake St.	Applicant cancelled
---------------------------	---------------------------------	-----------------	----------------------------

Short-Term Rental Permit Activity

Issued - New

Owner(s)	Rental Address	Local Contact	# of Bedrooms	Max Occ.	# of Parking Spaces	Permit #	Issued
Ken Johnson & Annalisa	625 Blue Water Circle	Julie Ronnow	3	8	3	3528	
Colby Patchin	1207 Zachary Rd	Kaycee Quinn	4	10	4	3225	
Blair Hayes	403 McGinnis Street	Samuel Thompson	3	8	3	3528	

Issued - Renewal

Owner(s)	Rental Address	Local Contact	# of Bedrooms	Max Occ.	# of Parking Spaces	Permit #

Closed

Owner(s)	Rental Address	Permit #
No Activity		

Pending - New

Pending applications with max occupancy of more than 10 will not be issued without CUP approval

Owner(s)	Rental Address	Local Contact	# of Bedrooms	Max Occ.	# of Parking Spaces
203 Mather LLC	203 Mather Rd	Vacasa	6	14	6
Cottages Holding	700 Reedy Ln	McCall Vacation Properties	9	20	9
Judy Sublett Wild	508 Gamble	DoneRight Management	4	10	4
1030 Bitterroot Drive LLC	1030 Bitterroot Dr	Linda Hubbard	7	16	7
Michael & Jessica Eby	129 Stibnite St E #6		2	6	2

City Clerk's License Report

April 4, 2024 – April 17, 2024

Council Meeting Date: April 25, 2024

Denied/Cancelled					
Owner(s)	Rental Address	Reason	# of Bedrooms	Max Occ.	# of Parking Spaces
No Activity					

Alcohol License Activity

Issued - New				
Business Name	Physical Address	BL#	Issued	
No Activity				

Issued – Transfer of Ownership				
Business Name	Physical Address	BL#	Issued	
No Activity				

Issued – Transfer of Location				
Business Name	Physical Address	BL#	Issued	
No Activity				

Issued - Renewal				
Business Name	Physical Address	BL#	Issued	
No Activity				

Closed			
Business Name	Physical Address	BL#	
No Activity			

Pending – New or Transfer	
Business Name	Physical Address
No Activity	

City Clerk's License Report

April 4, 2024 – April 17, 2024

Council Meeting Date: April 25, 2024

Denied		
Business Name	Physical Address	Reason
No Activity		

Catering Permit Activity

Name of Licensee	Event	Location of Event	Date of Event	Issued	Rev
Gallery Fifty-Five	Gallery Fifty-Five Reception	311 E Lake	4/6/2024	3/20/2024	20
McCall Rotary	Rotary Brewfest	Ponderosa Center	8/17/2024	4/9/2024	20

Pending				
Name of Licensee	Event	Location of Event	Date of Event	Time of Event
Grants Grill	Wedding	401 N 3 rd St	5/31/2024	12:00pm – 11:00pm
Telaya Wine Co	Wedding	1410 Mill Rd	5/16/23	

Denied			
Name of Licensee	Event	Location of Event	Reason
No Activity			

Outdoor Public Events/Vendor Permit/Craft Fair Activity

Issued						
Applicant	Event	Location of Event	Date(s) of Event	Time of Event	Rd Closure	Issued
RIVERGRILL LLC	Annual permit Broken Horn	201 S. Mission	April 2024 -April 2025	6:00am - 8:00pm	no	4/12/2024
West Central Idaho Youth Baseball Club	Baseball Tournament	1120 E Lake Street	6/21/2024-6/23/2024	8:00am-9:00pm	no	4/10/24

City Clerk's License Report

April 4, 2024 – April 17, 2024

Council Meeting Date: April 25, 2024

Pending					
Applicant	Event	Location of Event	Date(s) of Event	Time of Event	Rd Closure
Genie Sue Weppner	Craft Fair	Hotel McCall Courtyard	08/23/2024-08/25/2024		no
Hawk Construction & Property Services	Liberty Fest	E Lake Street	07/04/2024-07/07/2024	10:00am - 8:00pm	yes
Yeah Gurl Boutique	Liberty Fest	E Lake Street	07/04/2024-07/07/2024	8:00 am- 8:00 pm	Yes
Seven Devils Delights	Liberty Fest	E Lake Street	07/04/2024-07/07/2024	10 am – 10pm	yes
DippinDots Boise LLC	Liberty Fest	E Lake Street	07/04/2024-07/07/2024	11 am-8 pm	yes
Telaya Wine Co.	Wedding	1410 Mill Rd	5/16/24	5:30 pm – 8:30 pm	no

Denied or Canceled				
Applicant	Event	Location of Event	Date(s) of Event	Reason
No Activity				

Commercial Snow Removal Permit Renewal Activity

Issued - New				
Business Name	Owner	Type of Snow Removal	Permit#	Issued
No Activity				

Issued - Renewal				
Business Name	Owner	Type of Snow Removal	Permit#	Issued
No Activity				

Closed				
Business Name	Owner	Type of Snow Removal	Permit#	

City Clerk's License Report

April 4, 2024 – April 17, 2024

Council Meeting Date: April 25, 2024

No Activity			
-------------	--	--	--

Pending - New		
Business Name	Owner	Type of Snow Removal
No Activity		

Denied		
Business Name	Owner	Reason
No Activity		

Taxi & Commercial Transportation Driver License Activity

Issued – New						
Business Name	Driver Name	Address	BL#	City Taxi License #	Date Approved	License Expires
No Activity						

Issued – Renewal						
Business Name	Driver Name	Address	BL#	City Taxi License #	Date Approved	License Expires
No Activity						

Closed				
Business Name	Driver Name	Address	BL#	City Taxi License #
No Activity				

Pending - New			
Business Name	Driver Name	Address	BL#
No Activity			

Denied			
--------	--	--	--

City Clerk's License Report

April 4, 2024 – April 17, 2024

Council Meeting Date: April 25, 2024

Business Name	Driver Name	Address	BL#	Reason
No Activity				

Peddler Permit Activity

Issued					
Applicant	Company Represented	Product Sold	Date(s) Permitted	Permit #	Fees Collected
No Activity					

Pending			
Applicant	Company Represented	Product Sold	Date(s) Permitted
No Activity			

Denied or Canceled			
Applicant	Company Represented	Product Sold	Reason
No Activity			

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 24-084
Meeting Date April 25, 2024**

AGENDA ITEM INFORMATION				
SUBJECT: <i>Treasurer's Report as Required by IC 50-208</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager	<i>JK</i>	
		Clerk		
		Treasurer	<i>RS</i>	Originator
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	N/A	Parks and Recreation		
FUNDING SOURCE:	N/A	Airport		
		Library		
TIMELINE:	Report Only	Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
Treasurer's report of accounts and activity of office during the month of March 2024 regarding care, management or disposition of moneys, property or business of the City.				
Attached is the March 2024 Report				
RECOMMENDED ACTION:				
The Council shall examine the report and determine whether additional information from the Treasurer is required.				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

City of McCall, Idaho
 Monthly Financial Dashboard
 Issued on April 15, 2024



Reporting Period: March 2024

Our Investments and Cash...

Balances as of March 2024

General Fund – Cash & Investments

March 2024	\$ 9,056,298
March 2023	\$ 9,338,936
Unavailable Cash Reserves	\$ 3,512,252
Restricted Cash - Franchise Fees	\$ 1,654,396
Available Cash	\$ 3,889,650

Streets Fund - Cash & Investments

March 2024	\$ 1,703,277
March 2023	\$ 1,868,170
Unavailable Cash Reserves	\$ 988,799
Available Cash	\$ 714,478

Library Fund - Cash & Investments

March 2024	\$ 1,393,219
March 2023	\$ 1,539,598
Unavailable Cash Reserves	\$ 131,947
Restricted Cash - Bldg Fund	\$ 388,017
Available Cash	\$ 873,255

Recreation Fund - Cash & Investments

March 2024	\$ 427,261
March 2023	\$ 263,590
Unavailable Cash Reserves	\$ 447,247
Available Cash	\$ (19,986)

Airport Fund - Cash & Investments

March 2024	\$ 851,336
March 2023	\$ 896,131
Unavailable Cash Reserves	\$ 99,373
Available Cash	\$ 751,963

Capital Projects Fund-Cash & Investments

March 2024	\$ 87,043
March 2023	\$ 79,904

Local Option Tax - Cash & Investments

March 2024	\$ 3,971,778
March 2023	\$ 4,597,758
Available Cash	\$ 3,971,778

Major Fund Cash Flows...

<u>General Fund Revenues and Expense</u>	<u>As % of Budget</u>	<u>As % of FY19- FY23 Avg. Actual</u>
Fiscal Year 2024 Budget	\$ 11,457,177	
Revenues to Date	\$ 4,717,642	41.18%
Expenditures to Date	\$ 3,634,280	31.72%
Revenues over Expenditures	\$ 1,083,362	
 <u>Street Fund Revenues and Expenditures</u>		
Fiscal Year 2024 Budget	\$ 3,199,854	
Revenues to Date	\$ 1,678,064	52.44%
Expenditures to Date	\$ 1,621,415	50.67%
Revenues over Expenditures	\$ 56,649	72.01%
 <u>Library Fund Revenues and Expenditures</u>		
Fiscal Year 2024 Budget	\$ 1,511,125	
Revenues to Date	\$ 433,244	28.67%
Expenditures to Date	\$ 288,035	19.06%
Revenues over Expenditures	\$ 145,209	36.25%
 <u>Recreation Fund Revenues and Expenditures</u>		
Fiscal Year 2024 Budget	\$ 2,090,140	
Revenues to Date	\$ 774,586	37.06%
Expenditures to Date	\$ 750,331	35.90%
Revenues over Expenditures	\$ 24,255	32.94%
 <u>Airport Fund Revenues and Expenditures</u>		
Fiscal Year 2024 Budget	\$ 1,387,894	
Revenues to Date	\$ 307,609	22.16%
Expenditures to Date	\$ 233,286	16.81%
Revenues over Expenditures	\$ 74,323	11.92%
 <u>Local Option Tax - Streets Fund Revenues and Expenditures</u>		
Fiscal Year 2024 Budget	\$ 9,670,660	
Revenues to Date	\$ 3,211,499	33.21%
Expenditures to Date	\$ 2,534,531	26.21%
Revenues over Expenditures	\$ 676,969	99.60%
 <u>Water Fund Revenues and Expenditures</u>		
Fiscal Year 2024 Budget	\$ 6,224,332	
Revenues to Date	\$ 2,069,991	33.26%
Expenditures to Date	\$ 2,562,528	41.17%
Revenues over Expenditures	\$ (492,537)	99.24%

City of McCall, Idaho
 Monthly Financial Dashboard
 Issued on April 15, 2024



Reporting Period: March 2024

Specific Revenue Collections at a Glance...

		As % of	As % of FY19-
		Budget	FY23 Avg.
<u>Property Tax Collection</u>			
Fiscal Year 2024 Budget	\$ 7,643,826		
Revenues to Date	\$ 5,032,966	65.84%	76.84%
<u>State Shared Revenue Collection</u>			
Fiscal Year 2024 Budget	\$ 1,216,249		
Revenues to Date	\$ 285,914	23.51%	24.74%
<u>Building Permit Revenue Collection</u>			
Fiscal Year 2024 Budget	\$ 500,000		
Revenues to Date	\$ 94,368	18.87%	16.96%
<u>Local Option Tax - Tourism Revenue Collection</u>			
Fiscal Year 2024 Budget	\$ 1,450,000		
Revenues to Date	\$ 425,622	29.35%	65.03%
<u>Local Option Tax - Streets Revenue Collection*</u>			
Fiscal Year 2024 Budget	\$ 3,214,500		
Revenues to Date	\$ 1,292,801	40.22%	49.17%

*New Tax and Fund as of January 1, 2016 (percent avg. is 2 year comparison)

Our Investments and Cash... cont'd

Balances as of March 2024

<u>Golf Fund - Cash & Investments</u>	
March 2024	\$ 354,915
March 2023	\$ 792,602
Unavailable Cash Reserves	\$ 205,110
Available Cash	\$ 149,805
<u>Water Fund - Cash & Investments</u>	
March 2024	\$ 4,638,908
March 2023	\$ 7,209,412
Unavailable Cash Reserves	\$ 515,500
Restricted Cash - DEQ Loan Reserve	\$ 421,055
Available Cash	\$ 3,702,352

City of McCall, Idaho
 Monthly Financial Dashboard
 Issued on April 15, 2024



Reporting Period: March 2024

Our Cash Flows Prior Year Comparison

March 2024			March 2023		
<u>General Fund</u>		Percentage	<u>General Fund</u>		Percentage
Fiscal Year 2024 Budget	\$ 11,457,177		Fiscal Year 2023 Budget	\$ 14,196,339	
Revenues to Date	\$ 4,717,642	41.18%	Revenues to Date	\$ 4,515,904	31.81%
Expenditures to Date	\$ 3,634,280	31.72%	Expenditures to Date	\$ 3,480,683	24.52%
Revenues over Expenditures	\$ 1,083,362		Revenues over Expenditures	\$ 1,035,221	
<u>Streets Fund</u>			<u>Streets Fund</u>		
Fiscal Year 2024 Budget	\$ 3,199,854		Fiscal Year 2023 Budget	\$ 2,970,601	
Revenues to Date	\$ 1,678,064	52.44%	Revenues to Date	\$ 1,607,885	54.13%
Expenditures to Date	\$ 1,621,415	50.67%	Expenditures to Date	\$ 1,329,021	44.74%
Revenues over Expenditures	\$ 56,649		Revenues over Expenditures	\$ 278,863	
<u>Library Fund</u>			<u>Library Fund</u>		
Fiscal Year 2024 Budget	\$ 1,511,125		Fiscal Year 2023 Budget	\$ 1,212,393	
Revenues to Date	\$ 433,244	28.67%	Revenues to Date	\$ 639,587	52.75%
Expenditures to Date	\$ 288,035	19.06%	Expenditures to Date	\$ 324,459	26.76%
Revenues over Expenditures	\$ 145,209		Revenues over Expenditures	\$ 315,127	
<u>Recreation Fund</u>			<u>Recreation Fund</u>		
Fiscal Year 2024 Budget	\$ 2,090,140		Fiscal Year 2023 Budget	\$ 2,265,584	
Revenues to Date	\$ 774,586	37.06%	Revenues to Date	\$ 727,208	32.10%
Expenditures to Date	\$ 750,331	35.90%	Expenditures to Date	\$ 937,610	41.38%
Revenues over Expenditures	\$ 24,255		Revenues over Expenditures	\$ (210,402)	
<u>Airport Fund</u>			<u>Airport Fund</u>		
Fiscal Year 2024 Budget	\$ 1,387,894		Fiscal Year 2023 Budget	\$ 1,868,468	
Revenues to Date	\$ 307,609	22.16%	Revenues to Date	\$ 805,559	43.11%
Expenditures to Date	\$ 233,286	16.81%	Expenditures to Date	\$ 725,314	38.82%
Revenues over Expenditures	\$ 74,323		Revenues over Expenditures	\$ 80,245	
<u>Local Option Tax (Streets) Fund</u>			<u>Local Option Tax (Streets) Fund</u>		
Fiscal Year 2024 Budget	\$ 9,670,660		Fiscal Year 2023 Budget	\$ 6,321,509	
Revenues to Date	\$ 3,211,499	33.21%	Revenues to Date	\$ 1,479,352	23.40%
Expenditures to Date	\$ 2,534,531	26.21%	Expenditures to Date	\$ 805,587	12.74%
Revenues over Expenditures	\$ 676,969		Revenues over Expenditures	\$ 673,765	
<u>Golf Fund</u>			<u>Golf Fund</u>		
Fiscal Year 2024 Budget	\$ 2,924,075		Fiscal Year 2023 Budget	\$ 2,774,126	
Revenues to Date	\$ 235,953	8.07%	Revenues to Date	\$ 249,897	9.01%
Expenditures to Date	\$ 580,456	19.85%	Expenditures to Date	\$ 666,994	24.04%
Revenues over Expenditures	\$ (344,503)		Revenues over Expenditures	\$ (417,097)	
<u>Water Fund</u>			<u>Water Fund</u>		
Fiscal Year 2024 Budget	\$ 6,224,332		Fiscal Year 2023 Budget	\$ 9,621,637	
Revenues to Date	\$ 2,069,991	33.26%	Revenues to Date	\$ 2,080,248	21.62%
Expenditures to Date	\$ 2,562,528	41.17%	Expenditures to Date	\$ 1,679,865	17.46%
Revenues over Expenditures	\$ (492,537)		Revenues over Expenditures	\$ 400,383	

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number
Meeting Date**

**AB 24-085
April 25, 2024**

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
Treasurer's Quarterly Report as Required by IC 50-208		Mayor / Council		
		City Manager	<i>GRK</i>	
		Clerk		
		Treasurer	<i>JS</i>	Originator
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	N/A	Parks and Recreation		
FUNDING SOURCE:	N/A	Airport		
		Library		
TIMELINE:	Report Only	Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
Treasurer's quarterly report of accounts and activity of office during the months of January, February, and March 2024 regarding care, management, or disposition of moneys, property, or business of the City.				
Attachment: FY24 2nd Quarter Treasurer's Report				
RECOMMENDED ACTION:				
The Council shall examine the report and determine whether additional information from the Treasurer is required.				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

CITY OF MCCALL
TREASURER'S QUARTERLY FINANCIAL REPORT
QUARTER ENDED MARCH 31, 2024

GENERAL FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	7,678,517.83		
RECEIPTS:	4,717,641.84	11,457,177.00	41.2
EXPENDITURES:			
PERSONNEL SERVICE	1,917,351.78	4,206,732.00	45.6
OTHER SERVICES	1,701,928.15	6,410,350.00	26.6
CAPITAL OUTLAY	15,000.00	840,095.00	1.8
	3,634,279.93	11,457,177.00	31.7
ENDING BALANCE	8,761,879.74		
PUBLIC WORKS & STREETS FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	1,861,223.94		
RECEIPTS:	1,678,063.71	3,199,854.00	52.4
EXPENDITURES:			
PERSONNEL SERVICE	745,668.33	1,536,585.00	48.5
OTHER SERVICES	499,548.47	886,524.00	56.4
CAPITAL OUTLAY	376,198.26	776,745.00	48.4
	1,621,415.06	3,199,854.00	50.7
ENDING BALANCE	1,917,872.59		
LIBRARY FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	835,258.38		
RECEIPTS:	433,244.07	1,511,125.00	28.7
EXPENDITURES:			
PERSONNEL SERVICE	189,441.75	375,335.00	50.5
OTHER SERVICES	98,111.34	1,134,290.00	8.7
CAPITAL OUTLAY	482.00	1,500.00	32.1
	288,035.09	1,511,125.00	19.1
ENDING BALANCE	980,467.36		
RECREATION FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	(208,521.00)		
RECEIPTS:	774,585.92	2,090,140.00	37.1
EXPENDITURES:			
PERSONNEL SERVICE	438,452.82	963,804.00	45.5
OTHER SERVICES	311,878.38	1,026,336.00	30.4
CAPITAL OUTLAY	.00	100,000.00	.0
	750,331.20	2,090,140.00	35.9
ENDING BALANCE	(184,266.28)		
AIRPORT FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	810,064.35		
RECEIPTS:	307,609.44	1,387,894.00	22.2
EXPENDITURES:			
PERSONNEL SERVICE	100,124.98	220,860.00	45.3
OTHER SERVICES	119,491.75	362,590.00	33.0
CAPITAL OUTLAY	13,669.35	804,444.00	1.7
	233,286.08	1,387,894.00	16.8
ENDING BALANCE	884,387.71		
CAPITAL PROJECTS FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	83,837.44		
RECEIPTS:	3,205.95	.00	.0
EXPENDITURES:			
	.00	.00	.0
ENDING BALANCE	87,043.39		

CITY OF MCCALL
TREASURER'S QUARTERLY FINANCIAL REPORT
QUARTER ENDED MARCH 31, 2024

LOCAL OPTION TAX FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	2,652,344.12		
RECEIPTS:	3,211,499.28	9,670,660.00	33.2
EXPENDITURES:			
PERSONNEL SERVICE	39,318.95	80,605.00	48.8
OTHER SERVICES	211,430.88	7,953,555.00	2.7
CAPITAL OUTLAY	2,283,780.75	1,636,500.00	139.6
	2,534,530.58	9,670,660.00	26.2
ENDING BALANCE	3,329,312.82		
LIBRARY CONSTRUCTION FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	1,992,684.42		
RECEIPTS:	57,600.94	5,410,374.00	1.1
EXPENDITURES:			
CAPITAL OUTLAY	2,441,693.05	5,410,374.00	45.1
	2,441,693.05	5,410,374.00	45.1
ENDING BALANCE	(391,407.69)		
GEN OBLIG DEBT SERVICE FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	51,568.62		
RECEIPTS:	172,897.42	258,100.00	67.0
EXPENDITURES:			
OTHER SERVICES	.00	1,500.00	.0
CAPITAL OUTLAY	58,300.00	256,600.00	22.7
	58,300.00	258,100.00	22.6
ENDING BALANCE	166,166.04		
GOLF FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	3,408,560.75		
RECEIPTS:	235,953.05	2,924,075.00	8.1
EXPENDITURES:			
PERSONNEL SERVICE	358,919.54	937,352.00	38.3
OTHER SERVICES	396,618.50	1,300,665.00	30.5
CAPITAL OUTLAY	209,243.73	686,058.00	30.5
	964,781.77	2,924,075.00	33.0
ENDING BALANCE	2,679,732.03		
WATER FUND	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	26,969,548.40		
RECEIPTS:	2,069,990.91	6,224,332.00	33.3
EXPENDITURES:			
PERSONNEL SERVICE	296,722.39	929,754.00	31.9
OTHER SERVICES	786,941.74	1,501,954.00	52.4
CAPITAL OUTLAY	1,478,863.83	3,792,624.00	39.0
	2,562,527.96	6,224,332.00	41.2
ENDING BALANCE	26,477,011.35		
DT W URBAN RENEWAL PRJ.	YEAR TO DATE	BUDGET	% BUDGET
BEGINNING BALANCE:	462,292.14		
RECEIPTS:	220,880.01	517,306.00	42.7
EXPENDITURES:			
OTHER SERVICES	3,814.01	517,306.00	.7
	3,814.01	517,306.00	.7
ENDING BALANCE	679,358.14		

"CITIZENS ARE INVITED TO INSPECT THE DETAILED SUPPORTING RECORDS OF THE ABOVE FINANCIAL STATEMENT" (ID CODE 50-1011)
LINDA STOKES - CITY TREASURER

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 24-088
Meeting Date April 25, 2024**

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Request to Approve Municipal Advisor Services Agreement with Zion’s Public Finance, Inc. for the City of McCall Water Revenue Bond Election on May 21, 2024</i>		Mayor / Council		
		City Manager	SK	
		Clerk		
		Treasurer	BS	
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	\$3.00 per \$1,000 on Revenue Bond Issue plus \$7,500 for Offering Document Services – Election for \$16.5m of bonding authority	Parks and Recreation		
FUNDING SOURCE:	Bond Proceeds	Airport		
		Library		
TIMELINE:	ASAP	Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
Zions Public Finance, Inc., a subsidiary of Zions Bancorporation, represented the City as municipal advisor for the 2021 City of McCall General Obligation bond election. Staff received an updated proposal (attached) from Michael Keith with Zions Public Finance to represent the City as municipal advisor for the 2024 City of McCall Water Revenue bond election to be held May 21, 2024. “Zions’ fee will not be payable unless or until the Bonds are actually approved, issued and sold and the proceeds are available for the City’s disposition.”				
RECOMMENDED ACTION:				
Approve the Agreement for Municipal Advisory Services with Zions Public Finance, Inc. for City of McCall 2024 Water Revenue Bond Election and authorize the mayor to sign all necessary documents.				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			
12/1/23	AB 23-230, 23-231: Work Session #1 – Water Treatment and Storage Expansion; Water System Improvement Financing Discussion			
1/29/24	AB-24-028: Work Session #2 Water Treatment and Storage Expansion Funding, Ballot Question. Staff directed to prepare election ordinance materials for consideration on 2/22/24			
2/22/24	AB 24-049 Request for Ordinance Adoption Calling for A Revenue Bond Election on May 21 to Finance Water System Expansion Improvements and Approval of Bond Counsel Engagement Letter from Skinner Fawcett LLP			



ZIONS PUBLIC FINANCE, INC.

Agreement for Municipal Advisory Services

THIS AGREEMENT, is being entered into as of the ___ day of _____, 2024 by and between CITY OF MCCALL, VALLEY COUNTY, IDAHO, hereinafter the "City" and ZIONS PUBLIC FINANCE, Inc., a wholly-owned subsidiary of Zions Bancorporation, N.A., hereinafter "Zions".

WITNESSETH

WHEREAS, the City desires to receive professional municipal advisory services from an independent municipal advisor; and

WHEREAS, Zions, as a registered "municipal advisor" with both the Securities Exchange Commission ("SEC") and Municipal Securities Rulemaking Board ("MSRB"), is qualified and capable to provide such services to the City; and

WHEREAS, the City desires to enter into this Agreement with Zions to obtain its financial advisory services relating to all of the City's issuance of general obligation bonds, short-term notes or lease revenue bonds (the "Bonds") to be issued by the City during the term of this Agreement, with the exception of those financings specifically excluded under Section 2 below, or otherwise limited in **Exhibit A** hereof.

NOW, THEREFORE, the City and Zions agree as follows:

1. Zions acknowledges that, under this Agreement and in accordance with the rules and regulations adopted by the SEC and MSRB, it owes certain duties to the City and agrees to act in accordance with these rules and regulations, as applicable. Zions agrees to provide the following services to the City, as requested:

(a) Render financial advice and assistance on fiscal matters pertaining to debt policies and procedures, the level and trend of fund balances, debt ratios, funding options, and the issuance and sale of the Bonds.

(b) With regard to the Bonds, provide written advice and recommendations concerning financing structures including length of amortization, ratings and insurance, maturity schedules, interest rates, call provisions, premiums and discounts, security provisions, coverage covenants, and other terms of existing or proposed debt.

(c) With regard to the Bonds, assist in the selection of other financing team members including, but not limited to, bond counsel, disclosure counsel, underwriter(s), trustees, paying agents, bond registrars, escrow agents, escrow verification agents, rating agencies, bond

EXPERIENCE • INTEGRITY • SCALE

800 W Main Street, Suite 700 • Boise ID • 83702 • Telephone: 208.501.7533 • Fax: 855.855.9702

insurers, arbitrage rebate consultants and any other parties engaged in providing services for the financing in question.

(d) Work cooperatively with the City's other financing professionals to the end that the Bonds may be legally and successfully sold and issued. All other financing professionals will be paid by the City.

(e) Advise and assist in selecting the most advantageous method of sale of the Bonds.

(f) If a negotiated sale of the Bonds is deemed most advantageous to the City, Zions will assist in soliciting and analyzing underwriter proposals, and selecting the underwriter(s). Zions will also provide advice regarding the underwriter's compensation and the appropriateness of the yields, coupons, and other terms proposed by the underwriter(s).

(g) If a competitive sale of the Bonds is selected, Zions will coordinate with the provider of the electronic platform and provide all information necessary to offer the Bonds using this method. Zions will verify the calculation of the winning bidder and restructure the maturities to provide the City with its desired payment structure.

(h) With regard to the Bonds, attend meetings as requested by the City to discuss and formulate plans about proposed issuances of the Bonds. This may include public hearings and meetings of the City's governing body.

(i) With regard to the Bonds, assist the City in its preparation of financing documents, data, and other information as may be required by any state or federal agency, rating agencies, bond insurers and underwriters.

(j) With regard to the Bonds, assist with the review of an Official Statement, private offering memorandum or other offering documents for each financing transaction (each an "Offering Document"), setting forth financial and other information about the City and the Bonds being offered for sale.

(k) Participate in a "Due Diligence" meeting(s) of the City prior to the finalization and distribution of any Offering Document in an effort to assist the City with disclosing full and complete disclosure of all information which could be considered "material" to any purchaser of the Bonds. The City understands that as a condition of marketing the Bonds, it will be necessary to authorize and direct its appropriate officers to execute a certificate and/or other closing documents, confirming the truth and accuracy of all information contained in the preliminary and final Offering Document. Except as otherwise provided herein, Zions is not responsible for certifying as to the accuracy or completeness of any preliminary or final Offering Document, other than with respect to any information about Zions provided by Zions for inclusion in such documents.

(l) Deliver the Offering Document, together with the Notice of Sale, if applicable, to underwriters or potential purchasers of the Bonds.

(m) Submit information concerning the Bonds to selected rating agencies in an effort to obtain favorable ratings on the Bonds. If requested, Zions will organize, assist in the preparation of, and participate in the City's presentations made to rating agencies, bond insurers, or investors in New York City, San Francisco, or other locations. The actual fees and related expenses of any such presentation are to be paid by the City.

(n) Coordinate the closing of the Bonds, including the transfer of funds and the delivery of the Bonds to the underwriter(s) or purchaser(s).

(o) With regard to the Bonds, assist with post-closing compliance issues such as private use and tax-exemption issues, audits by regulators or federal agencies, arbitrage compliance, etc.

(p) With regard to the Bonds, monitor market conditions to identify refunding opportunities for interest savings. Analyze purported savings in refunding proposals made by other market participants.

(q) Any additional services listed on **Exhibit A** hereof.

The City acknowledges and agrees that most tasks requested by the City will not require all services described above and, as such, the specific scope of services for such tasks shall be limited to just those services requested by the City to be completed.

2. Zions hereby confirms that it is registered as a "municipal advisor" with the SEC and MSRB. Zions will not provide municipal advisory services to the City under this Agreement with respect to any commercial banking transaction between the City and Zions.

3. The City agrees that in consideration for the foregoing services to be performed by Zions, the City shall:

(a) cooperate with Zions and provide all information which is reasonably required to enable Zions to fulfill its duties to the City hereunder.

(b) pass such ordinances and resolutions and perform such reasonable acts as may be necessary to assure compliance with all applicable laws, ordinances and constitutional provisions pertaining to the issuance of its securities and other related services.

(c) furnish Zions with certified copies of all minutes from meetings and proceedings taken, affidavits of publications, etc., in connection with any of the securities issued by the City.

(d) pay Zions for services herein outlined and other services incidental hereto in accordance with **Schedule 1** hereof.

MSRB Rule G-42 requires that Zions make a reasonable inquiry as to the facts that are relevant to the City's determination whether to proceed with a course of action or that form the basis for any advice provided by Zions to the City. The rule also requires that Zions undertake a reasonable investigation to determine that it is not basing any recommendation on materially inaccurate or

incomplete information. Zions is also required under the rule to use reasonable diligence to know the essential facts about the City and the authority of each person acting on the City's behalf.

The City agrees to cooperate, and to cause its agents to cooperate, with Zions in carrying out these regulatory duties, including providing to Zions accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such duties. In addition, the City agrees that, to the extent the City seeks to have Zions provide advice with regard to any recommendation made by a third party, the City will provide to Zions written direction to do so as well as any information it has received from such third party relating to its recommendation.

The City hereby acknowledges and agrees with the Disclosure Statement attached hereto as **Exhibit B**.

4. It is understood that the execution of this Agreement secures the services of Zions as the City's Municipal Advisor for a period of five (5) years. Either party may cancel and terminate this Agreement on any anniversary date of this Agreement, for any reason, upon 30 days' prior written notice to the other party of such termination.
5. The information used in developing forecast assumptions will be derived from published information and other sources that Zions considers appropriate. However, Zions does not assume responsibility for the accuracy of such material. Forecasts are subject to many uncertainties; therefore, Zions does not represent that any projections of growth will be representative of the results that actually will occur.
6. In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties hereunder on the part of Zions or any of its associated persons, Zions and its associated persons shall have no liability to the City for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from the City's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by Zions to the City. No recourse shall be had against Zions for loss, damage, liability, cost or expense (whether direct, indirect or consequential) of the City arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any issue or product or otherwise relating to the tax treatment of any issue or product or in connection with any opinion or certificate rendered by counsel or any other party. Notwithstanding the foregoing, nothing contained in this paragraph or elsewhere in this Agreement shall constitute a waiver by the City of any of its legal rights under applicable U.S. federal securities laws or any other laws whose applicability is not permitted to be contractually waived, nor shall it constitute a waiver or diminution of Zions' duties to the City under SEC and MSRB rules.
7. Zions' services consist solely in providing financial advisory services to municipalities as a municipal advisor and consultant. Zions does not render any legal, accounting or actuarial advice.
8. This Agreement constitutes the entire Agreement between the parties.

9. This Agreement shall be interpreted under the laws of and enforced in the courts of the State of Idaho.

10. To the extent permitted by law, any dispute, controversy or claim arising out of or based upon the terms of this Agreement or the transactions contemplated hereby shall be settled exclusively and finally by litigation. However, prior to initiating litigation, or if litigation has been filed before the suit is prosecuted, upon written demand for mediation by any party hereto, the parties to the dispute shall confer and attempt in good faith to agree upon a single mediator. If the parties have not agreed upon an mediator within thirty (30) days after receipt of such written demand, the parties may proceed to litigate the dispute. Notwithstanding the foregoing, the parties hereto waive any right to a jury trial on any disputed matters. If (but only if) a state or federal court located in the state of Idaho determines for any reason that the jury trial waiver in the preceding sentence is not enforceable with respect to a dispute, then any party hereto may require that said dispute be resolved by binding arbitration before a single arbitrator.

11. In the event any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, to the extent permitted by law, such holding shall not invalidate or render unenforceable any other provision hereof.

12. This Agreement and the attached Exhibits and Schedules constitute the entire agreement between Zions and the City and supersedes any prior agreement between Zions and the City with respect to municipal advisory services provided hereunder, except as is set forth in an Addendum, if any, which is made a part of this Agreement and which is signed by both Zions and the City.

13. Pursuant to Section 67-2346 et seq., Idaho Code, Zions hereby certifies it is not currently engaged in, and for the duration of this Agreement shall not engage in, a boycott of the state of Israel. The term "boycott of the state of Israel" has the meaning set forth in Section 67-2346, Idaho Code. If it is determined that Zions' certification above is false or that it has breached such agreement, the City may impose remedies as provided by law.

14. Zions hereby certifies, pursuant to Section 67-2359, Idaho Code, that Zions, including all wholly owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates of those entities or business associations, is not currently owned or operated by the Government of China and will not for the duration of this Agreement be owned or operated by the Government of China. The terms in this Section defined in Section 67-2359, Idaho Code, shall have the meanings set forth therein.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written.

CITY OF MCCALL, VALLEY COUNTY, IDAHO

By _____
Chair

ATTEST:

City Clerk

ZIONS PUBLIC FINANCE, Inc.
A wholly-owned subsidiary of
ZIONS BANCORPORATION, N.A.

By  _____
Michael Keith, Vice President

Principal Approval

By _____
Johnathan Ward, Senior Vice President

Exhibit A

Financings Included

The City and Zions both acknowledge and agree that this Agreement shall only cover general obligation bonds, short-term notes, utility bonds, or lease revenue bonds considered for or issued by the City. This Agreement shall not include any other types of financings, including, without limitation, equipment leases, tax increment bonds or any other type of commercial loan or lease.

Additional Services

1. Provide advice concerning bond elections, including tax impact calculations, voter information pamphlets, election strategy, and information for media packets, and any other services mutually agreed upon by Zions and the City.
2. Prepare and draft an Offering Document for the Bonds, including for example, the Preliminary Official Statement and the Final Official Statement.
3. Assist in gathering, preparing and submitting information to the MSRB's EMMA repository all information necessary to comply with the City's continuing disclosure obligations. Zions will also monitor and help provide compliance with all material event notices that must be filed to comply with SEC Rule 15c2-12.

Exhibit B
Zions Public Finance, Inc.
Disclosure Statement of
Municipal Advisor

REGULATORY DISCLOSURES: MSRB RULE G-42

The Municipal Securities Rulemaking Board (MSRB) Rule G-42 requires all Municipal Advisors to disclose to their clients, in writing, any actual or potential material conflicts of interest, including with respect to certain specifically identified categories in Rule G-42, if applicable. Zions Public Finance, Inc. (hereinafter “Zions”) makes the disclosures set forth below with respect to material actual or potential conflicts of interest in connection with our Agreement for Municipal Advisory Services (the “Agreement”) dated _____ with the City, together with an explanation of how Zions addresses, or intends to manage or mitigate each conflict.

To help mitigate this conflict, and if directed by the client due to concerns over this conflict, Zions will assign a different employee as the lead advisor.

Mitigation of Conflicts of Interest

With respect to each actual or potential conflict disclosed below, (i) for its municipal entity client, Zions mitigates such conflicts through adherence to SEC and MSRB rules, including compliance with our fiduciary duty and duty of fair dealing to the client, which includes a duty of loyalty in performing all municipal advisory activities for the City and (ii) for its obligated person client, Zions mitigates such conflicts through adherence to SEC and MSRB rules, including compliance with our duty of care and duty of fair dealing, in performing all municipal advisory activities for the City. Because Zions is part of a much larger banking organization, our profitability is not dependent on maximizing short-term revenues generated from our municipal advisory activities, but instead is dependent on long-term profitability built on a foundation of integrity, quality service, and compliance with SEC and MSRB rules.

Compensation Based Conflicts

Zions may receive compensation from the City for services rendered which may be contingent upon the successful closing of a transaction, and/or where our compensation may be based in whole or in part on the size of the transaction. In other situations, our compensation may be based upon an hourly rate or rates. In still other situations, our compensation may be based upon an annual retainer or a fixed fee for a given project. While these forms of compensation are typical in the municipal securities market, each of these methods of compensation may present a potential conflict of interest regarding our ability to provide unbiased advice to enter into such transaction.

For example, fees that are (i) dependent upon the size of and successful closing of a transaction could create an incentive for Zions to recommend unnecessary, oversized, or disadvantageous financings in order to increase our compensation; (ii) based upon an hourly rate could create an incentive for Zions to recommend alternatives that result in greater hours worked; and (iii) based upon an annual retainer or fixed fee could incentivize Zions to recommend less time-consuming alternatives or fail to do a more

thorough analysis of alternatives. In each case, Zions represents that the potential conflict of interest relating to compensation will not impair our ability to render unbiased and competent advice, to fulfill our duties as described above to the City, and to comply with SEC and MSRB rules.

Relationship Based Conflicts

Zions has numerous municipal advisory relationships with various governmental entities that may from time to time have interests that could have a direct or indirect impact on the City's interests. For example, Zions' other municipal advisory clients may from time to time, and depending on specific circumstances, have competing interests, such as accessing the new issue market with the most advantageous timing and with limited competition at the time of the offering. In acting in the interests of its various clients, Zions could potentially face a conflict of interest arising from these competing client interests. In addition to the general mitigations described above, Zions will mitigate any such potential conflict through full written disclosure to the City in a timely manner.

In addition to serving as municipal advisor to the City, Zions may, from time to time, serve as a municipal advisor to a conduit borrower. In such event, the City and the conduit borrower may have conflicting interests with regard to fees, terms of the issuance, and other matters. In addition to the general mitigations described above, Zions will mitigate any such potential conflict through full written disclosure to both the conduit borrower and the City in a timely manner.

Affiliate Based Conflicts

As a part of ZIONS BANCORPORATION, N.A., a nationally-chartered banking association, Zions has many affiliated businesses that have provided, or desire to provide, services to governmental entities, including the City.

These affiliates include:

- Zions Bank Corporate Trust, a service department of ZIONS BANCORPORATION, N.A, and related to Zions ("Corporate Trust"), offers corporate trustee and custodial services to municipal issuers and obligated persons. If a client engages in these services, it is done directly with Corporate Trust under a separate agreement.
- Zions Capital Advisor Institutional Liquidity Management ("ZCA"), an affiliate and SEC registered investment advisor provides discretionary money management to institutional clients for a fee. If the client engages ZCA for these services, it will be dealing directly with ZCA under its own agreement and disclosures.
- Zions Bank Capital Markets, an affiliated bank dealer, provides underwriting and dealer services to institutional clients including municipal issuers. Additionally, the dealer may take positions or underwrite securities for other municipal issuers.
- Zions Bank, a division of ZIONS BANCORPORATION, N.A, provides traditional banking services to municipal clients through their branch locations and treasury departments. Any products or services offered are subject to the terms and conditions of the bank agreement for the engagement.

Corporate Trust is the only affiliate that may be expected to provide services that are directly related to the Municipal Advisory activities to be provided by Zions within the scope of services under the Agreement. Corporate Trust acts as a Paying Agent, Registrar, Trustee, and Escrow Agent to municipal clients on municipal financings. Corporate Trust's desire to do business with the City could create an incentive for Zions to recommend a course of action that increases the level of the City's business activity with this affiliate. In addition to the general mitigations described above, in the event that Zions makes a recommendation to the City that could influence the level of business with Corporate Trust, Zions will consider alternatives to such recommendations which will be disclosed to the City along with the potential impact such recommendations and alternatives would have on the City and the affiliate.

As further described below, Zions Bank, an affiliate of Zions, may from time to time make bank loans to or purchase leases or securities from the City, which such loans and purchases are expressly excluded from the scope of the Agreement.

After reviewing our list of existing affiliate relationships and upcoming transactions, we cannot identify any existing material conflicts of interest that would prevent us from serving as municipal advisor to the City or that are not mitigated by compliance with SEC and MSRB rules. If Zions becomes aware of any additional potential or actual material conflicts of interest after this initial disclosure, Zions will disclose the detailed information, in writing, to the City in a timely manner.

Legal or Disciplinary Events

Zions does not have any legal or disciplinary events disclosed on Zions' Form MA or any Form MA-I. These forms include information about any criminal actions, regulatory actions, investigations, terminations, judgements, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. Each of Zions' most recent Form MA and Form MA-I filed with the SEC may be accessed electronically on the following website: www.sec.gov/edgar/searchedgar/companysearch.html.

If any material legal or disciplinary event is required to be disclosed on Form MA or any Form MA-I, Zions will provide such disclosure to you, allowing you to evaluate such legal or disciplinary event.

Contract Exemption for Bank Transactions

In our proposed Municipal Advisory Agreement, there is a provision that specifically excludes from the Agreement commercial banking transactions between Zions and the City ("Bank Transactions").

If a municipal entity client determines that it would like one of Zions' affiliates to directly engage in a Bank Transaction, and provided that Zions has not previously provided any advice to municipal entity client on the Bank Transaction, Zions will deliver to municipal entity client an additional disclosure document.

REGULATORY DISCLOSURES: MSRB RULE G-10

Rule G-10 requires municipal advisors to provide certain notices to clients within specified timeframes.

Zions hereby provides, and no less than once each calendar year hereafter during the course of the municipal advisory relationship will provide, in writing (which may be electronic) to the client, the following items of information:

- (i) Zions Public Finance, Inc. is registered as a “municipal advisor” with the SEC and the MSRB, as required by section 15B of the Securities Exchange Act and the rules adopted by the MSRB;
- (ii) the website address for the MSRB is www.msrb.org; and
- (iii) the MSRB has made available on its website a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

Schedule 1
Fees

For Services outlined in Section 1(a) through 1(p) of the Agreement

General Obligation Bonds	\$2.00 per \$1,000 on first \$25 million par issued \$0.50 per \$1,000 thereafter
Revenue Bonds	\$3.00 per \$1,000 on first \$25 million par issued \$0.50 per \$1,000 thereafter
Annual Appropriation Lease Structures	\$3.50 per \$1,000 on first \$25 million par issued \$0.75 per \$1,000 thereafter

It is understood that in no case will Zions charge less than \$20,000 for the municipal advisory services provided in conjunction with the issuance of each series of the Bonds, including structuring the issue, marketing the issue, and reviewing legal documents.

It is understood that Zions' fee will not be payable unless or until the Bonds are actually approved, issued and sold and the proceeds are available for the City's disposition.

Fee Schedule for Optional Services

For Additional Bond Election Services outlined in Paragraph 1 of Exhibit A to the Agreement

If the City desires that Zions provide advice concerning bond elections, including tax impact calculations, voter information pamphlets, election strategy, and information for media packets the City will pay an additional fee agreed upon depending on scope of work.

For Offering Document Services outlined in Paragraph 2 of Exhibit A to the Agreement

If the City desires that Zions draft the preliminary Offering Document and final Offering Document, the City will pay Zions an additional fee of \$7,500 for each issue.

For Continuing Disclosure Services outlined in Paragraph 3 of Exhibit A to the Agreement

If the City desires that Zions prepare and file its continuing disclosure reports required by SEC Regulation 15c2-12, the City will pay Zions an additional, fee based on the following schedule:

Filing Fees ¹ :	Fee for Annual Financial Information Filing
Base Fee for all General Obligation Bonds Issued	<u>\$2,500.00</u>
Additional Bonds Issued:	
General Obligation Bonds (includes all general obligation bonds issued).....	\$ 0.00
Appropriation Lease Revenue Annual Bonds (includes all lease revenue bonds issued).....	500.00
Enterprise Revenue Bonds (includes all enterprise revenue bonds issued).....	1,500.00
Tax Increment Bonds (includes all tax increment bonds issued).....	1,500.00
Sales Tax Revenue Bonds (includes all excise revenue bonds issued).....	1,500.00
Excise Tax Revenue Bonds (includes all excise revenue bonds issued).....	1,500.00
Other (includes all other bonds issued).....	500.00
Material Event Notice Filing Fees:	
Fee for Late Filing (submitted after March 29).....	750.00
Fee for Material Event Filing.....	500.00
Amended Filing Fee:	
Fee for Amended Filing (submitted after March 29).....	500.00

Annually, operating and financial information and audited financial statements will be submitted to the Electronic Municipal Market Access (“EMMA”). If the information is not filed within the specified timeframe, a Material Event Notice will be filed indicating the “late filing.”

¹ Zions reserves the right to increase the annual information filing fee (singularly or collectively for all types of bond issues) by not more than 2% per year for cost inflation factors. Zions will notify the City of these increases at each billing period.

When applicable, Zions will charge a filing fee for services rendered in the event of a Material Event Notice. A "Material Event" in which disclosure is required may consist of the following:



- (a) The City shall give or cause to be given, notice of the occurrence of any of the following listed events with respect to the Bonds in a timely manner but not more than ten (10) Business Days after such event:
 - (i) Principal and interest payment delinquencies;
 - (ii) Unscheduled draws on debt service reserves reflecting financial difficulties;
 - (iii) Unscheduled draws on credit enhancements reflecting financial difficulties;
 - (iv) Substitution of credit or liquidity providers, or their failure to perform;
 - (v) Adverse tax opinions or the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds;
 - (vi) Defeasances;
 - (vii) Tender offers;
 - (viii) Bankruptcy, insolvency, receivership, or similar proceedings; or
 - (ix) Rating changes.

- (b) The City shall give or cause to be given, notice of the occurrence of any of the following listed events with respect to the Bonds in a timely manner not more than ten (10) Business Days after such listed event, if material:
 - (i) Mergers, consolidations, acquisitions, the sale of all or substantially all of the assets of the obligated persons or their termination;
 - (ii) Appointment of a successor or additional trustee or the change of the name of a trustee;
 - (iii) Non-payment related defaults;
 - (iv) Modifications to the rights of the owners of the Bonds;
 - (v) Bond calls; or
 - (vi) Release, substitution or sale of property securing repayment of the Bonds.

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

**Number AB 24-086
Meeting Date April 25, 2024**

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Library Board Annual Report to Council</i>		Mayor / Council		
		City Manager		
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
		COST IMPACT:	N/A	Parks and Recreation
FUNDING SOURCE:	N/A	Airport		
		Library		Originator
TIMELINE:	N/A	Information Systems		
		Grant Coordinator		
SUMMARY STATEMENT:				
<p>Library Trustee Chair Jacki Rubin will present the McCall Public Library Board of Trustees' annual report.</p> <p>Library Board of Trustees advocate for the library and literacy; hire and evaluate the Library Director; monitor overall effectiveness of the library as a social institution; set library policies and plan strategic goals to better serve the community.</p> <p>Idaho law states the Library Board is made up of 5 volunteers who are legally responsible for overseeing operation of the library. Individual members have no legal authority on their own—the board only has authority when it makes a group decision in a meeting that meets requirements of the Idaho Open Meeting Law. Meetings are held on the 2nd Thursday of the month at 10AM. Members are selected by the Library Board and confirmed by City Council.</p> <p>The mission of the McCall Public Library states: “The McCall Public Library is the anchor for the heart, mind, and spirit of our community. Our mission is to provide boundless opportunities to educate, inspire, and connect patrons of all ages, backgrounds, and views.”</p> <p>Included: written report from the Board.</p>				
RECOMMENDED ACTION:				
Information only				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

Annual Report to City Council for 2023

McCall Public Library Board of Trustees

April, 2024

On behalf of the McCall Library Board, I am delighted to present the 2023 Annual Report. This year has been marked by significant progress and challenges as we continue our efforts towards the expansion and renovation of the McCall Public Library.

The two major accomplishments for 2023 were the review and update of the McCall Public Library Policy Manual from 2018 and the continued construction of the new building.

In January 2023, the Board initiated a comprehensive review and update of the almost 100-page McCall Public Library Policy Manual. This essential task, impacting the library's day-to-day operations and core principles, has been completed after consulting the 2018 manual and other Idaho libraries, with input from the McCall library director, library board, staff, and the city attorney. The next 5-year review will take place in 2028.

It became apparent to the Board as we were working on the policies that with the opening of the new building, we will have new challenges to address. At that time, the Board may need to review and perhaps consider changes to the 2024 policy manual. We will need to consider the criteria for reserving the new community spaces. Who will have priority? Will the meetings have to be open to the public? What about after-hours events? Can a group reserve a room or space for a weekly or monthly activity? These questions will need to be addressed for the opening of the renovated old library in the fall of 2024, which will complete the library expansion project.

The ongoing construction of the new library building is another major achievement of 2023. The Board has been closely involved with many decisions that are still being made. Special appreciation goes to Meg and Nathan who have spent many, many hours prioritizing needs, addressing codes and concerns, picking furniture, carpet, lighting fixtures and meeting with CM and Ratio. Meg has added to her job the new building's development while successfully managing the daily library operations. Meg, with Delta's help, has also been writing and applying for grants to supplement the construction budget. The following grants have been awarded this year:

McCall Donnelly Education Foundation for equipment and soundproofing for the new recording studio.

The Payette Lakes Progressive Club donated \$10,000 for the children's room.

The USFS awarded a grant of \$10,000 to support the project of indigenous artifacts and interpretive educational information in the new building near the Idaho Room.

Friends of the Library have pledged to donate \$25,000 to the building with another donation pending in the late spring of 2024.

Annual Report to City Council for 2023
McCall Public Library Board of Trustees
April, 2024

Other funding this year included Public art with Joe Thurston; McCall Farmers Market, Idaho Commission for Libraries intern, and Idaho Commission for Libraries summer STEM grant.

Furthermore, Amy Rush and the McCall Library Foundation continue to fundraise to fill in the gaps in the budget. Idaho Gives raised \$7450 towards the new construction. The Foundation surpassed their fundraising goal for the end of the year campaign. An anonymous donor pledged a match of \$50,000 which was met and exceeded, contributing an additional \$102,000 to the building project.

While working on developing the library expansion and funding it, it became clear that there was no definitive source that contained all known, factual history about how our community library has developed over the decades. Four of our board members initiated the Library History Project, aimed at documenting and sharing the library's rich history. The project aims to produce a formal document to display and distribute at the opening of the new library in May 2024. Final decisions on printing and distribution options for this book are currently underway.

Throughout the year, Meg and the Library Board have stayed up to date with developments from our state legislature and Governor, regarding proposed laws that would affect the library. The McCall Library Board of Trustees remains committed to resist recent efforts to censor materials and monetarily penalize libraries on a subjective basis because it would harm our local libraries, violate the First Amendment, and erode community trust.

The Board concluded the year with anticipation of a ribbon cutting event for the new building. Challenges ahead involve coordinating dates, ensuring a seamless transition, and creating a memorable experience for the community. We want to have all the books moved, technology installed, and staff ready to check out materials when we open the doors on the first day.

As always, thank you to our liaison from City Council, Mayor Bob Giles.

Submitted by,

Jacki Rubin, Chair

David Gallipoli, Vice-Chair

Susie Reddick, Secretary

Lola Elliot

Matt Stebbins

**McCALL CITY COUNCIL
AGENDA BILL**

216 East Park Street
McCall, Idaho 83638

Number AB 24-089
Meeting Date April 25, 2024

AGENDA ITEM INFORMATION				
SUBJECT:		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
<i>Request to approve Services Agreement with Lotus Sustainability and Engineering for development of a McCall Climate Action Plan</i>		Mayor / Council		
		City Manager	<i>PK</i>	
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
		Parks and Recreation		
		Airport		
COST IMPACT:	\$93,620	Library		
FUNDING SOURCE:	10-48-150-300	Information Systems		
TIMELINE:	asap	Economic Development	<i>DMJ</i>	originator
SUMMARY STATEMENT:				
<p>In January, 2024, Community Development staff issued an invitation for proposals from firms or individuals to complete a Climate Action Plan (CAP) for the City of McCall. The request for services was issued directly to several firms and posted on planning and climate/sustainability forums, in keeping with services procurement protocol. Qualifications from one firm, Lotus Sustainability and Engineering LLC (Lotus), was received. A CAP steering committee, consisting of community members and a designated Nez Perce Tribe representative, reviewed the proposal and interviewed the Lotus team. The CAP committee unanimously recommended that the City select Lotus for the CAP consulting services.</p> <p>The McCall Climate Action Plan process will occur over two fiscal years (FY24 and FY25), build upon the City’s existing Greenhous Gas Inventories, and include robust community engagement, climate data analysis, and provide a prioritized list of tactics, with potential funding sources, that the City, community partners and individuals can implement to support local resiliency and mitigate climate impacts. The total contract amount is \$93,620.</p> <p>A Services Agreement with Lotus Sustainability and Engineering LLC, Scope of Services with budget (Exhibit A), and Lotus’ submitted proposal detailing the qualifications of the firm and project approach are attached. The City Attorney has reviewed the Services Agreement.</p>				
RECOMMENDED ACTION:				
Approve the Services Agreement with Lotus Sustainability and Engineering for completion of a Climate Action Plan for the City of McCall and authorize the Mayor to sign all necessary documents.				
RECORD OF COUNCIL ACTION				
MEETING DATE	ACTION			

Lotus Engineering & Sustainability Professional Services Agreement

This Professional Services Agreement (this "**Agreement**"), dated as of _____, 2024 (the "**Effective Date**"), is by and between Lotus Engineering and Sustainability, LLC, a Colorado limited liability company (the "**Service Provider**") and the City of McCall, an Idaho municipal corporation, (the "**Customer**").

1. Services. Service Provider shall provide to Customer the services (the "**Services**") set forth in the Statement of Work attached as **Exhibit A**.

2. Customer's Obligations. Customer shall (a) provide Service Provider with access to Customer's premises, office accommodation, and other data as may reasonably be required by Service Provider for the purposes of performing the Services; (b) respond promptly to any Service Provider request for information or approvals, subject to Customer's reasonable discretion, that Service Provider requires to perform the Services.

3. Term and Termination.

3.1 Term; Renewal. This Agreement shall commence as of the Effective Date and shall continue thereafter until the completion of the Services (the "**Term**"), unless sooner terminated pursuant to this 3.

3.2 Termination for Cause. Either party may terminate this Agreement, effective upon written notice to the other party (the "**Defaulting Party**"), if the Defaulting Party (a) materially breaches this Agreement, and such breach is incapable of cure, or with respect to a material breach capable of cure, the Defaulting Party does not cure such breach within 15 days after receipt of written notice of such breach.

3.3 Effects of Termination or Expiration. Upon expiration or termination of this Agreement for any reason, (a) Service Provider shall: (i) deliver to Customer all documents, work product, and other materials, whether or not complete, prepared by or on behalf of Service Provider in the course of performing the Services for which Customer has paid; (ii) return to Customer all Customer-owned property, equipment, or materials in its possession or control; and (b) each party shall return to the other party or destroy, at the other party's discretion, all documents and tangible materials (and any copies, physical or electronic) containing, reflecting, incorporating or based on the other party's Confidential Information and certify in writing that it has done so; provided, however, that Customer may retain copies of any Confidential Information of Service Provider incorporated in the Deliverables, as defined in 5.1, or to the extent necessary to allow it to make full use of the Services and any Deliverables.

3.4 Survival. The rights and obligations of the parties set forth in this 3.3, 5, 6, 7, 8, and any right or obligation of the parties in this Agreement which, by its nature, should survive

termination or expiration of this Agreement, will survive any such termination or expiration of this Agreement.

4. Fees and Expenses; Payment Terms.

4.1 In General. In consideration of the provision of the Services by the Service Provider and the rights granted to Customer under this Agreement, Customer shall pay the fees as follows:

(a) Project Fees. For Services provided on a time and materials basis, Customer shall pay fees (the "**Fees**") calculated in accordance with Service Provider's [daily/hourly/project] fee rates as set forth in Exhibit A. As much as reasonably possible, Service Provider will provide a not to exceed estimate for agreed upon tasks and projects in order for both parties to anticipate and monitor the costs and expenses associated with the work authorized pursuant to this agreement.

(b) Expense Reimbursement. Customer shall reimburse Service Provider for all actual, documented, and reasonable travel and out-of-pocket expenses incurred by Service Provider in performing the Services that have been approved in advance in writing by Customer at Service Provider's actual cost.

4.2 Invoicing and Payment. Service Provider shall issue invoices to Customer: (a) monthly in arrears for its fees for the immediately preceding month for time and materials Services; and (b) when any installment is due as indicated in the Exhibit for fixed price Services. Each invoice shall also include a detailed breakdown of reimbursable expenses incurred in connection with the applicable Services. Customer shall pay all amounts due to Service Provider within 30 days after Customer's receipt of such invoice. If Customer fails to timely pay an invoice, Service Provider may (a) charge interest on unpaid amounts at a rate of 8% per month or the maximum amount permitted by law, whichever is lower, from the date such payment was due until the date paid; and (b) suspend performance for all Services until payment has been made in full, except for any amount disputed in good faith.

5. Intellectual Property.

5.1 Except as set forth in 5.2, all intellectual property rights, including copyrights, patents, patent disclosures and inventions (whether patentable or not), trademarks, service marks, trade secrets, know-how, and other confidential information, trade dress, trade names, logos, corporate names and domain names, together with all of the goodwill associated therewith, derivative works and all other rights (collectively, "**Intellectual Property Rights**") in and to all documents, work product and other materials that are delivered to Customer under this Agreement or prepared by or on behalf of Service

Provider in the course of performing the Services (collectively, the "**Deliverables**") shall be owned exclusively by Customer. Service Provider agrees and will cause its Service Provider personnel to agree, that with respect to any Deliverables that may qualify as "work made for hire" as defined in 17 U.S.C. § 101, such Deliverables are hereby deemed a "work made for hire" for Customer. To the extent that any of the Deliverables do not constitute a "work made for hire," Service Provider hereby irrevocably assigns and shall cause its personnel to irrevocably assign to Customer all Intellectual Property Rights worldwide in the Deliverables. The Service Provider shall cause its personnel to irrevocably waive, to the extent permitted by applicable law, any and all claims such Service Provider personnel may now or hereafter have in any jurisdiction to so-called "moral rights" or rights of droit moral with respect to the Deliverables.

5.2 All Intellectual Property Rights in all documents, data, know-how, methodologies, software, and other materials provided by or used by Service Provider in performing the Services and developed or acquired by the Service Provider prior to or independently of this Agreement (collectively, "**Pre-Existing Materials**") shall be owned exclusively by Service Provider and its licensors. Service Provider hereby grants Customer a limited, revocable, perpetual, fully paid-up, royalty-free, non-transferable (except in accordance with 11.4), non-sublicensable, worldwide, non-exclusive license to use, display, reproduce, distribute, transmit, modify (including to create derivative works), import, make, have made, sell, offer to sell and otherwise exploit any Pre-Existing Materials to the extent incorporated in or otherwise necessary for the use of the Deliverables. All other rights in and to the Pre-Existing Materials are expressly reserved by Service Provider.

6. Confidential Information.

6.1 All non-public, confidential or proprietary information of either party ("**Confidential Information**"), including, but not limited to, information about such party's business affairs, products, services, methodologies, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, disclosed by one party (the "**Disclosing Party**") to the other party (the "**Receiving Party**"), whether disclosed orally or disclosed or accessed in written, electronic, or other form or media, or otherwise learned by the Receiving Party in connection with this Agreement, and whether or not marked, designated, or otherwise identified as "confidential," is confidential, solely for use in performing this Agreement and may not be disclosed or copied unless authorized by the Disclosing Party in writing. The Receiving Party shall protect and safeguard the confidentiality of the Disclosing Party's Confidential Information with at least the same degree of care as the Receiving Party would protect its own Confidential Information, but in no event with less than a commercially reasonable degree of care. Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of the Receiving Party's breach of this Agreement; (b) is obtained by the Receiving Party on a non-confidential basis from a third-party that was not legally or contractually restricted from disclosing

such information; (c) the Receiving Party establishes by documentary evidence, was in its possession prior to the Disclosing Party's disclosure hereunder; (d) was or is independently developed by the Receiving Party without using any of the Disclosing Party's Confidential Information; or (e) is required to be disclosed under applicable federal, state or local law, regulation or a valid order issued by a court or governmental agency of competent jurisdiction. The parties acknowledge that Customer is a political subdivision of the state of Idaho and is subject to Chapter 1, Title 74, Idaho Code, the Idaho Public Records Act. Service Provider shall be responsible for identifying any confidential information it provides to Customer and any restrictions on its dissemination or distribution. In the event that Customer receives a request to disclose any records related to this agreement or the services provided in accordance with this agreement, Service Provider will be advised of the request, in writing, and given an opportunity to respond as it sees fit to protect any confidential information it believes should not be disclosed. If Customer withholds any records based on Service Provider's assertion that the information is confidential and should not be disclosed, and if that refusal to disclose is challenged by court filing, Service Provider shall defend, indemnify, and hold Customer harmless for the costs and expenses, including reasonable attorney fees, incurred by Customer in connection with that challenge.

6.2 The Receiving Party shall be responsible for any breach of this Section 7 caused by any of its employees, contractors, agents, or representatives. On the expiration or termination of the Agreement or any time during or after the term of this Agreement, at the Disclosing Party's written request, the Receiving Party shall promptly return, and shall require its Representatives to return to the Disclosing Party all copies, whether in written, electronic or other form or media, of the Disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the Disclosing Party that such Confidential Information has been destroyed. Each party's obligations under this 6 will survive termination or expiration of this Agreement.

7. Representations and Warranties.

7.1 Mutual. Each party represents and warrants to the other party that: (a) it has the full right, power, and authority to enter into this Agreement, to grant the rights and licenses granted hereunder and to perform its obligations hereunder; and (b) when executed and delivered by such party, this Agreement will constitute the legal, valid and binding obligation of such party, enforceable against such party in accordance with its terms.

7.2 Service Provider. Service Provider represents and warrants to Customer that: (a) it shall perform the Services in a professional and workmanlike manner in accordance with generally recognized and commercially reasonable industry standards for similar services and in compliance with all applicable laws, and shall devote adequate resources to meet its obligations under this Agreement; (b) the Services and Deliverables shall conform in all material respects with the specifications and will be performed to Customer's reasonable

satisfaction; and (c) to Service Provider's knowledge the Services and Deliverables, and Customer's use thereof, do not and will not infringe any Intellectual Property Right of any third party. Service Provider's sole liability and Customer's sole and exclusive remedy for Service Provider's breach of the foregoing Section 7.2(c) are Service Provider's indemnification obligations under 8.2.

7.3 EXCEPT FOR THE EXPRESS WARRANTIES IN THIS AGREEMENT, (A) EACH PARTY HEREBY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE UNDER THIS AGREEMENT, AND (B) SERVICE PROVIDER SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON- INFRINGEMENT.

8. Indemnification.

8.1 General. Except as limited by Idaho law, including Article 8, Section 4 of the Idaho Constitution, each party ("**Indemnifying Party**") shall indemnify, defend, and hold harmless the other party and its officers, directors, employees, agents, affiliates, successors, and permitted assigns ("**Indemnified Party**") against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including reasonable attorneys' fees and costs, incurred by Indemnified Party (collectively, "**Losses**"), arising out of or resulting from any claim of a third party arising out of or occurring in connection with: (a) bodily injury, death of any person or damage to real or tangible, personal property resulting from Indemnifying Party's willful, fraudulent or grossly negligent acts or omissions; or (b) Indemnifying Party's negligence, willful misconduct, or material breach of this Agreement, including but not limited to material breach of any representation or warranty made by Indemnifying Party in this Agreement.

8.2 Intellectual Property Infringement. Service Provider shall defend, indemnify, and hold harmless the Customer Indemnitees from and against all Losses awarded against a Customer Indemnitee in a final judgment based on a claim that any of the Services or Deliverables or Customer's receipt or use thereof infringes any Intellectual Property Right of a third party; provided, however, that Service Provider shall have no obligations under this 8.2 with respect to claims to the extent arising out of (a) any instruction, information, designs, specifications, or other materials provided by Customer in writing to Service Provider; (b) Customer's use of the Deliverables in combination with any materials or equipment not supplied to Customer or specified by Service Provider in writing; or (c) any modifications or changes made to the Deliverables other than by Service Provider.

9. LIMITATION OF LIABILITY. EXCEPT FOR OBLIGATIONS TO MAKE PAYMENT, INDEMNIFICATION OBLIGATIONS, LIABILITY FOR BREACH OF CONFIDENTIALITY, OR LIABILITY FOR INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS, EXCEPT AS LIMITED BY IDAHO LAW, INCLUDING ARTICLE 8, SECTION FOUR OF THE IDAHO CONSTITUTION, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR: (A) ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR FOR ANY CONSEQUENTIAL,

INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

10. Insurance. Service Provider shall, at its own expense, maintain and carry insurance in full force and effect with financially sound and reputable insurers, that includes, but is not limited to: (a) Commercial General Liability with limits no less than \$2,000,00 per occurrence and \$3,000,000 in the aggregate; (b) Worker's Compensation with limits no less than the minimum amount required by applicable law; (c) Errors and Omissions/Professional Liability with limits no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and (d) Cyber Security Liability with limits no less than \$1,000,000 per occurrence and \$1,000,000 in the aggregate.

11. Miscellaneous.

11.1 Independent Contractors. The parties are independent contractors, and nothing contained in this Agreement shall be construed as creating any agency, partnership, joint venture or other form of joint enterprise, employment, or fiduciary relationship between them. Neither party shall be authorized to contract for or bind the other party in any manner whatsoever.

11.2 Notice. All notices, requests, consents, claims, demands, waivers, and other communications hereunder (each, a "Notice") shall be in writing and addressed to the parties delivered by email (with confirmation of transmission).

11.3 Entire Agreement; Order of Precedence. This Agreement, together with all Schedules and Exhibits and any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties to this Agreement. In the event of any conflict between the terms and provisions of this Agreement and those of any Schedule or Exhibit, then the terms of this Agreement shall control unless expressly set forth otherwise in the applicable Schedule or Exhibit.

11.4 Assignment. Neither party may assign, transfer, or delegate any or all of its rights or obligations under this Agreement, excluding by operation of law, change of control, or merger, without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns.

11.5 No Third-Party Beneficiaries. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other Person any legal or equitable right, benefit, or remedy of any nature whatsoever, under or by reason of this Agreement.

11.6 Amendment and Modification; Waiver. This Agreement may be amended, modified, or supplemented only by an agreement in writing signed by each party hereto.

11.7 Governing Law; Submission to Jurisdiction. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Idaho. Any legal suit, action, or proceeding arising out of or related to this Agreement or the Services provided hereunder shall be instituted exclusively in the state or federal courts in Valley County, Idaho, and each party irrevocably: (a) submits to the exclusive jurisdiction of such courts; and (b) waives any objection to such courts based on venue or inconvenience; and (c) waives any right to trial by jury.

11.8 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

11.9 ANTI-BOYCOTT AGAINST ISRAEL ACT: Within the meaning of the terms as defined in Idaho Code 67-2346, the Service Provider certifies that it is not currently engaged in, and will not for the duration of this Agreement, engage in a boycott of goods or services from Israel or territories under its control.

11.10 Per Idaho Code Sec. 67-2359, Service Provider certifies that it is not currently owned or operated by the government of China and will not for the duration of the contract be owned or operated by the government of China.

[SIGNATURE PAGE FOLLOWS]

The parties hereto have executed this Professional Services Agreement and its Statement of Work as of the date first above written.

[CUSTOMER NAME]

Lotus Engineering and Sustainability, LLC

By _____

By _____

Name: Robert S. Giles

Name: Hillary Dobos

Title: Mayor

Title: President

Email: bgiles@mccallid.us

Email: hillary@lotussustainability.com

EXHIBIT A – SCOPE OF SERVICES / COST

4.5.24 McCall Scope of Work

This scope of work has been slightly modified to match the scoping conversations between the Lotus team and the McCall project management team.

Task 1: Project Management

We propose an approach that will seamlessly support City staff and all other stakeholders to develop a CAP that is actionable, specific to McCall, and integrates local and regional planning efforts. At the project's onset, we will establish an agreement on the project goals, expectations, process, scope, timeline, and measures of success and develop a project Work Plan. We propose using a project management and communication platform such as Monday.com to ensure there is consistent and clear communication on project updates and tasks.

Specific activities include:

- Develop a final work plan to guide the project.
 - Review project tasks and objectives with the City.
 - Review and refine the scope of services, data collection methods, and engagement needs.
 - Establish a detailed schedule identifying key milestones and deliverables.
 - Establish communication channels with the City and other regional partners.
- Participation in progress meetings to update the City project team on the project's progress.
- Internal coordination on project activities to ensure an efficient delivery of service.
- Develop meeting material preparation such as meeting agendas and minutes.
- Establish Project Management Hub in Monday.com or a similar tool.
- Invoicing and invoice reporting.

Deliverables for Task 1:

- Kick-off meeting and minutes.
- Final inventory of documents and data to review for Tasks 2 and 4.
- Project work plan detailing a project schedule and periodic meetings, including a summary of parameters for stakeholder and community engagement.
- Bi-weekly check-in meetings with the McCall team.
- Monthly invoices and invoice reports.

Task 2: Data Collection & Existing Conditions

SUBTASK 2.1 EVALUATION OF EXISTING SUSTAINABILITY EFFORTS, PROGRAMS, REGULATIONS, CHALLENGES, AND DATA

Lotus will establish a comprehensive understanding of existing sustainability efforts and challenges occurring in McCall, Valley County, and the surrounding region. We will review programs administered by the City, other regional entities, and partners that could aid in the development of the CAP. We will also assess current environmental, infrastructural, and/or economical vulnerabilities related to climate change using research and work from Boise State's Hazard Climate and Resilience Institute. Additional research will consist of reviewing relevant documents such as the McCall Area Comprehensive Plan (2018), McCall Parks and Recreation and Open Space Plan (2023), McCall Public Art Plan (2021), McCall Downtown West Urban Renewal District Plan (2019), McCall Historic Preservation Plan (2022), Valley County Waterways Management Plan (2022), McCall Golf Course Master Plan (2020), Valley County Pathways Master Plan (2023), Electric Vehicle recommendations (forthcoming), and other relevant state, regional, and local planning documents. This evaluation research will be summarized into the research matrix described in Subtask 2.3.

Finally, we will gather data on historical climate trends and projections with special attention to vulnerable communities. We will utilize resources such as the University of Washington Tribal Climate Tool and any resources available through the Nez Perce Tribe, University of Idaho, as well as other research on the West Central Mountains.

SUBTASK 2.2 INFORMATIONAL INTERVIEWS

Lotus will host informational interviews with key staff to further understand the local framework around sustainability, energy use, building and infrastructure, developments, as well as any challenges or successes in implementing sustainability locally. The goal of these interviews will be to understand the successes, challenges, and gaps in the existing sustainability landscape at the City, which will help us craft tailored strategies that will be most suitable for McCall. In our experience with engaging municipalities, staff can provide an extremely valuable depth of insight that can shape how plans unfold and are implemented, as well as be a litmus test for broader community engagement. We propose working closely with the City to identify individuals to interview. These interviews will be synthesized and the insights added to the strategy matrix described in Subtask 2.3.

Specific activities include:

- Coordinate and schedule up to four (4) informational interviews with City staff and/or other community stakeholders to understand current climate action frameworks, opportunities, and barriers in the community.

SUBTASK 2.3 GAP ASSESSMENT AND STRATEGY MATRIX

Following our initial research and investigation phases, Lotus will conduct a gap assessment to identify areas of resilience and climate action that are not covered by current policies, programs, or initiatives or which can be emulated or amplified from peer communities. With this gap analysis and the insights drawn from our research, Lotus will propose new strategies we believe McCall could implement to advance its sustainability goals. The results of our research and the gap assessment will be compiled into a matrix that will outline all of the existing sustainability efforts by topic as well as recommendations for new climate action strategies identified through the gap assessment. The matrix developed in this task will be a living document that will continuously be updated and refined throughout the project.

Specific activities include:

- Review and identify the gaps in existing infrastructure, transportation, mobility, energy, buildings, waste and resource management, adaptation, land use, food systems, environmental policies, and hazard mitigation in meeting the needs of community resilience and long-term sustainability.
- Compile research insights, synthesis, and existing initiatives and programs into a research matrix organized by climate action topic.
- Highlight new strategies drawn from research and gap analysis to advance climate action.

SUBTASK 2.4 REVIEW 2018 AND 2021 GHG INVENTORIES

Lotus will conduct a high level review of the City's 2018 and 2021 GHG inventories, data sources, and methods used. This includes a review of McCall's GHG Inventory in ClearPath by scope and sector. We will utilize this review to help inform strategy prioritizations and sectors based emission reduction potential.

Specific activities include:

- Secure access to ClearPath.
- Review existing data.

Deliverables for Task 2:

- Contextual overview and baseline assessment, integrated into the strategy matrix.
- Four (4) informational interviews.
- Strategy matrix.

Task 3: Community Education & Engagement

Lotus recognizes the unique challenges a community with a strong tourism industry faces when it comes to achieving their Climate Action Plan. We know that a successful and actionable plan can only be created when consensus and buy-in is generated with stakeholder groups including but not limited to residents, local business owners, preservation advocates, environmental organizations or other partnering non-profits, regional transportation representatives, tribal residents, neighboring municipalities, Chambers of Commerce, and City staff. In support of this approach, Lotus has developed the following tasks to reflect an innovative, budget-responsible engagement plan. We will provide technical expertise and any informational materials to support the City's community engagement on the Climate Action Plan process.

SUBTASK 3.1 EDUCATION AND ENGAGEMENT PLANNING

Successful engagement and education starts with excellent planning documents. Lotus will conduct an initial discovery phase in which we co-create a stakeholder map and engagement plan with McCall City staff and the McCall CAP Committee. To ensure this plan is contextualized within McCall's history (distant and recent) as well as tailored to McCall's demographics, the Lotus team will interview staff and/or CAP Committee members that have worked on engagement and education campaigns in the past and create a context guide to ensure that we are bringing hard-to-reach voices.

Deliverables for Task 3.1:

- Stakeholder map.
- Engagement plan, including the Community Education Strategy and Public Engagement Strategy, informed by staff and Committee member interviews.
- Context guide.
- Regular progress reports on the Community Education Strategy and Public Engagement Strategy.

SUBTASK 3.2 INTERNAL STAKEHOLDER ENGAGEMENT CAMPAIGN

We hear frequently from our clients that it is important to create a plan that is adoptable by the City Council and is specific enough to help with decision-making. If this rings true for McCall, then it will be imperative to have productive and solutions-oriented conversations with both City staff and City Council. As such, we are proposing a campaign that engages internal stakeholders in an iterative, data-driven conversation from strategy ideation to strategy implementation. Part of this campaign will also focus on prioritization of Goals, Focus Areas, Strategies, and Actions around code development, energy systems, and transportation demand management. Internal stakeholder engagement will also serve as a pilot environment for external engagement.

Deliverables for Task 3.2:

- Two (2) virtual City Council meetings.
- Two (2) virtual staff meetings with department heads
- Materials for all meetings including agendas, updates, powerpoint presentations, and minutes.

SUBTASK 3.3 COMMUNITY EDUCATION AND ENGAGEMENT CAMPAIGN

As part of a comprehensive Community Education Campaign, Lotus proposes deliverables that will not only meet community members where they are at, but will also provide both broad and deep opportunities to collect community input. Lotus looks forward to working closely with the established CAP Committee as a task force composed of important stakeholders such as tribal liaisons, tourism industry liaisons, business owners, workforce liaisons, and other community-based organization representatives. The project team and the committee will meet at least twice—once to ideate around potential CAP strategies and communication tactics to generate community buy-in and once to review the final draft of strategies to provide input for implementation. Lotus will also support McCall in creating mini, public surveys for use on public-facing websites, engagement platforms, listservs and newsletters. Once an initial draft of strategies has been created, Lotus proposes an in-person Open House and one (1) community event (e.g., farmers' market, festival, major tourism event.) to share the draft strategies with the public and solicit feedback on how to implement the strategies. All of the feedback solicited in these various opportunities for engagement will be leveraged to create a campaign created by and for McCall's community members.

Deliverables for Task 3.3:

- Three (3) CAP Committee Workshops.
- Up to five (5) "rapid fire surveys"

- One (1) Open House and one (1) Community Event.
- Communication support from the discovery phase through to building awareness around the final CAP (Social Media Kit, Meetings-in-a-box, etc.)

Task 4 Emission Reduction Goals and Policies

What sets us apart. *We will ensure that the goals and impacts developed for the CAP are science-based and transparent. We know how to make that commitment real and woven throughout the planning process. We know how to help a community prioritize strategies based on the level of risk, the value of the affected system to the community, opportunities to act, and available resources. We have estimated returns on investment, initial and ongoing costs, and time commitments for programs and policies. We are also currently helping some of our clients apply to existing grant funding for sustainability initiatives and can help position McCall to maximize similar opportunities.*

SUBTASK 4.1 DETERMINE PLAN FRAMEWORK AND SCOPE

This framework will be designed to intentionally build on existing visions and goals for the community without duplicating work, integrate community feedback, and establish SMART Goals, Focus Areas, Strategies, and Actions specific to the Plan. We will ensure that the framework is reflective of the local regulatory environment and supported by our engagement with the community. Lotus has worked directly on frameworks for other mountain communities and therefore can draw on a strong list of peers to inform this work. The framework will indicate alignment with regional, national, and international climate agreements. The subject areas for the Plan may include: Greenhouse Gas Portfolio; Land Use, Buildings and Transportation; Waterways and Ecosystem Conservation; Clean Energy Opportunities; Community Health, Resilience and Risk Mitigation; Sustainable Economy - Production, and Consumption, and Waste.

Lotus will develop a draft Plan framework and review it with the project team to ensure it aligns with community and City's expectations. Lotus will host one meeting with City staff for their review. Lotus will then finalize the framework to guide the Plan and the strategy identification process. Note that the plan framework differs from the framework for periodic review and public-facing reporting in Task 5.

Example

The Lotus Goals, Objectives, Strategies, Actions (GOSA) Framework guides clients toward plan outlines that are clear, organized, and easily understood by stakeholders and the public.

Lotus Plan Framework



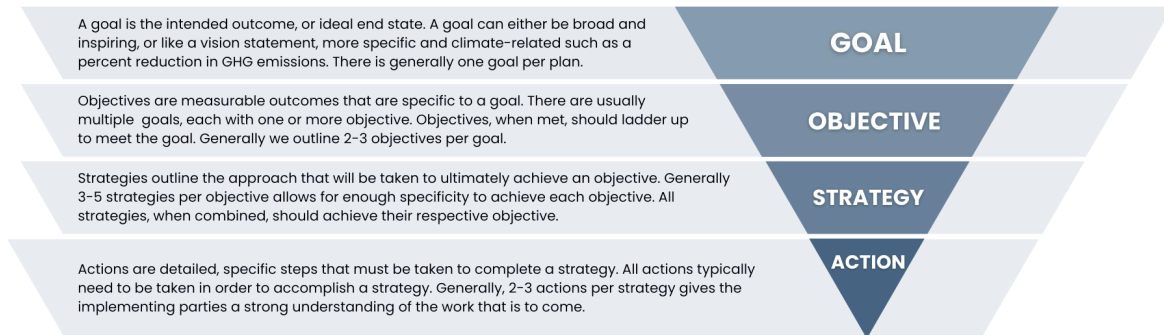
Lotus tested and approved.



Four tiers lead to clear Plans.



SMART goals enhance the framework.



SUBTASK 4.2 DEVELOP PRIORITIZATION METHODOLOGY

Lotus has developed and executed prioritization methodologies with both qualitative and quantitative validating factors to help evaluate sustainability strategies. During Task 4, Lotus will work with the City to finalize a prioritization methodology to guide sustainable decision-making into the future. Prioritization of strategies can be based on the anticipated impact of the strategy to achieve the targets and goals (GHG reduction, co-benefits, equity, etc.), as well as, the feasibility of implementation (cost, effort, staff time, partners, etc.). Utilizing the comprehensive list of strategies sourced from previous tasks, Lotus will work with the project team to conduct a preliminary prioritization of the strategies.

SUBTASK 4.3 IDENTIFY FUNDING MECHANISMS

Lotus will compile our contacts in the government and private sectors to inform a long-term funding plan for the Climate Action Plan strategies. We will also use our knowledge of internal funding mechanisms and policies to identify additional sources of funding. Finally, we will work with the City to evaluate creative funding and financing. The final deliverable includes a matrix of funding options describing scope, source, match, and requirements.

Specific activities include:

- Evaluate internal budgets and financing options and make recommendations on leveraging these funds.

- Leverage our relationships with the Department of Energy, the Environmental Protection Agency and other federal funders to identify incentives, grants, rebates, and financing.
- Identify opportunities for regional collaboration to win funding with neighboring municipalities.
- Leverage our relationships with financial institutions and creative thinkers across the region to support the identification of creative funding opportunities.
 - Examples include climate priority based budgets, green banks, carbon taxes, and bulk action opportunities.

OPTIONAL SUBTASK 4.4 GHG BUSINESS -AS-USUAL PROJECTIONS

To further support the prioritization process in task 4.2, Lotus will forecast GHG emissions using a Business-As-Usual (BAU) projection that incorporates emission changes anticipated from known projects and data, including utility commitments, state-level and federal-level goals and regulations, and relevant incentives, programs, and initiatives that are likely to impact the City's emissions if no other action is taken. Lotus will model BAU emissions from the most recent inventory year through 2050, considering changes in exogenous factors such as population, emission factors, vehicle travel, new construction, etc. As a baseline, Lotus will provide a BAU and identify interim staging years based on research of climate action goals in neighboring and/or peer jurisdictions. Lotus will complete this in ICLEI's ClearPath tool.

Specific activities include:

- Collect necessary project data (ex: population projections, utility emission reduction goals, etc.) to inform the BAU.
- Model BAU emissions through 2050 considering exogenous impacts.
- Provide a numerical and visual analysis of the changes from the baseline year to 2050.

Deliverables for Task 4:

- Initial prioritized Goals, Focus Areas, Strategies, and Actions.
- Approved Goals, Focus Areas, Strategies, and Actions.
- List of success measures to evaluate climate actions.
- Funding matrix.
- OPTIONAL Business-As-Usual model(s) with modeled GHG reduction pathways.

Task 5: Climate Action Plan and Implementation

SUBTASK 5.1 STRATEGY IMPLEMENTATION

Once the strategy prioritization is completed, Lotus will develop implementation plans for the top five prioritized strategies. Note that if McCall would like to have fewer implementation plans, Lotus will reduce the budget accordingly.

The implementation plans will include details on actions and tactics to implement each strategy, the entity responsible for leading the effort, estimated cost, anticipated impact and other pertinent information to achieve the approved and prioritized Goals. Lotus will use existing data sources and best-practice research to provide a high level estimate of the impact of each prioritized strategy on GHG emissions. For each prioritized strategy, Lotus will include in the implementation plans a review of existing relevant policies and regulations and corresponding revisions and/or proposals to align McCall's operations with the community-validated climate action goals. Lotus understands these policies and regulations may include but not be limited to practices and principles regarding equitable siting of EV chargers, microgrids, rooftop solar energy generation, and others.

We strongly believe in the philosophy that "you can't manage what you don't measure." We also believe it is important to provide transparency into public planning processes and the work that jurisdictions do to achieve their sustainability goals. Lotus will work with City Staff and responsible parties for each implementation plan to identify relevant metrics and annual targets that can be used for tracking progress. Lotus will work with the City project team to align metrics and targets with Federal, State, and the City's goals. Within each plan Lotus will recommend a process for the City or responsible party to annually collect relevant data and report on the implementation successes.

SUBTASK 5.2 DRAFT PLAN

After completing the implementation plans, Lotus will draft the narrative and compile all relevant information for the City of McCall Climate Action Plan. In addition to the full plan narrative, Lotus will develop an Executive Summary of the prioritized Goals, Focus Areas, Strategies, and Actions. The main body of the plan will include an overview of the plan framework, the City's GHG inventory, and City achievements since to date, the plan Goals, Focus Areas, Strategies, and Actions, and the implementation plans for the prioritized strategies.

Lotus will prepare the draft in an accessible Word Doc or Google Doc to facilitate a seamless review process with the project team and the Stakeholder Group. Lotus will conduct one round of review of the plan with the City and one round of review with the full Stakeholder Group. Lotus will integrate all feedback into a final draft which will be shared with the community.

SUBTASK 5.3 FINAL CLIMATE ACTION AND SUSTAINABILITY PLAN

The final Plan will be a graphically designed report that supports both web viewing as well as printing. It will be accompanied by a “Climate Action Update” digital infographic template that the City can update to demonstrate for public reporting. Lotus will ensure the graphically designed Plan and website content supporting the plan meet ADA accessibility standards.

SUBTASK 5.4 REVIEW AND REPORTING FRAMEWORK

Lotus’s strong emphasis on SMART goals feeds into our commitment to developing transparent and accountable climate action plans. We understand that community education and engagement is an ongoing responsibility for our public clients and that duty does not end with our contracts. Furthermore, we know that progress does not happen linearly and even the best-laid plans cannot anticipate every change that may beset a community. Therefore, we will work closely with the City to develop a framework to regularly check in on and update the plan and report to the community on the City’s progress. This framework will be designed to fit within the City’s existing planning environment and culture and include key touchpoints to which staff can return periodically. Lotus will create a reporting template that highlights the key metrics from the plan’s SMART goals in a format that resonates with community members. Finally, Lotus will recommend a process for the City or responsible party to annually collect relevant data and report on the implementation successes.

SUBTASK 5.5 ADOPTION OF THE PLAN

Lotus will work with the City project team to present the final Plan to the City Council for adoption. Lotus will support the City in up to 3 presentations with City Leadership and the Council. Lotus will work with the City to develop all materials needed for the Council presentations including a visual PowerPoint presentation, council memo, and City resolution for Plan adoption.

After the plan is adopted by City Council, Lotus will work with City staff to deliver an effective and seamless hand-off of the Plan and accompanying materials.

Deliverables for Task 5:

- Five (5) draft Implementation Plans for the prioritized strategies.
- Five (5) final Implementation Plans for the prioritized strategies.
- Performance metrics and targets within each Implementation Plan to track ongoing implementation progress.

- Initial Draft Plan with one (1) round of review with the City staff.
- Final designed Plan with one (1) round of review with the City staff.
- Framework for periodic review.
- Infographic template for public reporting.
- Preparation of Council and/or Leadership presentation materials including a PowerPoint presentation of the final plan, a council memo, and adoption resolution language.

Task and Subtask	Lotus Labor Hours						Total Hours	Total Labor Costs	Mileage Costs	Hard Costs	Travel Costs	Total Costs
	Director	Senior Associate		Associate	Research Associate							
	Regular	Regular	Travel	Regular	Regular	Travel						
	\$ 190.00	\$ 170.00	\$ 85.00	\$ 150.00	\$ 130.00	\$ 65.00						
Task 1: Project Management	12	46	0.00	18	0	0	76	\$ 12,800.000	\$ -		\$ -	\$ 12,800
Kick-off Meetings	6	10		6			22	\$ 3,740	\$ -			\$ 3,740
General PM	6	36		12			54	\$ 9,060	\$ -			\$ 9,060
Task 2: Research & Existing Conditions	12	22	0	35	26	0	87	\$ 14,650.000	\$ -		\$ -	\$ 14,650
Evaluation of Existing Efforts	2	10		15	10		37	\$ 5,630	\$ -			\$ 5,630
Four Informational Interviews		6		10	6		22	\$ 3,300	\$ -			\$ 3,300
Strategy Matrix	2	6		10	10		28	\$ 4,200	\$ -			\$ 4,200
Inventory Review (2018, 2021)	8							\$ 1,520	\$ -			\$ 1,520
Task 3: Community Education & Engagement	16.5	64	12	53	52.5	12	210	\$ 30,590.000	\$ -		\$ -	\$ 35,390
Stakeholder Map, Engagement Plan, Brand Guidelines	3	10		5	10		28	\$ 4,320	\$ -			\$ 4,320
Context Guides		2		5			7	\$ 1,090	\$ -			\$ 1,090
Two Virtual City Council Meetings	4	5		4			13	\$ 2,210	\$ -			\$ 2,210
Two Virtual Staff Meetings with Department Heads		5		10	3		18	\$ 2,740	\$ -			\$ 2,740
Three Virtual CAP Committee Workshops	4.5	9		9	4.5		27	\$ 4,320	\$ -			\$ 4,320
Five "Rapid Fire" Public Surveys		3		5	5		13	\$ 1,910	\$ -			\$ 1,910
One Open House (to start data collection) and One Community Event		20	12	5	20	12	69	\$ 8,550	\$ -	\$ 300	\$ 4,500	\$ 13,350
One Campaign Kit	5	10		10	10		35	\$ 5,450	\$ -			\$ 5,450
Task 4: Emission Reduction Goals, Policies, & Funding	25	25	0	0	60	0	110	\$ 16,800.000	\$ -		\$ -	\$ 16,800
Determine Plan Framework & SMART Goals	5	5			20			\$ 4,400	\$ -			\$ 4,400
Policy Review and Proposal	5	10			20			\$ 5,250				\$ 5,250
Funding Options	5	5			20			\$ 4,400	\$ -			\$ 4,400
OPTIONAL BAU Projection in ClearPath	10	5						\$ 2,750	\$ -			\$ 2,750
Task 5: Climate Action Plan and Implementation	8	18	0	41	25	0	92	\$ 13,980.000	\$ -		\$ -	\$ 13,980
Draft Plan	4	8		15	25		52	\$ 7,620	\$ -			\$ 7,620
Final Plan	3	8		20			31	\$ 4,930	\$ -			\$ 4,930
Adoption	1	2		6			9	\$ 1,430	\$ -			\$ 1,430
Summary without OPTIONAL Tasks	63.5	170	12.00	147	163.5	12	465	\$ 86,070	\$ -		\$ -	\$ 90,870
Summary with OPTIONAL Tasks	73.5	175	12.00	147	163.5	12	575	\$ 88,820	\$ -		\$ -	\$ 93,620



Photo from SnowBrains.com

Response to the City of McCall **Climate Action Plan**

February 21, 2024

Lotus Engineering & Sustainability, LLC
Hillary Dobos, President
303-550-6498 | hillary@lotussustainability.com
1627 Vine St, Denver, CO 80206



LOTUS
Engineering & Sustainability

Table of Contents

- Cover Letter 1**
- Project Approach and Schedule2**
 - Task 1: Project Management..... 2
 - Task 2: Data Collection & Existing Conditions 3
 - Task 3: Community Education & Engagement6
 - Task 4: Emission Reduction Goals and Policies.....8
 - Task 5: Climate Action Plan and Implementation11
 - Project Schedule & Timeline..... 13
- Project Capabilities & Qualifications 15**
 - Company Profile 15
 - Our Commitment to Equity 16
 - Our Areas of Expertise 16
 - Project Team 18
 - Relevant Project Experience 20
- Budget..... 24**
- Attachment A: Resumes..... 26**

Cover Letter

Dear Delta James and the McCall City Council,

[Lotus Engineering & Sustainability, LLC](#) (Lotus) is pleased to submit our response to create the City of McCall's Climate Action Plan (CAP). We have immediate availability to initiate project activities and can readily respond to the needs of the project for its duration.

Lotus is a women-owned, data-driven, and client-centered sustainability consulting firm located in Denver, Colorado. We have supported dozens of local governments and mountain communities with their sustainability initiatives. We help our clients develop climate action plans that direct the community toward a more sustainable and vibrant future while engaging staff and the community's network of stakeholders. We leverage existing local and regional work and state, federal, and other funding opportunities to support implementation.

A high-level overview of our qualifications include:

- We have developed and implemented comprehensive sustainability, resiliency, and climate action plans for communities across the United States and Canada. Many of these plans have been focused on the tourism and recreation industry such as Mountain Village (CO), Eagle County (CO), Summit County (CO), Routt County (CO), Pitkin County (CO), Chaffee County (CO), Bozeman (MT), Park City (UT), YMCA of the Rockies, and Alterra Mountain Company.
- We have helped clients set GHG emission reduction targets and modeled the GHG emission reduction potential of various climate action strategies.
- We help communities take action by ensuring that robust implementation planning is part of the process. We have managed programs from the ideation stage through implementation, monitoring, and evaluation.
- We excel at facilitating diverse groups of stakeholders, both in-person and virtually, and leading conversations that drive consensus, resulting in decisions that lead to change. We never apply a one-size-fits-all approach to engagement and outreach efforts; rather, we adapt our strategies as needed to improve the process.

We recognize the great work already taking place in McCall and we want to build on this momentum. We know there is an appetite for climate action within the community, and yet, we acknowledge the current challenges, such as lack of housing for a reliable workforce. We hope to activate McCall's strong sense of community to develop an effective CAP.

The Lotus team brings a unique approach to climate action planning from which the City will benefit. We have developed and implemented plans from two viewpoints: as employees and as consultants for our clients. These past experiences provide us with key insight into how programs function when implemented. This expertise will be tremendously valuable in helping McCall move toward a more sustainable future.

Our innovative approach to working with the City of McCall is backed by our familiarity with mountain communities and the stakeholders who will be impacted most by the CAP's initiatives. Our process is thorough and tested. Our methods for co-creating the Climate Action Plan are backed by data, informed by the community, and will naturally lead to implementation and tracking progress.

We are grateful for this opportunity and look forward to discussing it further with you.



Hillary Dobos, President and Owner
Lotus Engineering & Sustainability

Project Approach and Schedule

We understand the primary goals of the City of McCall's Climate Action Plan are the following:

- Create actionable strategies and policies to guide sustainable decision-making and development.
- Develop a science-based pathway for energy conservation and emissions reduction.
- Implement a robust and creative community outreach campaign that includes education and engagement.
- Identify potential federal, state and local funding sources and partnerships for implementation.
- Develop a framework for periodic review and public-facing reporting of the progress and achievements of the Climate Action Plan.

The project team submits the following proposed approach to provide timely and actionable deliverables to achieve the objectives above.

Task 1: Project Management

What sets us apart. *We are experienced project managers. We are highly organized to ensure that the right steps are taken in the right order and the end goals are achieved in an effective and efficient manner. This will be essential to keep the project organized and on-time.*

We propose an approach that will seamlessly support City staff and all other stakeholders to develop a CAP that is actionable, specific to McCall, and integrates local and regional planning efforts. At the project's onset, we will establish an agreement on the project goals, expectations, process, scope, timeline, and measures of success and develop a project Work Plan. We propose using a project management and communication platform such as Monday.com to ensure there is consistent and clear communication on project updates and tasks.

Specific activities include:

- Develop a final work plan to guide the project.
 - Review project tasks and objectives with the City.
 - Review and refine the scope of services, data collection methods, and engagement needs.
 - Establish a detailed schedule identifying key milestones and deliverables.
 - Establish communication channels with the City and other regional partners.
- Participation in progress meetings to update the City project team on the project's progress.
- Internal coordination on project activities to ensure an efficient delivery of service.
- Develop meeting material preparation such as meeting agendas and minutes.
- Establish Project Management Hub in Monday.com or a similar tool.
- Invoicing and invoice reporting.

Deliverables for Task 1:

- Kick-off meeting and minutes.
- Final inventory of documents and data to review for Tasks 2 and 4.
- Project work plan detailing a project schedule and periodic meetings, including a summary of parameters for stakeholder and community engagement.
- Bi-weekly check-in meetings with the McCall team.
- Monthly invoices and invoice reports.

Task 2: Data Collection & Existing Conditions

What sets us apart. *We are diligent researchers and climate action professionals who regularly work in and around policy and implementation planning. From our experience working both in and with local government and in mountain communities, we understand the value of designing strategies and plans that fit the jurisdiction's policy environment and seasonal populations.*

SUBTASK 2.1 EVALUATION OF EXISTING SUSTAINABILITY EFFORTS, PROGRAMS, REGULATIONS, CHALLENGES, AND DATA

Lotus will establish a comprehensive understanding of existing sustainability efforts and challenges occurring in McCall, Valley County, and the surrounding region. We will review programs administered by the City, other regional entities, and partners that could aid in the development of the CAP. We will also assess current environmental, infrastructural, and/or economical vulnerabilities related to climate change using research and work from Boise State's Hazard Climate and Resilience Institute. Additional research will consist of reviewing relevant documents such as the McCall Area Comprehensive Plan (2018), McCall Parks and Recreation and Open Space Plan (2023), McCall Public Art Plan (2021), McCall Downtown West Urban Renewal District Plan (2019), McCall Historic Preservation Plan (2022), Valley County Waterways Management Plan (2022), McCall Golf Course Master Plan (2020), Valley County Pathways Master Plan (2023), Electric Vehicle recommendations (forthcoming), and other relevant state, regional, and local planning documents. This evaluation research will be summarized into the research matrix described in Subtask 2.3.

Finally, we will gather data on historical climate trends and projections with special attention to vulnerable communities. We will utilize resources such as the University of Washington Tribal Climate Tool and any resources available through the Nez Perce Tribe, University of Idaho, as well as other research on the West Central Mountains.

SUBTASK 2.2 INFORMATIONAL INTERVIEWS

Lotus will host informational interviews with key staff to further understand the local framework around sustainability, energy use, building and infrastructure, developments, as well as any challenges or successes in implementing sustainability locally. The goal of these interviews will be to understand the successes, challenges, and gaps in the existing sustainability landscape at the City, which will help us craft tailored strategies that will be most suitable for McCall. In our experience with engaging municipalities, staff can provide an extremely valuable depth of insight that can shape how plans unfold and are implemented. We propose working closely with the City to identify individuals to interview. These interviews will be synthesized and the insights added to the strategy matrix described in Subtask 2.3.

Specific activities include:

- Coordinate and schedule up to four (4) informational interviews with City staff and/or other community stakeholders to understand current climate action frameworks, opportunities, and barriers in the community.

SUBTASK 2.3 GP ASSESSMENT AND STRATEGY MATRIX

Following our initial research and investigation phases, Lotus will conduct a gap assessment to identify areas of resilience and climate action that are not covered by current policies, programs, or initiatives or which can be emulated or amplified from peer communities. With this gap analysis and the insights drawn from our research, Lotus will propose new strategies we believe McCall could implement to advance its sustainability goals. The results of our research and the gap assessment will be compiled into a matrix that will outline all of the existing sustainability efforts by topic as well as recommendations for new climate action strategies identified through the gap assessment. The matrix developed in this task will be a living document that will continuously be updated and refined throughout the project.

Specific activities include:

- Review and identify the gaps in existing infrastructure, transportation, mobility, energy, buildings, waste and resource management, adaptation, land use, food systems, environmental policies, and hazard mitigation in meeting the needs of community resilience and long-term sustainability.
- Compile research insights, synthesis, and existing initiatives and programs into a research matrix organized by climate action topic.
- Highlight new strategies drawn from research and gap analysis to advance climate action.

Example

Research matrix for analysis of municipal policies and programs that exist to support sustainability.

Building Energy Use						
Item	Campus	Resource	Progress	Timeline	Strategy, Action, Goal?	Department (if applicable)
Complete investment grade audit and identify proposed action steps and plan.	Both	- Strategic Plan	IGA is completed.		Action	-
Consistently achieve LEED certification in commercial buildings construction and Energy Star certification for cabins.	Both	- Strategic Plan			Strategy	-
Identify cost-effective measures to reduce energy and water-consumption.	Both	- IGA			Goal	-
Improve reliability through replacement of failing HVAC and controls systems.	Both	- IGA			Goal	-
Improve facility comfort and indoor environmental quality (IEQ) for guests and staff.	Both	- IGA			Goal	-
Increase the sustainability / reduce greenhouse gas emissions of the facilities.	Both	- IGA			Goal	-
Reduce operations and maintenance costs and staff labor.	Both	- IGA			Goal	-
Provide actionable energy-consumption information at the building level.	Both	- IGA			Goal	-
		-				-
		-				-
Renewable Energy						
Item	Campus	Resource	Progress	Timeline	Strategy, Action, Goal?	Department (if applicable)
Investigate opportunities for Solar PV.	Both	- IGA Report			Goal	-
Pursue a pilot program with solar panels on one building.	EPC	- WPI Renewable Energy Feasibility Assessment			Strategy	-
Evaluate a solar implementation scenario from the Renewable Energy Plan to install.	EPC	- WPI Renewable Energy Feasibility Assessment			Strategy	-
Implement visitor education plan for renewable energy. Option to use the "Relief map" to visually communicate current and future renewable energy installations.	EPC	- WPI Renewable Energy Feasibility Assessment			Action	-
		-				-
		-				-
Materials Management						
Item	Campus	Resource	Progress	Timeline	Strategy, Action, Goal?	Department (if applicable)
Using all reusable cloth bags in laundry for all dirty linen, rags etc.	EPC	- Departmental Sustainability Efforts	In progress/done.	2021	Action	- Housekeeping
Using reusable plastic bags for all clean bed bundles.	EPC	- Departmental Sustainability Efforts	In progress/done.	2021	Action	- Housekeeping
Removed all small trash cans from cabin bedrooms which has decreased the number of trash bags we use.	EPC	- Departmental Sustainability Efforts	Done (?)	2022	Action	- Housekeeping
Our new soap containers in all public restrooms are full recyclable when empty.	EPC	- Departmental Sustainability Efforts	Done (?)	2022	Action	- Housekeeping
We have eliminated all single serve petroleum products. Using limited corn and potato starch based products.	EPC	- Departmental Sustainability Efforts	Done.	2021	Action	- Food Service
Plastic water bottles are no longer for sale (mostly) in our retail out lets. Aluminum or carton water.	EPC	- Departmental Sustainability Efforts	Done.	2022	Action	- Food Service
Our single serve milk is no longer in plastic containers. Carton paper only.	EPC	- Departmental Sustainability Efforts	Done.	2022	Action	- Food Service
Paper to go boxes in dining.	SMR	- Departmental Sustainability Efforts	Done (?)	Before 2020	Action	- Food Service
Enhance recycling success rates through educational materials and strategic bin placement.	Both	- WPI Plastics Analysis			Goal	-
Negotiate with suppliers about reducing plastic packaging.	Both	- WPI Plastics Analysis			Goal	-
Reduce the amount of plastic water bottles used in Coca-Cola vending machines.	Both	- WPI Plastics Analysis	Done (?) - see above.		Goal	- Food Service

SUBTASK 2.4 REVIEW 2018 AND 2021 GHG INVENTORIES

Lotus will conduct a thorough review of the City's 2018 and 2021 GHG inventories, data sources, and methods used. This includes a review of all applicable emission sources and outlining sources (e.g., direct or indirect) that may be considered de minimis by scope and sector. We will share this list with the City and prioritize sectors based emission reduction potential.

Specific activities include:

- Secure access to all data for previous inventories.
- Review existing data and compare to protocol requirements.

Deliverables for Task 2:

- Contextual overview and baseline assessment, integrated into the strategy matrix.
- Four (4) informational interviews.
- Strategy matrix.
- GHG inventory review memo.

Task 3: Community Education & Engagement

What sets us apart. *We have extensive experience working with communities characterized by a strong tourism industry and have demonstrated success engaging part-time and full-time residents, business owners, and community leaders and generating consensus on issues of transportation demand management, energy systems planning, and behavioral design. In partnership with our clients and the communities they represent, we use our planning and engagement processes to address environmental risks and build trust with community members towards collective climate action. We have the experience, flexibility, and empathy to develop an inclusive engagement approach that reflects the seasonality of the city, honoring the residents and business owners who call McCall home year round and the visitors who can learn from the City's climate action efforts.*

Lotus recognizes the unique challenges a community with a strong tourism industry faces when it comes to achieving their Climate Action Plan. We know that a successful and actionable plan can only be created when consensus and buy-in is generated with stakeholder groups including but not limited to residents, local business owners, preservation advocates, environmental organizations or other partnering non-profits, regional transportation representatives, tribal residents, neighboring municipalities, Chambers of Commerce, and City staff. In support of this approach, Lotus has developed the following tasks to reflect an innovative, budget-responsible engagement plan. We will provide technical expertise and any informational materials to support the City's community engagement on the Climate Action Plan process.

SUBTASK 3.1 EDUCATION AND ENGAGEMENT PLANNING

Successful engagement and education starts with excellent planning documents. Lotus will conduct an initial discovery phase in which we co-create a stakeholder map and engagement plan with McCall City staff and the McCall CAP Committee. To ensure this plan is contextualized within McCall's history (distant and recent) as well as tailored to McCall's demographics, the Lotus team will interview staff and/or CAP Committee

members that have worked on engagement and education campaigns in the past and create a context guide to ensure that we are bringing hard-to-reach voices.

Deliverables for Task 3.1:

- Stakeholder map.
- Engagement plan, including the Community Education Strategy and Public Engagement Strategy.
- Context guide.
- Regular progress reports on the Community Education Strategy and Public Engagement Strategy.

SUBTASK 3.2 INTERNAL STAKEHOLDER ENGAGEMENT CAMPAIGN

We hear frequently from our clients that it is important to create a plan that is adoptable by the City Council and is specific enough to help with decision-making. If this rings true for McCall, then it will be imperative to have productive and solutions-oriented conversations with both City staff and City Council. As such, we are proposing a campaign that engages internal stakeholders in an iterative, data-driven conversation from strategy ideation to strategy implementation. Part of this campaign will also focus on prioritization of Goals, Focus Areas, Strategies, and Actions around code development, energy systems, and transportation demand management.

Deliverables for Task 3.2:

- Two (2) virtual City Council meetings.
- Two (2) virtual staff meetings.
- Materials for all meetings including agendas, updates, powerpoint presentations, and minutes.

SUBTASK 3.3 COMMUNITY EDUCATION AND ENGAGEMENT CAMPAIGN

As part of a comprehensive Community Education Campaign, Lotus proposes deliverables that will not only meet community members where they are at, but will also provide both broad and deep opportunities to collect community input. Lotus looks forward to working closely with the established CAP Committee as a task force composed of important stakeholders such as tribal liaisons, tourism industry liaisons, business owners, workforce liaisons, and other community-based organization representatives. The project team and the committee will meet at least twice—once to ideate around potential CAP strategies and communication tactics to generate community buy-in and once to review the final draft of strategies to provide input for implementation. Lotus will also support McCall in creating a public survey for use on public-facing websites, engagement platforms, listservs and newsletters. Once an initial draft of strategies has been created, Lotus proposes an in-person Open House and one (1) community event (e.g., farmers' market, festival, major tourism event.) to share the draft strategies with the public and solicit feedback on how to implement the

strategies. All of the feedback solicited in these various opportunities for engagement will be leveraged to create a campaign created by and for McCall's community members.

Deliverables for Task 3.3:

- Two (2) CAP Committee Workshops.
- One (1) Public Survey.
- One (1) Open House and one (1) Community Event.
- One (1) CAP Campaign Kit including digital outreach tools and collateral.

Task 4: Emission Reduction Goals and Policies

What sets us apart. *We will ensure that the goals and impacts developed for the CAP are science-based and transparent. We know how to make that commitment real and woven throughout the planning process. We know how to help a community prioritize strategies based on the level of risk, the value of the affected system to the community, opportunities to act, and available resources. We have estimated returns on investment, initial and ongoing costs, and time commitments for programs and policies. We are also currently helping some of our clients apply to existing grant funding for sustainability initiatives and can help position McCall to maximize similar opportunities.*

SUBTASK 4.1 DETERMINE PLAN FRAMEWORK AND SCOPE

This framework will be designed to intentionally build on existing visions and goals for the community without duplicating work, integrate community feedback, and establish SMART Goals, Focus Areas, Strategies, and Actions specific to the Plan. We will ensure that the framework is reflective of the local regulatory environment and supported by our engagement with the community. Lotus has worked directly on frameworks for other mountain communities and therefore can draw on a strong list of peers to inform this work. The framework will indicate alignment with regional, national, and international climate agreements. The subject areas for the Plan may include: Greenhouse Gas Portfolio; Land Use, Buildings and Transportation; Waterways and Ecosystem Conservation; Clean Energy Opportunities; Community Health, Resilience and Risk Mitigation; Sustainable Economy – Production, and Consumption, and Waste.

Lotus will develop a draft Plan framework and review it with the project team to ensure it aligns with community and City's expectations. Lotus will host one meeting with City staff for their review. Lotus will then finalize the framework to guide the Plan and the strategy identification process. Note that the plan framework differs from the framework for periodic review and public-facing reporting in Task 5.

Example

The Lotus Goals, Objectives, Strategies, Actions (GOSA) Framework guides clients toward plan outlines that are clear, organized, and easily understood by stakeholders and the public.

Lotus Plan Framework



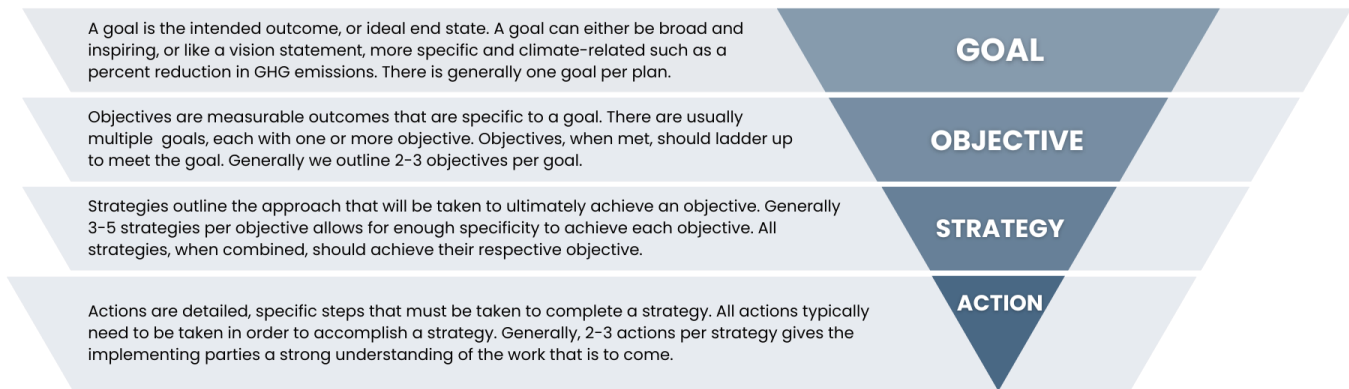
Lotus tested and approved.



Four tiers lead to clear Plans.



SMART goals enhance the framework.



SUBTASK 4.2 DEVELOP PRIORITIZATION METHODOLOGY

Lotus has developed and executed prioritization methodologies with both qualitative and quantitative validating factors to help evaluate sustainability strategies. During Task 4, Lotus will work with the City to finalize a prioritization methodology to guide sustainable decision-making into the future. Prioritization of strategies can be based on the anticipated impact of the strategy to achieve the targets and goals (GHG reduction, co-benefits, equity, etc.), as well as, the feasibility of implementation (cost, effort, staff time, partners, etc.). Utilizing the comprehensive list of strategies sourced from previous tasks, Lotus will work with the project team to conduct a preliminary prioritization of the strategies.

SUBTASK 4.3 IDENTIFY FUNDING MECHANISMS

Lotus will compile our contacts in the government and private sectors to inform a long-term funding plan for the Climate Action Plan strategies. We will also use our knowledge of internal funding mechanisms and policies to identify additional sources of funding. Finally, we will work with the City to evaluate creative funding and financing. The final deliverable includes a matrix of funding options describing scope, source, match, and requirements.

Specific activities include:

- Evaluate internal budgets and financing options and make recommendations on leveraging these funds.
- Leverage our relationships with the Department of Energy, the Environmental Protection Agency and other federal funders to identify incentives, grants, rebates, and financing.
- Identify opportunities for regional collaboration to win funding with neighboring municipalities.
- Leverage our relationships with financial institutions and creative thinkers across the region to support the identification of creative funding opportunities.
 - Examples include climate priority based budgets, green banks, carbon taxes, and bulk action opportunities.

OPTIONAL SUBTASK 4.4 GHG BUSINESS –AS–USUAL PROJECTIONS

To further support the prioritization process in task 4.2, Lotus will forecast GHG emissions using a Business-As-Usual (BAU) projection that incorporates emission changes anticipated from known projects and data, including utility commitments, state-level and federal-level goals and regulations, and relevant incentives, programs, and initiatives that are likely to impact the City's emissions if no other action is taken. Lotus will model BAU emissions from the most recent inventory year through 2050, considering changes in exogenous factors such as population, emission factors, vehicle travel, new construction, etc. As a baseline, Lotus will provide a BAU and identify interim staging years based on research of climate action goals in neighboring and/or peer jurisdictions.

Specific activities include:

- Collect necessary project data (ex: population projections, utility emission reduction goals, etc.) to inform the BAU.
- Model BAU emissions through 2050 considering exogenous impacts. The BAU would include ranges or scenarios of primary externalities that would impact a BAU.
- Provide a numerical and visual analysis of the changes from the baseline year to 2050.

Deliverables for Task 4:

- Initial prioritized Goals, Focus Areas, Strategies, and Actions.
- Approved Goals, Focus Areas, Strategies, and Actions.
- List of success measures to evaluate climate actions.
- Funding matrix.
- OPTIONAL Business-As-Usual model(s) with modeled GHG reduction pathways.

Task 5: Climate Action Plan and Implementation

What sets us apart. We create actionable plans that provide your team the detailed implementation documents you need to achieve your goals, while also distilling information into public-facing deliverables that help create buy-in across diverse communities.

SUBTASK 5.1 STRATEGY IMPLEMENTATION

Once the strategy prioritization is completed, Lotus will develop implementation plans for the top five prioritized strategies. Note that if McCall would like to have fewer implementation plans, Lotus will reduce the budget accordingly.

The implementation plans will include details on actions and tactics to implement each strategy, the entity responsible for leading the effort, estimated cost, anticipated impact and other pertinent information to achieve the approved and prioritized Goals. Lotus will use existing data sources and best-practice research to estimate the impact of each prioritized strategy on GHG emissions. For each prioritized strategy, Lotus will include in the implementation plans a review of existing relevant policies and regulations and corresponding revisions and/or proposals to align McCall's operations with the community-validated climate action goals. Lotus understands these policies and regulations may include but not be limited to practices and principles regarding equitable siting of EV chargers, microgrids, rooftop solar energy generation, and others.

We strongly believe in the philosophy that “you can't manage what you don't measure.” We also believe it is important to provide transparency into public planning processes and the work that jurisdictions do to achieve their sustainability goals. Lotus will work with City Staff and responsible parties for each implementation plan to identify relevant metrics and annual targets that can be used for tracking progress. Lotus will work with the City project team to align metrics and targets with Federal, State, and the City's goals. Within each plan Lotus will recommend a process for the City or responsible party to annually collect relevant data and report on the implementation successes.

SUBTASK 5.2 DRAFT PLAN

After completing the implementation plans, Lotus will draft the narrative and compile all relevant information for the City of McCall Climate Action Plan. In addition to the full plan narrative, Lotus will develop an Executive Summary of the prioritized Goals, Focus Areas, Strategies, and Actions. The main body of the plan will include an overview of the plan framework, the City's GHG inventory, and City achievements since to date, the plan Goals, Focus Areas, Strategies, and Actions, and the implementation plans for the prioritized strategies.

Lotus will prepare the draft in an accessible Word Doc or Google Doc to facilitate a seamless review process with the project team and the Stakeholder Group. Lotus will conduct one round of review of the plan with the City and one round of review with the full Stakeholder Group. Lotus will integrate all feedback into a final draft which will be shared with the community.

SUBTASK 5.3 FINAL CLIMATE ACTION AND SUSTAINABILITY PLAN

The final Plan will be a graphically designed report that supports both web viewing as well as printing. It will be accompanied by a “Climate Action Update” digital infographic template that the City can update to demonstrate for public reporting. Lotus will ensure the graphically designed Plan and website content supporting the plan meet ADA accessibility standards.

SUBTASK 5.4 REVIEW AND REPORTING FRAMEWORK

Lotus’s strong emphasis on SMART goals feeds into our commitment to developing transparent and accountable climate action plans. We understand that community education and engagement is an ongoing responsibility for our public clients and that duty does not end with our contracts. Furthermore, we know that progress does not happen linearly and even the best-laid plans cannot anticipate every change that may beset a community. Therefore, we will work closely with the City to develop a framework to regularly check in on and update the plan and report to the community on the City’s progress. This framework will be designed to fit within the City’s existing planning environment and culture and include key touchpoints to which staff can return periodically. Lotus will create a reporting template that highlights the key metrics from the plan’s SMART goals in a format that resonates with community members. Finally, Lotus will recommend a process for the City or responsible party to annually collect relevant data and report on the implementation successes.

SUBTASK 5.5 ADOPTION OF THE PLAN

Lotus will work with the City project team to present the final Plan to the City Council for adoption. Lotus will support the City in up to 3 presentations with City Leadership and the Council. Lotus will work with the City to develop all materials needed for the Council presentations including a visual PowerPoint presentation, council memo, and City resolution for Plan adoption.

After the plan is adopted by City Council, Lotus will work with City staff to deliver an effective and seamless hand-off of the Plan and accompanying materials.

OPTIONAL SUBTASK 5.6 PUBLIC FACING DASHBOARD

Lotus will utilize the final plan to develop a public-facing dashboard that will provide transparency to the McCall community regarding the City’s climate action work and increase awareness of and accountability to the Climate Action Plan. At a minimum, the dashboard will have the most recent GHG inventory and can include visualization of emissions reductions associated with the alternative climate actions. The dashboard can include key metrics to be displayed, such as number of EVs and charging stations in the community and quantity of rooftop solar installed, and be set up to track emissions over time. As well, the dashboard will be

set up in City branding and will be screened for accessibility. Lotus will provide training to the McCall staff on how to update the dashboard. Lotus can utilize the platform of choice for City, however, Tableau and PowerBI have both been used successfully in other communities. Depending on the choice of platforms, McCall may need to acquire additional licenses in order to maintain the dashboard after the project is completed.

Deliverables for Task 5:

- Five (5) draft Implementation Plans for the prioritized strategies.
- Five (5) final Implementation Plans for the prioritized strategies.
- Performance metrics and targets within each Implementation Plan to track ongoing implementation progress.
- Initial Draft Plan with one (1) round of review with the City staff.
- Final designed Plan with one (1) round of review with the City staff.
- Framework for periodic review.
- Infographic template for public reporting.
- Preparation of Council and/or Leadership presentation materials including a PowerPoint presentation of the final plan, a council memo, and adoption resolution language.
- OPTIONAL Public Facing Dashboard.

Project Schedule & Timeline

At Lotus, we pride ourselves on our project management skills. We will stay in consistent communication with McCall to ensure that all deliverables and milestones are understood and met on time.

- Our team includes expert project managers. Lotus' small size allows us to be nimble and flexible. We understand that things come up that are out of our control. We can make project decisions quickly, and we can adapt to the ever-changing world of sustainability.
- The consultants we present to you in this proposal are the people who develop the scope of work, manage the project, conduct the work, and interact with clients. We are your team, and this ensures continuity and defensible, high-quality work products.
- We document everything and leave behind transparent methodologies so that you can quickly speak to and understand the outcomes of our work.

The timeline below is presented on behalf of Lotus for 2024 and 2025.

TASK AND SUBTASK	2024								2025								
	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept
Task 1: Project Management																	
Kick-off Meetings	█																
General PM	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█
Task 2: Research & Existing Conditions																	
Evaluation of Existing Efforts	█	█	█	█	█												
Four Informational Interviews		█	█	█	█												
Strategy Matrix		█	█	█	█												
Inventory Review (2018, 2021)	█	█	█	█	█												
Task 3: Community Education & Engagement																	
Stakeholder Map, Engagement Plan, Brand Guidelines		█	█	█	█	█											
Context Guides		█	█	█	█												
Two Virtual City Council Meetings						█	█	█									
Two Virtual Staff Meetings						█	█	█				█	█				
Two Virtual Community Task Force Workshops						█	█	█				█	█				
One Public Survey						█	█	█	█	█	█	█	█				
One Open House and One Community Event										█	█	█	█	█	█	█	
One Campaign Kit										█	█	█	█	█	█	█	
Task 4: Emission Reduction Goals, Policies, & Funding																	
Determine Plan Framework & SMART Goals						█	█	█	█	█							
Policy Review and Proposal						█	█	█	█	█	█						
Funding Options							█	█	█	█	█						
OPTIONAL BAU Projection							█	█	█	█	█						
Task 5: Climate Action Plan and Implementation																	
Draft Plan										█	█	█	█				
Final Plan										█	█	█	█	█	█	█	
Adoption													█	█	█	█	█
OPTIONAL Public Facing Dashboard													█	█	█	█	█

Project Capabilities & Qualifications

Company Profile

[Lotus Engineering and Sustainability, LLC](#) is a women-owned sustainability consulting firm based in Denver, Colorado. Throughout the last eleven years, our team of fifteen employees has supported clients with their sustainability initiatives through the development of GHG inventories and modeling; climate action and resiliency planning; stakeholder engagement; policy and program development and administration; training and outreach; and energy efficiency and renewable energy strategy creation. Lotus is a certified Women-Owned Small Business (WOSB) and Women's Business Enterprise (WBE).

Our approach focuses on working with credible, organized information and facilitating a thoughtful process to develop strategies that will work best in the community. Given the need for communities to continually adjust their climate action plans going forward, we strive to ensure that a community has greater skills and capacity to do this work upon completion of our time with them. Our experience is diverse and well-rounded. Our key practice areas include:

- **Climate action and resiliency planning.** Through research and reporting, communications, stakeholder engagement, and data analysis and modeling we help communities identify what they need to do to integrate sustainability and resiliency into their long-term planning and programming. We create detailed implementation plans that help our client communities hit the ground running and realize immediate impact from their climate action and resiliency work.
- **Communications and engagement.** One of our greatest strengths is the ability to take technical information and translate it to be easily understood by decision-makers and the general public. We have utilized various outreach platforms including open houses, focused small groups, case studies, blogs, social media, websites and pages, and reports to promote climate action plans to a vast list of stakeholders (internal and external). We excel at facilitating diverse groups of stakeholders, both in-person and virtually, and leading conversations that drive consensus, center equity, and result in decisions that can make real change.
- **Greenhouse gas accounting, modeling, and visualizations.** We create defensible inventories that identify all sectors, sources, and activities responsible for GHG emissions. We are diligent about collecting accurate data, yet we are also well-versed in data capture and tracking limitations. Where data is not readily available, through our expertise, we can and have developed transparent approaches to filling data gaps based on high level assumptions. Lastly, we have helped clients understand not only their emissions but also net carbon removal in nature based systems.

Our Commitment to Equity






At Lotus, we know our expertise is a catalyst to address the current and future impacts of climate change. We recognize with humility that our [role as consultants](#) is to use that expertise to co-create climate solutions with communities. In partnership with our clients, we commit to actively protecting people and places through the responsible management of resources. Our intent is to help each community we serve realize a climate-just vision for its future. We take this commitment seriously.

With this as the foundation of our work, we recognize that Idaho is located on the ancestral homeland of several Native American tribes and communities. Further, we acknowledge that communities of color see higher rates of disease, poverty, violence, and other justice issues. Through our work, we strive to include all voices and highlight all experiences.

Our Areas of Expertise

SUSTAINABILITY AND RESILIENCY PLANNING EXPERTISE

At Lotus, we know how to help a community prioritize strategies based on the level of risk, the value of the affected system to the community, opportunities to act, and available resources. We have estimated returns on investment, initial and ongoing costs, and time commitments for programs and policies.

 DEEP LOCAL GOVERNMENT EXPERIENCE	 IDENTIFY KEY COMMUNITY VALUES	 FOSTER EXISTING RELATIONSHIPS	 INTERSECTING COMMUNITY IMPACT	 COMMITTED TO EQUITY
<ul style="list-style-type: none">• We have worked with over 50 cities and counties throughout the US that range in size, growth, and character.• We support local leaders, residents, and business owners.	<ul style="list-style-type: none">• We work with our clients to identify key community values.• We use those values to prioritize actions that are meaningful to the community and reduce GHG emissions.	<ul style="list-style-type: none">• Building and maintaining partnerships is paramount to our advising services.• We identify who may make good partners for future endeavors.	<ul style="list-style-type: none">• We encourage our clients to consider how sustainability strategies will benefit all aspects of the community.• This often leads to policy-change discussions related to equity.	<ul style="list-style-type: none">• We are committed to ensuring that sustainability strategies benefit everyone.• We know how to make that commitment real and woven throughout the planning process.

COMMUNITY OUTREACH AND STAKEHOLDER ENGAGEMENT QUALIFICATIONS






We believe in the power of communities and stakeholders to identify and work toward the right solutions for their unique situations. We actively engage stakeholders while providing insight and guidance throughout the process. Our stakeholder engagement process also focuses on identifying and bridge-building with additional community stakeholders. This empowers groups to continue the work after the stakeholder

engagement process is complete. Our extensive experience demonstrates that stakeholders who enjoy the engagement experience are more likely to sustain their involvement at all stages and will have increased buy-in for the results. We ensure a thorough and enjoyable process by conducting outreach at community events and festivals, planning workshops that include a range of activities for different personality and learning types, or supporting online feedback mechanisms through websites, survey tools, and data visualization projects. Lotus is committed to ensuring that the strategies developed in this CAP are socially equitable while leveraging our expertise to make that commitment real and woven throughout the planning process.

 <p>BUILDING CONSENSUS</p> <ul style="list-style-type: none"> • We effectively generate feedback from participants, setting ground rules for respectful discourse. • We are expert facilitators who have engaged thousands of stakeholders. 	 <p>SKILLED ENGAGEMENT METHODS</p> <ul style="list-style-type: none"> • Our team uses many engagement skills and techniques to fit the client's needs. • We will provide the community with the tools and resources necessary to make engagement accessible for all. 	 <p>CREATING EQUITABLE SPACES</p> <ul style="list-style-type: none"> • We create space in our stakeholder processes for open communication and dialogue that will ensure that the result is representative of the community's needs, goals, and values. 	 <p>ADAPTABLE</p> <ul style="list-style-type: none"> • We are nimble and flexible and will never apply a one-size-fits-all approach to the stakeholder process. • We will adapt our strategies as needed to allow for continual process improvement. 	 <p>COMMUNICATING TECHNICAL INFORMATION</p> <ul style="list-style-type: none"> • We excel at communicating technical data to a broad, non-technical audience. • We have reviewed the impacts of emission reduction strategies through thoughtful discussion with diverse audiences.
---	--	--	--	---

GHG INVENTORIES, DATA COLLECTION, ANALYSIS, AND COMMUNICATION

We understand the primary and secondary barriers and challenges to collecting accurate GHG accounting data, creating a meaningful GHG emissions inventory, and forecasting GHG emissions. Our broad expertise ensures that the City meets its GHG accounting goals and target setting. We've conducted hundreds of GHG inventories and produced dozens of projections and models for clients. We are fluent in the major reporting platforms as well as the primary protocols GHG inventories. Our qualifications include:

 <p>VAST AND DIVERSE EXPERIENCE</p> <ul style="list-style-type: none"> • We have completed and evaluated over 200 GHG emissions inventories for public and private sector clients. • We utilize a wide range of protocols and methodologies. 	 <p>ACCURATE DATA COLLECTION</p> <ul style="list-style-type: none"> • We are well-versed in data capture and tracking limitations • We develop creative, transparent approaches to collect accurate data. • We ensure our work is replicable for continued tracking. 	 <p>DECISION MAKING MODELS</p> <ul style="list-style-type: none"> • We project emissions out to 2050 while considering changing variables. • We help clients identify and prioritize target sectors for policies and programs. 	 <p>FOCUS ON TRANSPARENCY</p> <ul style="list-style-type: none"> • We create data visualizations to effectively display complex GHG inventory and forecasting results. • We develop reports for public education, coalition building, and goal setting. 	 <p>DEFENSIBLE AND ROBUST RESEARCH</p> <ul style="list-style-type: none"> • We quantify the impacts of climate action strategies for both cost and emissions reductions, providing the most value for decision-makers.
--	---	--	---	---

Project Team

The Lotus team is available and eager to work on this project. We have confirmed the ability to integrate this contract into each key team member's present and anticipated workload for the project's duration. We have years of experience balancing multiple projects and producing exceptional results. Our references can confirm this statement. **Please see Attachment A for team member resumes.**

PROJECT MANAGER

Grace Sullivan (Brighton, CO) is a Senior Associate at Lotus and will be the Project Manager. Grace brings more than a decade of experience in strategic communications and team leadership, centering sustainability, equity, and diversity in her praxis. Her project management style is detail-oriented as well as community and client-focused. She is formally trained and has an aptitude for engaging meaningfully with diverse partners in productive dialogue. Clients can count on Grace to understand locally specific inequities and their impact on communities as well as make actionable recommendations for complex situations. Through innovative outreach and communication tactics, she has helped clients to build lasting relationships with their constituents and has demonstrated talent in relaying complex information in a digestible, culturally-salient manner.

Grace has worked with private and public sector clients in both health equity and emergency management. She has served in Public Information Officer roles for both state and local governments from Oregon to Florida and has created communication-related analyses and environmental scans for Denver Health, the Denver Department of Public Health and Environment, and the City and County of Denver. Grace has her Master's Degree in International and Intercultural Communication, with a specialization in Public Diplomacy and Health Equity.

LOTUS PROJECT TEAM

Hillary Dobos (Denver, CO), President of Lotus, will provide project support. Hillary is known for her GHG accounting; project and program management; market and regulatory/policy creation and analysis; facilitation; communications (internal and external); and report writing. Hillary has led projects for a range of clients from Alterra Ski Company (US and Canada), Denver Public Schools (CO), Summit County (CO), Boulder County (CO), Maui County (HI), and Georgia Tech (GA) . Each project has included GHG inventories and stakeholder engagement. Hillary has served on various local and national boards focused on conservation, energy efficiency, C-PACE, and renewable energy. Hillary earned her B.A. in Art History and Economics from Bowdoin College and her MBA from the University of Colorado-Boulder.

Tom Herrod (Denver, CO), Managing Director of the Greenhouse Gas Accounting, Modeling, and Visualization Team at Lotus, will support GHG analysis, modeling, and visualization. Tom brings 20+ years

of experience in federal, tribal, state, and local government environmental programs. Most notably, Tom has worked directly with numerous communities and organizations in Idaho, including Boise, Blaine County, Ketchum, and Hailey to develop GHG inventories, modeling and planning in ICLEI's ClearPath tool. Having worked in the public and non-profit sector for most of his career, Tom understands the needs of local governments in their pursuit of climate and sustainability action. Tom has also worked with multiple local governments across the US and internationally in his role as a Senior Program Officer with ICLEI, USA providing both direct support to local government staff and elected officials, as well as helping them navigate global convenings related to climate and biodiversity. Tom graduated from the University of Nebraska-Lincoln with a BS in Agriculture & Natural Resources and holds a Master's Degree in Environmental Policy and Management. He completed Doctoral Research in the field of Aquatic Resources.

Ally Mark (Chicago, IL), Associate at Lotus, will provide robust project support throughout all phases of this work. Ally combines experiences in community engagement, policy, and engineering to advance a holistic, integrated approach to planning. She collaborates with Lotus's engagement team to develop equitable public participation strategies, which inform her policy work in climate mitigation and resiliency strategy implementation. Her notable Climate Action Plan work with Lotus includes Commerce City (CO), Colorado Springs (CO), and Larimer County (CO). She brings a strong background in community outreach and engagement through years of organizing around voting, civic engagement, and the Asian American community. Additionally, Ally is an environmental engineer with a strong background in communicating technical data and information to a broad and diverse audience and in water resources consulting for local governments. Ally's philosophy focuses on human-centered design and understanding the lived experiences of the individuals with whom she is working and representing. Ally received her BS and MS in Environmental Engineering from Northwestern University.

Molly Marcucilli (Denver, CO) is the Climate and Building Policy Associate at Lotus. Molly will provide robust project support throughout all phases of this work. Her background is in land use planning & policy, and she has several years of experience working in local government. Molly's work at Lotus is centered around helping clients develop policies and implementation strategies which address sustainability, climate mitigation, and resiliency, primarily in the buildings sector. Her notable Climate Action Plan work with Lotus includes YMCA of the Rockies (CO) and Chaffee County (CO). She believes that putting the planet first is the key to a better future, and transitioning to greener building codes and developing sustainability-driven policies are both essential solutions. Molly is an AICP-certified planner and actively volunteers her time at her local RNO educating her community about living sustainably. She holds a Master's degree in Urban and Regional Planning (MURP) from the University of Colorado Denver.

Brianna Johnson (Denver, CO), Graphic Design Associate at Lotus, will provide design support for the final plan. Brianna has a background in project and program management and group facilitation, all requiring her graphic design skill set. Her design work philosophy is rooted in accessibility and ensuring clear

communication to facilitate understanding and belonging. During her time at Lotus, she has designed reports for Commerce City (CO), Bozeman (MT), and the YMCA of the Rockies (CO). Brianna earned her BA in International Studies and her MS in Nonprofit Leadership from the University of Denver.

Shelby de Jongh (Atlanta, GA), Strategy Modeling Associate at Lotus, will support the review of the GHG inventory. Shelby has experience in geospatial analysis in GIS, data analysis and visualization, and engineering modeling. Prior to joining Lotus, Shelby worked in the non-profit sector, completing techno-economic studies for medium- and heavy-duty electric vehicle adoption, and in the private sector, conducting hydrologic and hydraulic studies to communicate flood risk to emergency management officials. Shelby's previous experience has equipped her with the ability to effectively communicate technical and complex data in a way that is easily digestible for a wide audience to comprehend. She has a BS in Environmental Engineering from North Carolina State University and a Master's in Sustainable Energy and Environmental Management from Georgia Institute of Technology.

Natalia Carminelli (Denver, CO), Research Associate at Lotus, will provide robust project support throughout all phases of this work. Natalia's work has focused on ensuring clients in the public and private sectors have the necessary tools to achieve their community engagement and sustainability goals. Prior to Lotus, Natalia worked with the Sustainable Living Association as a bilingual sustainable business fellow. In this role, she assisted with the reimagining of Fort Collins's sustainable business program. Natalia has a Master's degree from the University of Colorado Boulder in Sustainability Planning and Management and a B.S. in Parks, Recreation, and Tourism Management from NC State University.

Relevant Project Experience

SUMMIT COUNTY'S CLIMATE ACTION PLAN AND CLIMATE EQUITY PLAN

Contact Name: Jess Hoover, Climate Action Director, High Country Conservation Center

Phone: (970) 668-5709 x 104

Email: jess@highcountryconservation.org

The jurisdictions, municipalities, ski areas, and institutions in Summit County, convened by High Country Conservation Center (HC3), contracted with Lotus to create a climate action plan for the community. Lotus guided and supported the entire Climate Action Plan development process, including conducting Summit County's first GHG emissions inventory; facilitating and leading a series of stakeholder and community engagement workshops to identify and prioritize community values, goals, and strategies; modeling the impacts of stakeholder-selected strategies to determine emissions reductions, energy use, and other benefits; forecasting a business-as-usual case scenario; and providing the community with a final Climate

Action Plan that defines aspirational targets for climate mitigation and resiliency and establishes a path towards achieving these goals.

After completing the County's Climate Action Plan, the jurisdictions in Summit County embarked on implementation work. Lotus worked with the HC3 to update the County's GHG inventory with 2021 data and develop a climate equity plan that specifically details projects and programs to enhance equity in the community through the implementation of climate action work. Lotus facilitated an equity steering committee that included representatives from local community-based organizations, local governments, and agencies serving disproportionately impacted communities in Summit County. The Steering Committee advised on the development of a tri-lingual public survey, listening sessions, and informational interviews to guide the development of climate equity strategies that will supplement the existing climate action work. During the implementation of this work, HC3 will continue to work with Steering Committee members through the strong relationships that were built in this process to ensure that climate equity strategies meet their intended goals in supporting benefits for all Summit County residents.

"Lotus' expertise was instrumental in developing our community's climate action goals and understanding what it will take to meet them. Their depth of knowledge and nimble facilitation skills were a tremendous asset to our planning process." – Jess Hoover, Climate Action Director at High Country Conservation Center

CHAFFEE COUNTY SUSTAINABLE DEVELOPMENT PLAN

Client Contact: Beth Helmke, Chaffee County Deputy Director

Telephone: Office: (719) 530-5612 | Cell: (719) 626-1610

Email: bhemlke@chaffeecounty.org

Lotus is working with Chaffee County to create the first Sustainable Development Plan (SDP) for the County. This plan will align with existing community plans, identify prioritized goals for sustainable development, immediate action steps to implement those goals, and success tracking metrics. Additionally, an implementation framework will be developed to advance sustainability best practices in the following sectors: Equity, Resilience, Water, Development, Social Systems, Agriculture and Open Space, Responsible Recreation, Waste and Resources, Energy, and Transportation.

YMCA SUSTAINABILITY ACTION PLAN AND COST-ANALYSIS

Client Contact: Amy Wolf, Environmental Sustainability Director

Telephone: (970) 887-2152, x4169

Email: awolf@ymcarockies.org

Lotus worked with YMCA of the Rockies to support the development of a Sustainability Action Plan that addressed the sustainability objectives of the YMCA of the Rockies strategic plan. The project actively engaged YMCA of the Rockies staff to foster a culture of sustainability within the organization and facilitate the implementation of effective climate action strategies. To support this work, Lotus conducted a comprehensive greenhouse gas emissions inventory of both campus locations, as well as emissions modeling of sustainability strategies to gain insights into YMCA of the Rockies' environmental footprint and which strategies would be most impactful. Furthermore, Lotus developed a cost evaluation of carbon emission reduction strategies for the YMCA of the Rockies. The strategies evaluated for implementation costs were also those that were modeled by the Lotus team for their anticipated carbon reduction impact. To ensure holistic implementation of the Sustainability Action Plan, Lotus worked with guest-facing staff to develop a Best Practice Guide and Lesson Plan for guest engagement in sustainability initiatives.

Finally, Lotus worked strategically with YMCA staff to bring forward a GHG reduction goal to the YMCA Board of Directors and Senior Leadership to ensure the plan and associated goal were aligned with the mission and values of YMCA of the Rockies and that the Board understood the responsibilities associated with setting a GHG target for the organization.

"YMCA of the Rockies has had the pleasure of working with Lotus on the creation of our comprehensive sustainability action plan. Through this process, Lotus has helped us to create a plan that aligns with our needs as a mission-based organization. Their thoughtful approach to creating a plan that encompasses all aspects of our needs has ensured that we are setting goals we feel confident in. From understanding our unique needs as a non-profit, to facilitating meaningful conversations with stakeholders of varying climate expertise, Lotus has successfully navigated through the process of developing a plan molded specifically to who we are as an organization. We are glad we chose to work with Lotus on such an important aspect of our mission." -Amy Wolf, Environmental Sustainability Director

TOWN OF MOUNTAIN VILLAGE, COLORADO | GHG INVENTORIES AND CLIMATE ACTION PLAN

Contact Name: Lauren Kirn, Environmental Efficiencies and Grant Coordinator

Phone: (970) 369-8601

Email: lKirn@mtnvillage.org

Lotus worked with the Town of Mountain Village to complete a 2019 greenhouse gas emissions inventory and the Town's first-ever Climate Action Plan! This effort was necessary in order to understand the specific emissions sources and impacts that the Town could influence, as well as modeling the status-quo emission projections over the coming years. The resulting Climate Action Plan (CAP) for Mountain Village presents the framework for achieving significant emissions reductions in the community between 2020 and 2050. Lotus then developed Mountain Village's 2020 community GHG inventory and 2020 municipal GHG inventory.

Additionally, Lotus modeled the impact of various current and proposed incentive programs on GHG emissions through 2030.

Sample: [2020 Community GHG inventory Results Summary, Community and Municipal](#) GHG Emissions Inventory Results Memos. [Climate Action Plan](#)

PARK CITY, UTAH COMMUNITY GHG INVENTORIES

Contact Name: Celia Peterson, Environmental Sustainability Project Manager

Phone: (435) 615-5193

Email: celia.peterson@parkcity.org

Lotus first worked with Park City in 2017 to create the City's 2016 community-wide greenhouse gas emissions inventory. Lotus later worked with the City again in 2022 to develop follow up inventories for calendar years 2020 and 2021. The Global Protocol for Community Greenhouse Gas Emissions Inventories (GPC) was utilized to complete all inventories.

CITY OF BOZEMAN, MONTANA | GHG INVENTORY, INFOGRAPHIC, AND REPORT

Contact Name: Natalie Meyer; Sustainability Program Manager

Phone: (406) 582-2317

Email: nmeyer@bozeman.net

Lotus developed Bozeman's 2020 community GHG inventory and developed an inventory management plan for the City's new Sustainability Associate. Lotus also presented the results of the inventory in person to the City's Sustainability Board and trained the Bozeman team on how to update the inventory workbook in future years. Additionally, Lotus created a final report that described the results of the inventory, trends between the baseline year (2008) and the 2020 inventory, and results from an analysis of the average annual carbon sequestration of the city's lands using the LEARN tool from ICLEI. Lotus also developed an [infographic](#) for the City to use when communicating the results of the inventory with residents and important stakeholders.

Budget

We are excited to work with the City of McCall to create a scope of work that works within the budget given.

The rate sheet provided below is an estimation of the costs to complete all tasks and deliverables. Lotus will keep our rates constant throughout the 1-year project.

- The **total budget** without the optional dashboard is \$89,970.
- The **optional Business-As-Usual projection is \$8,160 and the optional public facing dashboard** is \$13,150 making the total including optional items \$111,280.

After this project is complete, we offer an open-door policy if previous clients have questions after the contract has ended. We are happy to answer a reasonable amount of additional questions at no additional fee after the project is completed. If McCall requires changes and/or enhancements to final work products, we will charge an hourly rate – no retainer needed.

Our detailed budget including rates and hours is below.

Task and Subtask	Lotus Labor Hours						Total Hours	Total Labor Costs	Travel Costs	Total Costs
	Director	Senior Associate		Associate	Research Associate					
	Regular	Regular	Travel	Regular	Regular	Travel				
	\$ 190.00	\$ 170.00	\$ 85.00	\$ 150.00	\$ 130.00	\$ 65.00				
Task 1: Project Management	12	46	0.00	18	0	0	76	\$ 12,800.00	\$ -	\$ 12,800
Kick-off Meetings	6	10		6			22	\$ 3,740		\$ 3,740
General PM	6	36		12			54	\$ 9,060		\$ 9,060
Task 2: Research & Existing Conditions	4	22	0	35	26	0	87	\$ 13,130.00	\$ -	\$ 13,130
Evaluation of Existing Efforts	2	10		15	10		37	\$ 5,630		\$ 5,630
Four Informational Interviews		6		10	6		22	\$ 3,300		\$ 3,300
Strategy Matrix	2	6		10	10		28	\$ 4,200		\$ 4,200
Inventory Review (2018, 2021)	8				8			\$ 2,560		\$ 2,560
Task 3: Community Education & Engagement	16	65	12	53	59	12	217	\$ 31,510.00	\$ -	\$ 36,010
Stakeholder Map, Engagement Plan, Brand Guidelines	3	10		5	10		28	\$ 4,320		\$ 4,320
Context Guides		2		6	2		10	\$ 1,500		\$ 1,500
Two Virtual City Council Meetings	4	5		4			13	\$ 2,210		\$ 2,210
Two Virtual Staff Meetings		5		10	3		18	\$ 2,740		\$ 2,740
Two Virtual CAP Committee Workshops	4	10		10	4		28	\$ 4,480		\$ 4,480
One Public Survey		3		3	10		16	\$ 2,260		\$ 2,260
One Open House and One Community Event		20	12	5	20	12	69	\$ 8,550	\$ 4,500	\$ 13,050
One Campaign Kit	5	10		10	10		35	\$ 5,450		\$ 5,450
Task 4: Emission Reduction Goals, Policies, & Funding	19	25	0	35	70	0	149	\$ 22,210.00	\$ -	\$ 22,210
Determine Plan Framework & SMART Goals	5	5			20			\$ 4,400		\$ 4,400
Policy Review and Proposal	5	10			20			\$ 5,250		\$ 5,250
Funding Options	5	5			20			\$ 4,400		\$ 4,400
OPTIONAL BAU Projection	4	5		35	10			\$ 8,160		\$ 8,160
Task 5: Climate Action Plan and Implementation	18	33	0	86	40	0	177	\$ 27,130.00	\$ -	\$ 27,130
Draft Plan	4	8		15	25		52	\$ 7,620		\$ 7,620
Final Plan	3	8		20			31	\$ 4,930		\$ 4,930
Adoption	1	2		6			9	\$ 1,430		\$ 1,430
OPTIONAL Public Facing Dashboard	10	15		45	15		85	\$ 13,150		\$ 13,150
Summary without OPTIONAL Tasks	55	171	12.00	147	170	12	472	\$ 85,470	\$ -	\$ 89,970
Summary with OPTIONAL Tasks	69	191	12.00	227	195	12	706	\$ 106,780.0	\$ -	\$ 111,280

Attachment A: Resumes



Grace Sullivan



SENIOR ASSOCIATE, COMMUNICATIONS AND ENGAGEMENT

Experience

LOTUS ENGINEERING & SUSTAINABILITY, LLC, Denver, CO

Senior Associate, 2023–present

Supports sustainability projects for a diverse array of public- and private-sector entities.

- Leads timely, on-budget projects for engagement and facilitation and sustainability planning projects on behalf of Lotus and our clients.
- Supports community-centered projects for a diverse array of public and private sector clients.
- Develops engaging and participatory meeting materials and activities, weaving in research, data, and findings from Lotus’ extensive portfolio of projects and expertise.
- Co-creates innovative, inclusive, culturally salient, public-facing communications in support of projects, ranging from web-based assets to print collateral.

PROJECT MANAGEMENT HIGHLIGHTS

John Snow, Inc. (JSI)

Lotus is leading the development of a Climate Action Program for JSI, a public health care and health systems consulting firm that collaborates with government agencies, the private sector, and local nonprofit and civil society organizations. The Climate Action Program will provide an implementation roadmap for ten climate action strategies, uniquely tailored for JSI’s U.S.-based operations. To create these strategies, Lotus conducted a greenhouse gas inventory and a sustainability landscape analysis. Through partner and stakeholder engagement, Lotus is working to ensure JSI’s values are incorporated into the final program.

PROJECT WORK HIGHLIGHTS

Denver’s Office of Climate Action, Resilience, and Sustainability (CASR)

Grace supported CASR with community engagement around building performance standards for historically underrepresented groups and neighborhoods. She identified innovative ways of engaging hard-to-reach communities. The Lotus team gathered feedback through one on one interviews, focus groups, and community meetings from owners and residents of buildings that will need to comply. Grace helped write the report that included key takeaways and recommendations for the Denver team.



**STRATEGIC
COMMUNICATOR**

PROJECT MANAGER

FACILITATOR

DEI PROFESSIONAL

Grace brings more than a decade of experience in community engagement and team leadership, with a focus on centering equity, diversity, and sustainability in every project. Clients rely on Grace to understand locally specific inequities and their impact on communities. She is a nimble, detail-oriented project manager that excels in amplifying community voices and meeting stakeholder expectations.

EDUCATION

University of Denver, M.A.
International & Intercultural
Communications

University of Denver, B.A
International Studies &
Spanish



Grace Sullivan



SENIOR ASSOCIATE, COMMUNICATIONS AND ENGAGEMENT

Previous Experience

DENVER DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT, Denver, CO

Strategic Communication & Community Engagement Consultant, 2021-2023

Partnered with DDPHE and Denver Health's Health Equity Anti-Racist Transformation team to provide communication strategy and foster community engagement. Researched and created a Denver-wide assessment of COVID-19-related health equity challenges. Developed and implemented a robust communication plan to engage community members. Synthesized quantitative and qualitative data into reports and recommendations for strategic action as well as created compelling narratives for cultural changes in health equity.

AC DISASTER CONSULTING, Denver, CO

Communications Program Manager, 2020-2023

Provided marketing and strategic communication-related oversight and deliverables. Created and implemented a robust communication plan and editorial calendar. Assisted all divisions with designing marketing material, client deliverables, and presentations, as well as leading different division's community and stakeholder engagement for clients to ensure dynamic, strategic, and successful projects. Kept billable projects on time and on budget, while maintaining a high level of client satisfaction through excellent time management and cross-departmental collaboration. Key project works included:

- Florida Division of Emergency Management, Hurricane Ian Debris Removal Task Force
- City and County of Denver, After Action Report
- Oregon Emergency Management Association, Communication Strategy Advisor

PUBLIC HEALTH INSTITUTE AT DENVER HEALTH, Denver, CO

COVID-19 Community Engagement & Environmental Analysis, 2020-2021

Partnered with Denver Health's Enhanced Patient Support (EPS) team to conduct a communication audit focusing on communities of color and those disproportionately impacted by the spread of the Sars-COV-2 Coronavirus. Analyzed the results of engagement efforts to create succinct findings and recommendations based on current diversity, equity, and social justice thought leadership. Facilitated community engagement through surveys, focus groups, and interviews. Developed inclusive and culturally salient social media, collateral, and a website to promote EPS resources and raise awareness around COVID-19 prevention, testing, and treatment.



LOTUS
Engineering & Sustainability

SKILLS

Project/program management
Strategic communication
Diversity, equity, and inclusion strategy development
Facilitation

GET IN TOUCH

www.lotussustainability.com

grace@lotussustainability.com



Hillary Dobos



PRESIDENT AND OWNER

Experience

LOTUS ENGINEERING & SUSTAINABILITY, LLC, Denver, CO

President and Owner, 2022–Present

Principal and Co-Owner, 2014–2022

Provides leadership support to the Lotus team

- Leads climate action planning with local governments. Guides companies and public sector entities in accounting for greenhouse gas emissions, setting reduction goals, and prioritizing mitigation strategies.
- Coaches government sustainability teams to create successful programs.
- Advises organizations in identifying sustainability priorities, setting goals and achieving objectives.
- Creates technical reports on market trends, policy, and finance.



CREATIVE LEADER

ENTREPRENEUR

PROBLEM SOLVER

PROGRAM & PROJECT MANAGER

FACILITATOR

Hillary has managed programs and projects for the public and private sector for 20 years. Hillary is known for her management skills, meeting and stakeholder facilitation, market and regulatory/policy creation and analysis, and communications (internal and external).

EDUCATION

University of Colorado
Leeds School of Business
MBA, Sustainability and
Project Management

Bowdoin College
B.A., Economics and Art
History

PROJECT MANAGEMENT HIGHLIGHTS

Denver Public Schools

Lotus worked with Denver Public Schools (DPS) to develop new goals and programs focused on GHG emissions reductions, renewable electricity, environmental justice and education, and resource management. The plan and website were co-created with DPS stakeholders and included a strong focus on equity and accessibility as well as fun.

Maui County

Lotus developed Maui County's Climate Action and Resiliency Plan. The plan included four GHG inventories that informed how to achieve their goal of zero emissions and a carbon-neutral economy by 2045. Community and stakeholder engagement was central to the project. This 18-month project demonstrates our expertise in equitable community engagement, technical knowledge, and clear communication of a multi-dimensional project.

Denver 80x50

Lotus led the development of Denver's 80x50 Plan by conducting a review of processes and plans already established by the City and working with a diverse network of over 80 stakeholders and community experts in the fields of energy and transportation to identify the most relevant and impactful strategies for Denver to pursue.

Kamehameha Schools

Lotus, in partnership with Sustainable Pacific, conducted a GHG inventory and carbon stock assessment for Kamehameha Schools. Guided by this data, we provided carbon reduction recommendations as well as a carbon stock and sequestration opportunities analysis.

Grand Canyon Trust

Lotus helped develop the first GHG emissions inventory and BAU projection for the Colorado Plateau. We developed a bottom-up approach to estimate overall emissions based on 64 unique municipalities.



**CLIMATE POLICY &
MANAGEMENT EXPERT**
GHG DATA ANALYST
PROJECT MANAGER

Tom brings over 20 years of Federal, Tribal, State, and Local Government environmental policy and program experience to Lotus. Tom's approach is to ensure actionable data informs and supports policy and program development through analysis and visualization. Tom's goal is to help clients develop internal capacity and understanding of how data informs sound policy and programs.

EDUCATION

Doctoral Research, Aquatic Resources, Texas State University

Master's in Environmental Policy & Management, University of Denver

B.S. Environmental Studies, Natural Resources, University of Nebraska

Tom Herrod



MANAGING DIRECTOR, GREENHOUSE GAS ACCOUNTING, MODELING, AND VISUALIZATION

Experience

LOTUS ENGINEERING & SUSTAINABILITY, LLC, Denver, CO

Managing Director, 2023–Present

Provides Leadership and Support to the Greenhouse Gas Accounting, Modeling, and Visualization Team

- Leads a highly skilled team of data analysts and researchers.
- Guides the team on aligning work with protocols, emerging technology, research, and reporting.
- Provides high-quality support for public- and private- sector entities in climate and sustainability.
- Analyzes carbon emissions, greenhouse gas inventories, and develops emissions modeling.
- Develops innovative approaches for continuous improvement in GHG accounting and modeling.
- Supports Lotus business development efforts.

PROJECT MANAGEMENT HIGHLIGHTS

Clifton Sanitation District

Lotus is developing the first greenhouse gas (GHG) inventory and climate action plan for the Clifton Sanitation District. Lotus created a custom GHG inventory tool to capture specific emissions related to a wastewater district, including waste from the treatment process, CH₄ and N₂O emissions for the treatment process, and other more traditional sources and activities.

Xero Shoes

Lotus completed the company's 2021 and 2022 operational greenhouse gas inventories. In completing both inventories, Lotus followed REI's requirements using the GHG Protocol and including emissions from scopes 1, 2, and 3. For the 2022 inventory, Lotus helped Xero Shoes translate the energy-use data from their secondary office in Prague, Czech Republic, as well as evaluate the emissions from the addition of a new, larger warehouse in Denver.

Previous Experience

ICLEI, LOCAL GOVERNMENTS FOR SUSTAINABILITY, Denver, CO and USA

Senior Program Officer, 2019 - 2023

Developed process improvements and client management support to effectively and efficiently manage US member network. Provided direct technical support to members related to Emissions Reduction, Resilience, Circular Economy & Nature Based Solutions. Advised National and Global groups on setting standards and methods for GHG data analysis, including incorporating nature based accounting for GHG Inventories.



Ally Mark



ASSOCIATE, COMMUNICATIONS AND ENGAGEMENT

Experience

LOTUS ENGINEERING & SUSTAINABILITY, LLC, Denver, CO

Associate, 2022–Present

Supports sustainability projects for a diverse array of public- and private-sector entities.

- Develops, leads, and supports the facilitation of stakeholder, task force, and community meetings.
- Identifies opportunities to integrate equity and environmental justice throughout all outreach and engagement work.
- Conducts analyses of and research on policy, engagements, and cutting edge climate action initiatives.
- Leads the development of outreach materials, including websites for community plans, surveys, and other innovative approaches to gathering community and stakeholder input.
- Prepares and writes copy for climate action and resiliency plans.

PROJECT WORK HIGHLIGHTS

Colorado Energy Office (CEO)

In this project to help the Colorado Energy Office define equity priority buildings, Ally led the research into existing equity approaches to building performance standards (BPS) across the nation. She also drafted the final memorandum describing her findings. Ally conducted informational interviews with jurisdictions and non-governmental organizations widely seen as leaders in BPS policy implementation. She then synthesized the research into a series of recommendations for the CEO.

Colorado Energy Office

To help the CEO update its energy code and comply with recent state legislation, Ally supported all aspects of facilitating the state energy code board's discussions over solar ready, electric ready, and EV ready code language. She drafted facilitation materials, code language, and the accompanying final code report, as well as prepared many of the materials for the Board's discussions.

Georgia Institute of Technology

Ally was the project manager for Georgia Tech's first sustainability plan, entitled Sustainability Next. Key to this process was the synthesis and reorganization of Georgia Tech's strategies and actions into a succinct plan. Ally helped achieve consensus across a wide range of stakeholders to advance the Institute's vision for sustainability.



COMMUNITY ORGANIZER

EQUITY EXPERT

ENGINEER

PLANNER

Ally brings years of experience facilitating community and stakeholder meetings. She also has experience with community organizing and coalition-building, and has been a leader in expanding diversity, equity, and inclusion in her previous roles. Ally is known for her passion for community outreach and engagement, ability to organize and communicate complex topics, and detail-oriented nature.

EDUCATION

Northwestern University
M.S. Environmental
Engineering

Northwestern University
B.S. Environmental
Engineering



Molly Marcucilli



CLIMATE & BUILDING POLICY ASSOCIATE, CLIMATE MITIGATION AND RESILIENCE PLANNING

Experience

LOTUS ENGINEERING & SUSTAINABILITY, LLC, Denver, CO

Associate, Climate and Building Policy, 2023–Present

- Support climate mitigation and implementation policy work for various clients, primarily in the buildings sector.
- Provide subject matter expertise to support the facilitation of stakeholder, task force, and community meetings.
- Lend expertise in the development of building codes and policies.
- Research, develop, and effectively communicate implementation strategies related to climate mitigation, resiliency, and sustainable development for a diverse range of clients and stakeholder groups.
- Bring a land-use planning and policy perspective to all projects.

PROJECT WORK HIGHLIGHTS

Colorado Energy Office

Lotus facilitated Colorado's Energy Code Board to develop a Model Electric and Solar Ready code. Molly supported over 18 meetings of the Board and executive committee to discuss and finalize each code element. Molly also drafted the final model code for the State, which incorporated the outcomes of public and stakeholder engagement. Additionally, Molly supported the development of an explanatory code package that guides communities through review and adoption of the code. Finally, Molly wrote a final code report providing an overview of the process and key elements of the code.

YMCA of the Rockies

Lotus worked with YMCA of the Rockies campuses in Estes Park and Granby, Colorado to develop a Sustainability Action Plan. Molly supported project management efforts and an extensive stakeholder engagement process which included meetings with various YMCA focus groups and the YMCA Environmental Sustainability Advisory Group. Molly prepared the final strategy matrix which outlines various sector-based objectives, strategies, and action items specific to YMCA to reduce greenhouse gas emissions and meet its sustainability goals.

Eagle County, Colorado

Lotus facilitated the Eagle County Code Cohort comprised of representatives from each Eagle County jurisdiction to create a set of above-code standards, including solar-readiness, EV-readiness, and electric-readiness. Molly supported project management efforts and helped refine the Exterior Energy Offset Program (EEOP), a policy designed to encourage sustainable and energy-efficient solutions for residential exterior energy uses. Molly also drafted code language related to the EEOP for communities to integrate into their building codes.



PLANNER

COLLABORATOR

FORWARD-THINKER

RESEARCHER

INNOVATOR

Molly's background is in land-use planning & policy. Having worked in the public, private, and non-profit sectors, she takes a holistic approach with each project, striving to understand each client's specific needs and working to develop tailored climate and building implementation strategies. Molly is known for her code and policy expertise, excellent relationship building, and customer service skills.

EDUCATION

University of Colorado-
Denver

Masters Urban and Regional
Planning

James Madison University
B.S. Geographic Science



Brianna Johnson



ASSOCIATE, GRAPHIC DESIGN & PROPOSAL DEVELOPMENT

Experience

LOTUS ENGINEERING & SUSTAINABILITY, LLC, Denver, CO

Associate, Graphic Design & Proposal Development 2022–Present

Supports marketing, administration, and graphic design for internal and client needs. Identifies, organizes, and helps respond to upcoming project opportunities.

- Creates graphically designed and appealing reports and project deliverables.
- Develops marketing materials and content.
- Leads proposal development from creation to submission.
- Contributes to assigned process improvement initiatives and supports implementation.



GRAPHIC DESIGNER
BUSINESS STRATEGIST
EQUITY PRACTITIONER
RELATIONSHIP BUILDER

Brianna brings multiple skill sets from graphic design and business development to facilitation and activation of diversity, equity, and inclusion. She combines her passion for sustainability with expertise in managing people and projects to build community wherever she goes. Brianna is known for her ability to communicate clearly and make others feel seen and heard.

EDUCATION

University of Denver
M.S., Nonprofit Leadership

University of Denver
B.A., International Studies

PROJECT WORK HIGHLIGHTS

Longmont, Colorado

Lotus has calculated the greenhouse gas (GHG) emissions inventories for Longmont since 2018. In 2023, Brianna worked with Longmont to write and design a GHG memo that not only told the story of the data, but also connected it to other sustainability efforts at the City. The memo was designed to captivate and inform a diverse audience. Brianna worked with the City to make the document accessible for all readers.

Commerce City, Colorado

Lotus led the development of sustainability and community health recommendations that are woven into the first Sustainability Action Plan for Commerce City. An environmental justice priority community, the City wished to ensure that recommendations were derived from community input and informed by data. Brianna designed the final Plan with the community's values in mind. Artifacts from community engagement are featured within the Plan's design.

Northwest Metropolitan Regional Energy Code Cohort, Colorado

Lotus facilitated the Northwest Metropolitan Regional Energy Code Cohort which created a roadmap for reaching 100% net zero new construction by 2030. With an emphasis on regional coordination, Brianna designed the roadmap to inspire future collaboration for building code updates. The document features photography from around the region and a conscious focus on equity so that all can access the necessary resources for code updates.



Shelby de Jongh



**ASSOCIATE, GREENHOUSE GAS ACCOUNTING,
MODELING, AND VISUALIZATION**

Experience

LOTUS ENGINEERING & SUSTAINABILITY, LLC, Denver, CO

Data Associate, 2023–Present

- Conducts detailed analysis of greenhouse gas inventories and assists with data collection and data management for inventories.
- Creates emissions scenario, policy impact, and decision modeling tools.
- Communicates results of greenhouse gas inventories to stakeholders and broad audiences through written reports and data visualization.
- Creates data visualizations with various technologies to support data communication and transparency efforts.



**DATA ANALYST & MODELER
INFORMATION VISUALIZER
SPATIAL ANALYST
ENVIRONMENTAL ENGINEER**

Shelby brings a unique blend of technical skills with a background in environmental engineering and zero-emission vehicle technology. She has years of geospatial and data analysis experience working in both consulting and non-profit industries to deliver techno-economic feasibility studies, engineering models, and maps for clients across the US. Shelby is known for her ability to effectively summarize and visualize complex data into easy to understand products for clients.

EDUCATION

Georgia Institute of
Technology, Masters of
Sustainable Energy and
Environmental Management

North Carolina State
University, B.S. Environmental
Engineering

PREVIOUS PROJECT WORK HIGHLIGHTS

CALSTART

Shelby led the electric vehicle charging infrastructure sizing and initial microgrid design efforts for one public and one private medium- and heavy-duty electric vehicle charging stations in Porterville, CA. Additionally, Shelby contributed to the development of a planning guidance document to outline the essential factors for planning similar electric vehicle charging stations and microgrid projects, serving as a valuable resource for future initiatives in other communities.

Georgia Institute of Technology

Served as a Sustainability Business Fellow for the Ray C. Anderson Center for Sustainable Business at Georgia Institute of Technology. Shelby led a team of fellows to conduct a comprehensive project for the university's Office of Infrastructure and Sustainability to quantify and analyze scope 3 emissions stemming from waste across campus operations.

ESP Associates

Supported NCDOT with the development of BridgeWatch, a bridge inundation risk management web application. Shelby led the collection and development efforts surrounding flood risk data including drainage basins, rainfall thresholds, and coastal surge elevations. Shelby also led efforts to establish relationships between stream gages and structures to define critical elevations to monitor flood risk for hundreds of major bridges throughout North Carolina. The inventory results in a way that is easily-understandable.



Natalia Carminelli



RESEARCH ASSOCIATE, COMMUNICATIONS AND ENGAGEMENT

Experience

LOTUS ENGINEERING & SUSTAINABILITY, LLC, Denver, CO

Research Associate 2023–Present

Supports sustainability projects for a diverse array of public- and private-sector entities.

- Supports the facilitation of committees, focus groups, and stakeholder meetings.
- Creates engagement documents and presentations centered around equity.
- Develops and writes sustainability, climate, and resilience plans.
- Translates project documents to Spanish.



RELATIONSHIP BUILDER

COMMUNICATOR

COMMUNITY ORGANIZER

Natalia's work has focused on ensuring clients in the public and private sectors have the necessary tools to achieve their community engagement and sustainability goals. Prior to Lotus, Natalia worked with the Sustainable Living Association as a bilingual sustainable business fellow. In this role, she assisted with the reimagining of Fort Collin's sustainable business program.

EDUCATION

University of Colorado-
Boulder
Masters of the Environment,
Sustainability Planning &
Management

North Carolina State
University
B.S., Parks Recreation and
Tourism Management

PROJECT WORK HIGHLIGHTS

Georgia Institute of Technology

Lotus developed Georgia Tech's Sustainability Next Plan, the Institute's first official sustainability plan. Natalia synthesized existing strategies and actions to ensure flow and cohesiveness. She also wrote various sections of the plan. Natalia worked across a wide range of stakeholders to advance the Institute's vision for sustainability.

Clifton Sanitation District

Lotus worked with the Clifton Sanitation District to develop their first greenhouse gas inventory and climate action plan. Natalia collected and entered data for the inventory. She also helped write the company's climate action plan which communicated strategies and actions to reduce greenhouse gas emissions.

Denver's Office of Climate Action, Resilience, and Sustainability

Natalia worked with the City to engage the community around building performance standards for historically underrepresented groups and neighborhoods. The Lotus team gathered feedback through one on one interviews, focus groups, and community meetings from owners and residents of buildings that will need to comply. Natalia helped write the report that included key takeaways and recommendations for the Denver team. She also led and developed all Spanish translation efforts.

LOTUS

Engineering & Sustainability

1627 Vine Street, Denver, CO 80206

hello@lotussustainability.com

www.lotussustainability.com



McCALL CITY COUNCIL
AGENDA BILL

216 East Park Street
 McCall, Idaho 83638

Number AB 24-087
Meeting Date April 25, 2024

AGENDA ITEM INFORMATION

SUBJECT: <i>Request for Review and decision on a Concessionaire Proposal: Fish and Fur Outfitters</i>		<i>Department Approvals</i>	<i>Initials</i>	<i>Originator or Supporter</i>
		Mayor / Council		
		City Manager	<i>RK</i>	
		Clerk		
		Treasurer		
		Community Development		
		Police Department		
		Public Works		
		Golf Course		
COST IMPACT:	Increased Revenue Stream	Parks and Recreation	KW	Originator
FUNDING SOURCE:	Concession Fee	Airport		
		Library		
TIMELINE:	April 25, 204	Information Systems		
		Grant Coordinator		

SUMMARY STATEMENT:
 Staff received email correspondence in Febraury 2024 from Kathryn Sandy requesting information on the process to apply for a concession permit with the City of McCall to operate a concession within one of the waterfront parks. Staff provided the Guidelines for Comerercial Activity in City Parks as outlined in Resolution NO.11-25 and discussed the time frame and process to submit a proposal for review.

The applicant met with the Parks & Recreation Advisory Committee March 21st. The Parks & Recreation Advisory Committee had several questions and provided feedback to the applicant on seeking an alternate location. The applicant discussed the proposal at length with the advisory committee but ulitiamley the Committee motioned agaisnt the concession based on current congestion within Legacy Park.

Department staff considered the proposal and the impacts it will have on an already congested area that may or may not be exceeding capacity and also recomend against the concession based on the current demands of our facility. Based on both the Parks and Recreation Advisory Committee’s review and department staff review and the existing conditions and use of these facilities, it is the recommendation that this concession proposal be denied.

This agenda bill is intended to give the Council an opportunity to review the proposal and discuss any concerns or questions the Council may have regarding the concession proposal, and determine whether the council would like to approve or deny the attached proposal.

RECOMMENDED ACTION:
 Deny the Concessionaire’s Proposal from Fish and Fur Outfitters.

RECORD OF COUNCIL ACTION

MEETING DATE	ACTION

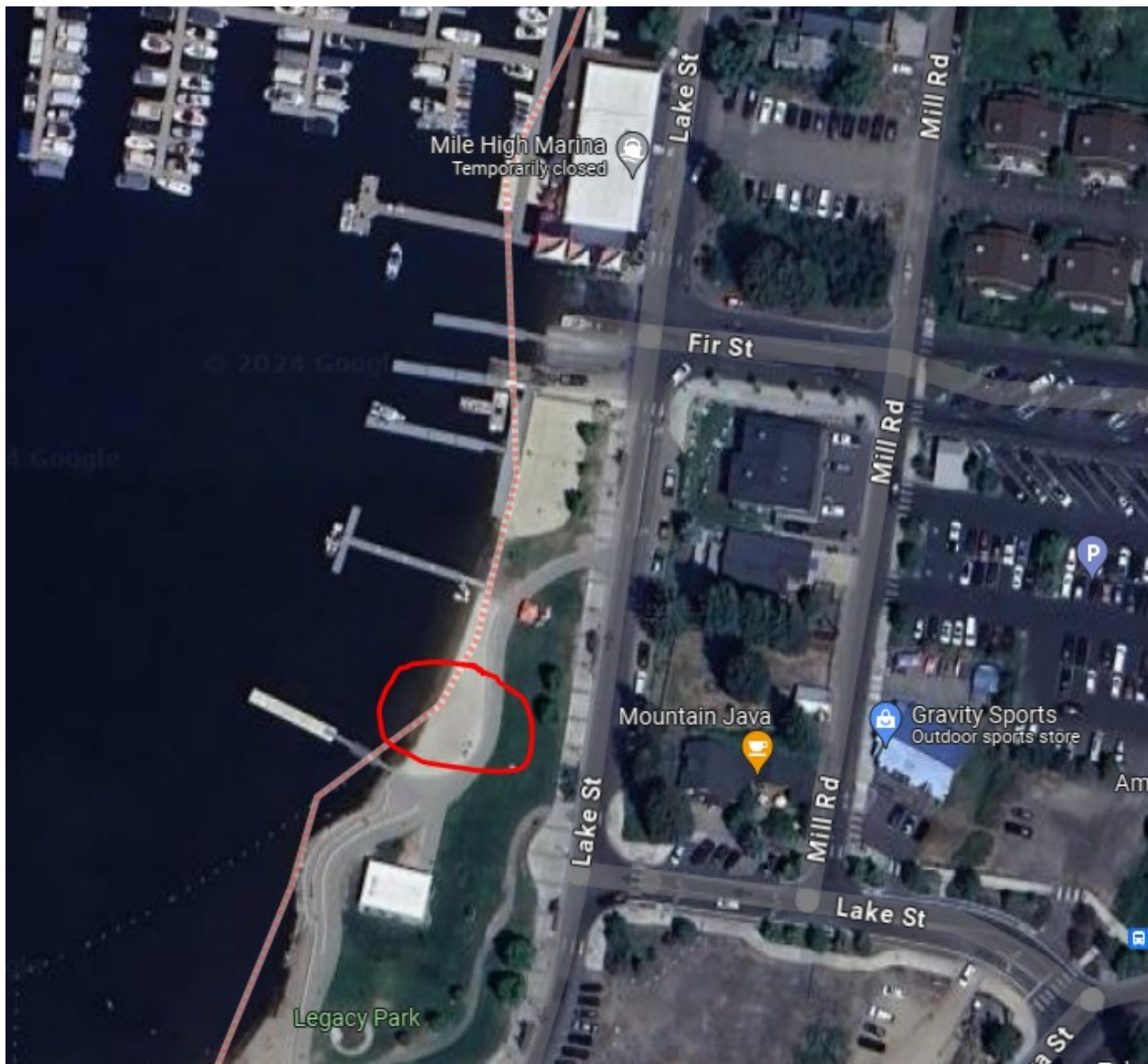
Request for Proposal

For Fish and Fur Outfitters (for-profit)

We are a fishing guide that operates on Payette Lake. We would like to beach our boat on the sand near the marina to filet fish and load and offload fishing clients. Carcasses will then be taken out past the marina and dumped into the water to feed the fish that live there.

Our hours of operation on the lake are no earlier than 6:30 AM and no later than 2:00 PM. In most cases, we would be beached around 11:00 AM for approximately a half hour.

We would be using the parking lot to park our vehicle, the ramp to launch our boat, and clients would be using the restrooms. No other facilities would be used.



City Council Upcoming Meetings Schedule

April 26, 2024 – 9:00 a.m. – 11:00 a.m. TEAMS Virtual and Legion Hall – Special Work Session

Council Member Nielsen out

1. Housing Work Session (Michelle) 2 hrs

May 2, 2024 – 5:30 pm, TEAMS Virtual and Legion Hall – Special Meeting Tentative
Mayor Giles will be out of Town

- 1.

May 9, 2024, - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

4/19/24 Business items are closed only consent items may be added (15 items 2 hrs)

1. Clerk License Report - **Consent**
2. Chamber Report **5min**
3. Council Report **5min**
4. County Commissioner's Report **5min**
5. Monthly Department Reports **5min**
6. Committee Minutes - **Consent**
7. 4th of July Planning update (Erin, Dallas) **15min**
8. Gem Air Hangar 101 Lease – (Emily) **consent**
9. CUP-24-01 – 106 East Park Street Childcare Facility – PUBLIC HEARING (Brian) – **60 Min**
10. CUP-23-07 – Mile High Marina Findings (Brian) – **Consent**
11. FPDP-23-01 Appeal Findings (Brian) **Consent**
12. Valley County Waterways Masterplan Update (Kurt) **30min**
13. Hangar 602C Central Idaho Charters Assumption (Emily) **consent**
14. Boat Launch Fee 2nd touch/possible Fee Resolution Public Hearing? (Kurt) **20 min**
15. 139 E. Lake St/Avigation Easement/Davey (Emily) **consent**

May 23, 2024 3:00 pm – 5:00 pm, Legion Hall – Special Meeting

1. Executive Session Hiring – CM Applicant review

May 23, 2024 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. Clerk License Report - **Consent**
2. Treasurer's Monthly Report (Linda) – **Consent**
3. Public Art Advisory Committee Annual Report (Delta) **15 Min**
4. Local Art for Light Boxes artwork approval (Delta) **15 min**
5. Surplus Resolution (BessieJo) **Consent**
6. Janitorial Contract for Library and possibly City Hall Campus (Kurt) **10min**

May 24, 2024 – 9:00 a.m. – 1:00 p.m. TEAMS Virtual and Legion Hall – Special Work Session

1. **Budget**

June 6, 2024 – 9-5:00 pm, TEAMS Virtual– Special Meeting Tentative

1. Executive session Preliminary CM interviews

June 13, 2024, - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. Clerk License Report - **Consent**
2. Chamber Report **5min**
3. Council Report **5min**
4. County Commissioner's Report **5min**
5. Monthly Department Reports **5min**
6. Committee Minutes – **Consent**
7. Ratify Election Canvass (BessieJo)

June 19-21, 2024 – AIC Conference - Boise

June 24, 2024 – 9:00 am – noon – Legion Hall – **Tentative – NOT A Public Meeting**

1. CM Interviews with Department Heads

June 24, 2024 – 1:00 pm -5:00 pm – Legion Hall - **Special Meeting Tentative**

1. Executive session – CM Final Interviews

June 24, 2024 – 6:00-8:00 pm – TBD **Tentative**

1. CM Finalists – Community Meet and Greet

June 25, 2024 – 9:00-11:00 am – Legion Hall – **Special Meeting Tentative**

1. Executive Session – CM Final Selection

June 26th – July 1st then July 8-August 8 Council Member Thrower out of town

June 27, 2024 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. Clerk License Report - **Consent**
2. Treasurer's Monthly Report (Linda) – **Consent**
3. CM Contract? (Traci)

June 28, 2024 – 9:00 a.m. – 1:00 p.m. TEAMS Virtual and Legion Hall – **Special Work Session**

1. Budget Work Session
 - a. Water and Streets CIP

July 11, 2024, - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. Clerk License Report - **Consent**
2. Chamber Report **5min**
3. Council Report **5min**
4. County Commissioner's Report **5min**
5. Monthly Department Reports **5min**
6. Committee Minutes - **Consent**

July 25, 2024 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. Clerk License Report - **Consent**

2. *Treasurer's Monthly Report (Linda) – Consent*
3. *McCall Area Planning and Zoning Commission Annual Report (Brian)*
4. *LWCF grant application (Delta)*

July 26, 2024 – 9:00 a.m. – 1:00 p.m. TEAMS Virtual and Legion Hall – Special Work Session

1. *Budget – Tentative Budget Adoption*

August 1, 2024, - 5:30 pm, TEAMS Virtual and Legion Hall – Special Meeting Tentative

- 1.

August 8, 2024, - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. *Clerk License Report - Consent*
2. *Chamber Report 5min*
3. *Council Report 5min*
4. *County Commissioner's Report 5min*
5. *Monthly Department Reports 5min*
6. *Committee Minutes - Consent*

August 22, 2024 - 5:30 pm, TEAMS Virtual and Legion Hall – Regular Meeting

1. *Clerk License Report - Consent*
2. *Treasurer's Monthly Report (Linda) – Consent*
3. *Budget Public Hearing (Linda)*

August 23, 2024 – 9:00 a.m. – 1:00 p.m. TEAMS Virtual and Legion Hall – Special Work Session

To be Scheduled:

1. *STR Ordinance review? Enforcement mechanism for 2per bedroom +2 Review of how it is going (Michelle/Brian/BessieJo/Ryan)*
2. *MCC Title 6 Re-write (Nathan Stewart)*
3. *Joint with County STR Discussion 1hr*
4. *Impact Fee Study Request for Proposal? (Michelle)*
5. *Parking code update (Dallas)*
6. *ADA Citizen Committee Organization (BessieJo)*
7. *RAPID Joint Powers Board Appointment (Chris) 5min*
8. *Code Amendment Traffic Impact Study LOS thresholds (Brian, Morgan)*
9. *Various Land Use Code Amendments Standards work session (Brian, Michelle)*
10. *Gem Air Hangar 101 Commercial Lease (Emily) consent??*
11. *Purchasing Policy update (Linda) 10min*
12. **Second COUNCIL RETREAT September??**
13. *Ponderosa State Park – Water Main extension? (Morgan/Nathan)*
- 14.

